

MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS REGULAR MEETING
July 18, 2009
9:00 A.M.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse Meeting Room of Tahoe Donner in Truckee, California on Saturday, July 18, 2009. President Suzan Knisley called the meeting to order at 9:00 a.m. The following directors and staff members were in attendance:

Directors present: Suzan Knisley, Ron Wulff, John Dundas, Dick Halpin & Robert Burks

Staff present: Robb Etnyre, General Manager
Mike Salmon, Director of Finance & Accounting
Annie Rosenfeld, Human Resources/Risk Manager
Miguel Sloane, Director of Operations
Michael David, Capital Projects Analyst
Dave Drinks, Administration Manager
Robert McClendon, Downhill Ski Area Manager
Bonnie Watkins, Executive Assistant & Recording Secretary

NEW AGENDA FORMAT

Suzan Knisley explained that Dick Halpin and John Dundas have developed a proposal for running the Association's Board meetings more efficiently and today's meeting is the trial run of this new process. She announced that the agenda would be followed both by item and timeframe, and that Secretary Halpin would act as timekeeper.

MEMBER AND DIRECTOR COMMENTS

John Dundas announced that today was probably Dick Halpin's last Board meeting and thanked him for all his work as a director. Mr. Dundas also said it has come to his attention that unkind comments have been made by Association members to Staff. He said he wanted to let everyone know that the Staff members of Tahoe Donner work hard to provide quality service. He indicated that any issues or problems members may have should be addressed to the appropriate manager and handled through the proper chain of command.

Ron Wulff and Suzan Knisley also recognized Dick Halpin's commitment in serving as a Tahoe Donner Board member and thanked him for his years of service.

Mr. Wulff announced that he would be leaving today's meeting early as he is departing on a week's vacation.

Suzan Knisley then introduced newly elected director Robert Burks. Mr. Burks also thanked Dick Halpin for all the work he has done on behalf of the Association.

John Dundas read Board of Directors General Resolution 2009-9, a formal resolution of appreciation for Dick Halpin's service as a member of the Board of Directors. He then presented the signed resolution to Director Halpin and stated that an engraved commemorative roller ball pen has been ordered for him as well.

Suzan Knisley then welcomed member comments at this time.

A member inquired if the Board would consider placing the Director of Finance and Accounting's report earlier in the agenda. Ms. Knisley commented that the Board has attempted to place items that have the most interest to members on the Agenda's morning session; however, she indicated that an effort would be made to honor this request in the future.

A member inquired if the Board is aware of what the Truckee Donner Public Utility District (TDPUD) is doing with the towers they are installing for water meter readings. Robb Etnyre responded that he had attended the most recent PUD meeting wherein they approved two projects, one of which dealt with this issue. Mr. Etnyre explained that the PUD Board of Directors approved replacing the water metering system that will include cell towers to relay signals back to the main central office. However, he continued, information was not provided on what the cell tower structures would look like and where they would go. Etnyre said he would address this matter with the PUD's General Manager on Monday.

Communication's Committee Chair, Skip Daum, said he also had a utility related issue. He stated that, apparently, thousands of trees purportedly within the PUD's easements will be cut down, and he is concerned about diminishing property values due to aesthetic reasons. Mr. Daum asked that this matter be discussed with the PUD as soon as possible and also inquired if the Association's Forestry Department could be involved. As chair of the Communications Committee, Mr. Daum offered to write an article for the Tahoe Donner News on what the PUD is doing. He suggested that the Association interact with this agency before more trees are cut down or trimmed. He also requested that this matter be placed on next month's agenda for follow-up. A member suggested that the Association take action by filing a complaint. Discussion ensued regarding the removal of trees by the Town of Truckee as well as the PUD, and what notification was given to property owners. Robb Etnyre indicated that he would also address this matter with the PUD's General Manager on Monday and provide the Board and membership with feedback on the results of their meeting.

A. COMMITTEE REPORTS

Architectural Standards – The Board was provided with the committee's June 24, 2009 meeting minutes.

Communications – Chairman Skip Daum reported that the committee is currently accepting recommended assignments from the Board. He pointed out that the “branding” of the Association has come up again, and suggested that perhaps an informal discussion should occur so the committee can prepare a timely article for the Tahoe Donner News. Mr. Daum concluded by saying the committee will be holding meetings every two months via teleconference, or as necessary.

Covenants – The Board was provided with the committee’s June status report for review.

Finance – Chairman Jim Stang reported that, at the committee’s last meeting on July 9, 2009, the committee discussed Amenity Cost Recovery Resolution 95-8 and how it might be rewritten. He stated that this resolution is fourteen years old and doesn’t really provide any guidance for directing our amenity fees, and the committee believes it needs to be revised.

Discussion then ensued regarding the 60-80%/80-100% recovery rules, amenities breaking even, the “Way We Pay” survey, and how all of this should be rolled into the annual budget process. Mike Salmon concurred that the cost recovery policy needs to be revised because it expressly includes allocated overhead, which is not used anymore.

He also addressed the inconsistency of the recovery rule being applied to specific amenities. Mr. Salmon suggested that the Finance Committee and staff bring recommendations to the Board for consideration during the upcoming budget process.

General Plan (GPC) – The Board was provided with a synopsis of the committee’s July 6, 2009 meeting for review. Chairman John Stubbs expressed the GPC’s appreciation to Dick Halpin for serving as their liaison. He then stated that in the June 1 special Board meeting minutes it was recommended by John Dundas that a first draft of the capital plan be developed to meet the Association’s upcoming expenses. Mr. Stubbs pointed out that the top four priorities established by the Board at that meeting are projected to cost \$7.4 million; therefore, the GPC recommends that the Development Fund contribution be increased to \$228 per year for five years to meet these expenses.

Employee Retention/Recruitment – No report.

Ad Hoc Roads – No report.

APPOINTMENT OF COMMITTEE LIAISONS

Suzan Knisley stated that at the July 10, 2009 special Board meeting, the Board appointed liaisons for the various committees and reviewed the initial assignments. She also noted that Ron Wulff will be serving on The Lodge Task Force, which is also an important position. Ms. Knisley suggested that the new director who will be replacing Dick Halpin be assigned to the GPC so that committee will have two liaisons.

B. CONSENT CALENDAR

The Board was provided with the following items for consideration:

- June 1, 2009 Special Board Meeting Minutes
- June 20, 2009 Regular Board Meeting Minutes
- June 28, 2009 Organizational Meeting Minutes
- Architectural Standards Committee Resignation (Litchfield)
- Architectural Standards Committee Appointment (Leyton)
- Groomer Purchase/Downhill & Cross Country Ski Areas

Ron Wulff pulled the Groomer Purchase item for discussion, and John Dundas pulled the June 28 Organizational Meeting Minutes.

Director Wulff then made a motion and Director Dundas seconded to approve the following remaining items on the Consent Calendar, as presented: June 1, 2009 Special Board of Directors Meeting Minutes; June 20, 1009 Regular Board of Directors Meeting Minutes; and Architectural Standards Committee Resignation of Dean Litchfield and Appointment of Paul Leyton. Motion passed 5-0.

John Dundas noted that the terminology in the Association's Bylaws and C&Rs refer to the Annual Meeting of Directors instead of an Organizational Meeting, and he would like to change the title and first sentence of the June 28 Minutes to be consistent with the governing documents. By consensus, the Board agreed to revise the June 28, 2009 minutes to state "Annual Meeting of Directors".

The Board was provided with an updated memorandum from Capital Projects Analyst Michael David regarding the 2010 groomer purchase. Ron Wulff commented that last winter there was a breakdown of the groomer at the Cross Country Center, and instead of repairing that machine the Association purchased an additional attachment and then subsequently repaired the one that broke down. Michael David confirmed that a new tiller was purchased, and the proposed purchase of a new groomer is for the same type of machine and all equipment will be interchangeable. Mike Salmon and Mr. David then fielded questions from the Board, and a brief discussion ensued on whether the Association can obtain a discount by paying cash up front.

Director Wulff then made a motion and Director Halpin seconded to approve (1) the Groomer Purchase for the Association's Downhill and Cross Country ski areas and (2) June 28, 2009 Meeting Minutes as revised. Motion passed 5-0.

C. ALPINE SKI CLUB BYLAWS

The Board was provided with a revised copy of the Senior Alpine Ski Club Bylaws for review. John Dundas said generally they were fine, but he did have a comment about one clause. After

brief discussion, the Board suggested a revision to Article III, Section 1 and decided to take no action today and place this item on next month's agenda for further consideration.

EMPLOYEE RATE CHANGES

Suzan Knisley explained that Dick Halpin requested that this item be placed on today's agenda.

Mr. Halpin stated he wanted to suggest a modification to the wage plan adopted by the Board at the beginning of this year, and added he had already spoken with Robb Etnyre and Annie Rosenfeld about this matter. Ms. Rosenfeld re-read the motion passed in December 2008 establishing that the CPI index is to be utilized by the Association. Mr. Halpin pointed out that, before he resigns from the Board, he wants to ensure the Association's pay ranges are competitive in the area and can be adjusted as needed. Discussion ensued on the employees' perception of the Association's wage ranges and benefit package offered. The Board agreed that adjustments to the rate ranges can be made on an annual basis in conjunction with the budget process.

D. TAHOE DONNER BOARD OF DIRECTOR'S AMENITY ACCESS POLICY

The Board was provided with a copy of the Directors Emeritus Amenity Privileges Policy Resolution 2004-2 and the Board of Directors' "Amenity Usage Update" adopted in 2008 for review.

Suzan Knisley stated she requested this matter be placed on the agenda due to the amount of time spent on Association business by both current and past Board members. She explained that former directors are often called upon in an advisory capacity by the next Board, and for this reason she believes the director emeritus amenity access privilege should be reinstated. Discussion ensued on the history of this policy, the dollar value of the privilege, and whether this benefit would be a taxable event or endanger the Association's exemption status.

Ms. Knisley concluded by saying any action by the Board will be contingent on the Association's legal counsel reviewing the policy and making a determination in connection with federal and state law. Mike Salmon reminded the Board that a tax attorney was hired in 2008 to render an opinion specific to this subject, and he suggested that this information be provided to Downey Brand to save time and money.

Following discussion, Director Wulff made a motion and Director Burks seconded to re-write the Director Emeritus Amenity Privileges Policy Resolution and submit the new resolution to the Association's legal counsel for an opinion. The Board then placed this matter on August 22, 2009 agenda for further consideration. Motion passed 5-0. John Dundas offered to prepare the first draft.

BREAK
(10:30 a.m.)

The regular meeting reconvened at 10:40 a.m.

E. 2010 BUDGET TIMELINE

Regarding the upcoming budget process, John Dundas said the only thing that really needs discussion today is the timeline. He pointed out that the Board needs to set aside additional meeting dates and distributed a proposed “Budget, Training & Special Meeting Dates” calendar through 2012 that incorporates the dates provided by Staff for the upcoming 2010 budget period.

Ron Wulff expressed his concern on establishing meeting dates so far in advance. Ms. Knisley stated that the proposed schedule is “tentative” and merely gives the Board an outline of the number of meetings that are anticipated. Discussion ensued regarding dates, who should attend the workshops, and the general budget process.

Mike Salmon explained that the first meeting is a strategic planning session to lay the foundation for management so they don’t go off in the wrong direction and cause inefficiencies through the entire budget process. If management has a clear understanding of the direction the Board wants them to take, they can go about preparing to the best of their ability a draft budget.

Discussion then ensued regarding the recreation fee and daily amenity fee.

Following discussion, the Board agreed to meet on Thursday, July 30 at 8:00 a.m. for the initial strategic planning budget workshop.

BOARD TRAINING SESSION

Suzan Knisley explained that the Board has established a formal training program for new and current directors. She stated that Annie Rosenfeld has put together a binder and developed a program that includes having an outside consultant as well as the Association’s legal counsel answer director questions and bring them up-to-date on their responsibilities. Ms. Rosenfeld explained that a draft agenda has already been prepared, and they now want to determine a date that will be convenient for all five board members as well as the speakers.

Suzan Knisley pointed out that a new director will be coming on board shortly, so perhaps the date should be determined after the upcoming vacancy is filled.

Ms. Rosenfeld asked the current directors to provide her with dates they are available during the month of August, as well as any topics they want covered during the training session, and the Board agreed to do so.

MAINTENANCE FACILITY PROJECT UPDATE

Robb Etnyre explained that he is still reviewing the plan that is currently in place and asked the Board for more time to review the status of the proposed Maintenance Facility Project. He asked that this matter be placed on next month’s agenda so he can provide the Board with more

cohesive input. The Board concurred that holding off on obtaining construction drawings until the General Manager is up to speed on the project is a good idea.

SECOND OPINION ON TAXABLE BENEFITS

Suzan Knisley stated that Dick Halpin asked that this item be placed on the agenda. Mr. Halpin said he had a couple of questions about Mike Salmon's analysis of two items in particular, one being the discount and the other the inclusion of guests in the employee perk benefit chart. Mr. Salmon explained that he had previously presented his perspective on the issue of taxability of employee fringe benefits and was asked to get a third-party opinion, which he obtained yesterday. He then distributed to the Board a letter from Gilbert Associates, Inc. addressing this matter, and summarized that basically the fringe benefits are not taxable to an employee or their spouses and dependents but can be taxable if that benefit is extended to a guest.

Discussion then ensued regarding the need to review all of the Association's amenity access perks and whether the policies regarding employee use and discounts should be revised. Robb Etnyre confirmed that management will draft a new policy, have it reviewed by the Association legal counsel, and bring it back to the Board for consideration at the September Board meeting.

F. TAHOE DONNER SERVICE MARK

The Board was provided with a draft copy of Administrative Resolution 2009-8 Tahoe Donner Service Mark Policy for review. General Manager Robb Etnyre explained that as directed by the Board, Staff has developed a policy setting forth the parameters regarding internal and external usage of the Tahoe Donner Service Mark. He stated that the policy before the Board today has been reviewed by the Association's legal counsel and Staff is looking for the Board's approval of this policy.

A discussion ensued regarding the intent behind the development of the Service mark Policy. Following discussion, Ron Wulff made a motion and Robert Burks seconded to approve the Administrative Resolution 2009-8 Tahoe Donner Service Mark Policy as presented. Motion passed 5-0

Robb Etnyre suggested that the Board consider obtaining a Federal Trade Mark Registration. He indicated that the process would take approximately a year. Following further discussion, Dick Halpin made a motion and John Dundas seconded to approve moving forward with obtaining a Federal Trade Mark Registration. Motion passed 5-0

H. DIRECTOR OF FINANCE AND ACCOUNTING REPORT

The Board was provided with a summary draft of the Association's preliminary financials through June 2009. A complete set of financials are attached to and made a part of these minutes.

Director of Finance and Accounting, Mike Salmon, reviewed the financial highlights with the Board. He noted that the June financials for the Association indicates that net operating results for the month was a loss of \$529,000, which is unfavorable to budget by \$29,000 or six (6) percent. The net operating result for the six months year-to-date, he continued, is favorable to budget by \$38,000 or two (2) percent.

Mr. Salmon noted that rain and cool weather the first half of the month significantly impacted the Golf Course and the Beach Club Marina revenues. He stated that Golf Course pass sales through July 16 are down eleven (11) percent from last year. Trout Creek Recreation Center is up in business volume year-to-date by twenty (20) percent. Despite the rain during June, he said, The Lodge revenues were \$130,000, which is \$36,000 over June last year.

Regarding the Fourth of July weekend, Mr. Salmon stated that over the four day period from Friday to Monday, the Association generated \$253,000 in revenue across all operations. This is \$25,000 or eleven (11) percent over budget and \$16,000 or seven (7) percent over last year. He noted that Golf was slightly down over the Fourth of July weekend. Mr. Salmon stated that, month to date through July 16th; the Association is \$83,000 below budget or thirteen (13) percent.

Following his report, Mr. Salmon fielded questions from the Board.

EXECUTIVE SESSION AND LUNCH

The meeting adjourned to Executive Session at 12:10 p.m.

The regular meeting reconvened at 1:15 p.m.

EXECUTIVE SESSION REPORT

Suzan Knisley reported that the Board met in executive session today and discussed the appointment of Dick Halpin's replacement on the Board of Directors. She announced that Mr. Don Berryman has been appointed to replace Mr. Halpin and complete his term of office. Director Knisley read Director Halpin's official letter of resignation. Ms. Knisley indicated that Mr. Halpin would participate in the remainder of today's meeting, with Mr. Berryman officially beginning his tenure at the close of Board business today.

Ron Wulff left the meeting at 1:20 p.m.

Dick Halpin explained that, via email, thirteen (13) members expressed interest in serving as his replacement on the Board. However, upon being advised as to the amount of time commitment that is required of Directors, only six (6) wished to continue being considered for the position.

Mr. Halpin reported that, in executive session today, the Board spoke via teleconference call with legal counsel and gave direction on how to proceed with a certain legal matter.

Additionally, the Board discussed an issue of homeowner encroachment on common area and provided direction to Staff.

G. PRESENTATION: DOWNHILL SKI AREA LODGE UPGRADES PROJECT

(This topic, lettered G, is out of sequence due to a change in the agenda order by the Board).

Downhill Ski Area Manager Robert McClendon provided the Board with a presentation regarding the status of a proposed remodel project for the Downhill Ski Area Lodge. Mr. McClendon's presentation was accompanied by Power Point illustrations and written component highlights, which outlined in detail the current deficiencies of the building and recommendations to mitigate those deficiencies.

A copy of Mr. McClendon's "Power Point Presentation" is attached to these minutes as an exhibit. Following the presentation, Mr. McClendon and Director of Operations, Miguel Sloane, fielded questions from the Board.

DIRECTOR OF OPERATIONS' REPORT

Miguel Sloane reported the following:

Trout Creek Recreation Center

Through July 17th total usage for this operation is up eighteen (18) percent over last year and guest usage is up thirty six (36) percent. Year-to-date usage is up by twenty (20) percent over last year. This operation has just brought on a new Aquatics Coordinator, Kimberly Peterson. Ms. Peterson comes to us from the Sacramento area with eight years of experience in aquatics. With her experience and fresh perspective, Ms. Peterson is looking at the Association's programs with an eye for safety and efficiency.

Our Day Camp programs commenced on June 22nd and are once again quite full, especially in the six to seven year old age ranges for the Pioneers program.

Tennis Center

Usage of this is up by eighteen (18) percent year-to-date, in spite of the cool and rainy weather earlier in the month. Revenues for the Tennis Center are thirty percent favorable to budget. This weekend the center will be hosting the Annual Calcutta Tournament.

Equestrian Center

The Equestrian Center opened on June 13th for lessons, trail and pony rides. Horsemanship camps began on June 15th. Month-to-date this operation is behind budget and revenue by approximately \$12,000. Trail rides, especially public trail rides, are down. One of the issues affecting trail ride revenue is the fact that we have not been able to utilize the operations full

compliment of horses. This is due to a few horses not being ready to be a part of the string and a couple that were injured.

Beach Club Marina

This operation had a huge Fourth of July weekend, generating approximately \$10,000 on the actual holiday. Year-to-date, usage is up by seven (7) percent. A number of events are scheduled for the remainder of the summer, including the Annual Beach Blanket Bingo tonight.

Campground

The Campground had a very good Fourth of July weekend. Month-to-date revenue is twenty three (23) percent ahead of last year.

Downhill Ski Area

Downhill Ski Area Manager, Robert McClendon, has been focusing his attention on the proposed remodel project for the Downhill Ski Area Lodge. Additionally, he is working on his list of summer maintenance projects, with lift maintenance being a high priority.

GENERAL MANAGER'S REPORT

General Manager, Robb Etnyre, provided the Board with a written report for review. Mr. Etnyre reviewed the following highlights from his report:

Mr. Etnyre stated that, over the past thirty (30) days, he has made a concerted effort to meet with all key stakeholders related to Tahoe Donner, these include: Individual Managers, Town Hall Staff & Town of Truckee Staff, Standing committees, Board of Directors, and the Truckee Public Utility District Staff. He indicated that additional meetings with various entities will continue to take place as well as follow up meetings to discuss topics in more detail.

Etnyre said, the focus of his efforts with Staff these first thirty days has been to review fundamentals, including revisiting the basics of customer service and professional appearance, both individually and at each facility. He stated that he had instructed each manager to engage in a deliberate review of their routine maintenance items at each facility, which included developing a detailed punch list of items requiring maintenance and submitting the list via a work order process to the General Maintenance Department. Mr. Etnyre noted that, in order to better facilitate timely maintenance of the Association's facilities, he has removed the General Maintenance labor charge to each activity. This should remove any hesitancy on the part of managers in using the Maintenance Department, due to labor charges impacting their bottom line. The intent, Etnyre continued, is to have each manager use the Maintenance Department to improve the overall appearance and functionality of their facilities. He said he is also working with the Maintenance Department on developing a better tracking system for timely completion of work orders.

Mr. Etnyre stated that all customer feedback mechanism for the Association have been reviewed and, as a result, several changes will be made to these processes. Customer comment cards will be standardized with key questions, however, still allowing each amenity manager to tailor feedback information for their particular operation. Comment cards and boxes will be uniformly placed throughout the Association. Etnyre said all cards are collected daily by Security and delivered to the Finance and Accounting Department for input into a centralized database for short and long-term trend analysis. Customers requesting a response will be provided one by individual managers within 72 hours, as per established policies.

Mr. Etnyre said, following a review of the monthly Management Reports over the past two months, he is not satisfied with data they currently contain, and he will be asking managers to make some modifications to what they report. He said he would like to see the format changed to one of reporting “measures of effectiveness” for each activity. He said he views these reports as more of a tool for him to evaluate the performance of each manager and their operations.

Following the hugely successful Fourth of July weekend, Etnyre said, he is working with managers on reviewing the successes and failures of this peak business holiday. He indicated that reviewing these strengths and weaknesses will allow us to better prepare for holiday weekends and surge periods of business, thereby maximizing the successes already realized by our amenities.

Mr. Etnyre stated that he is in the process of developing a community-wide “traffic circulation” plan for crosswalks, sidewalks, bike paths, no parking zones, limited hour parking zones, and turn lanes, et cetera. He said he anticipates the completion of the draft plan by the August or September Board meeting. He noted that he would also be discussing certain traffic circulation concerns with the Town of Truckee.

Regarding the upcoming 2010 budget process, Etnyre said will be meeting with the senior team and managers on drafting Staff recommendations for the Board’s review.

TRESURER’S QUARTERLY INVESTMENT REPORT

Treasurer John Dundas reported the following:

Status of Monthly Investment Account Reconciliations

- Reconciliations complete through June 30, 2009:
 - Accounts are in order and in compliance with TDA Investment Policy
 - All Investments are in accordance with categories and limits and no irregularities were noted.
- Account Balances are reflected in the Monthly Finance Reports each month as presented by the Director of Finance and Accounting.
 - See page H-14 of June 2009 Financial Reports for a summary and information pertaining to investment benchmarks

- All current investments checking, money market, or certificates of deposit are covered by insurance.
- CD highlights as of June 30, 2009:
 - Average Rates on current investments range from 1.9% short term deposits to 3.5% for longer CDs.
 - Won't be seeing much at the higher rate in our current economic conditions.
 - Investment amounts range 100K to 250K
 - Current FDIC insurance coverage is up to \$250K.
 - Maturity dates varied from July 23, 2009 to October 8, 2010
 - Length depends on interest, need for funds, et cetera.
- Economic conditions continue to be non-conducive to more risky investment strategy.
 - Investment Strategy remains focused in low risk investments (CDs) until market volatility settles.
 - Of course we will continue to look at investment opportunities that will provide TDA the best return possible without risking principle.
- Cash Flow remains strong
- Financial information is available to all Owners on the TDA Website
 - Go to INFORMATION LINKS on Main Page
 - Click on Member Information
 - Click on Financial Reports, you will find:
 - Monthly Financial Reports
 - Also find,
 - Annual Financial Information
 - Financial Highlights

Delinquencies

- Pleased to report significant progress with delinquent accounts as we have seen reductions in the numbers of properties and cumulative dollar amounts.
- As of June 30, 2009
 - 236 or 3.6% of assessed properties
 - Reduced by 131 properties since March 31, 2009
 - \$257,195
 - Collected \$173,369 since March 31, 2009
- As of March 31, 2009, we have the following delinquent assessments
 - 367 or 5.7% of assessed properties
 - \$430,564 or 5.5% of all assessments collected
- This is an increase of 1.1% over 2008 properties and total amounts
- This is an increase of 2.3% over 2007 properties and total amounts
- It now appears that the number of properties and total dollar amount owed will remain higher than in the previous 2 years, but still well below what other Associations are experiencing
- Thanks to Finance and Accounting for tracking and collecting these amounts for all Owners.

Other Actions

- The 2010 Budget Process is here.
- Staff continues to transition our banking business to Citizens Bank
 - Goals:
 - Reduce bank expenses
 - Adding operational efficiencies
 - No change in risk
 - Banking benefits for employee
- We are currently using the following financial institutions for our banking business:
 - Citizens Bank
 - Bank of the West

REVIEW OF MONTHLY MANAGER'S REPORTS

Staff fielded a variety of questions from the Board related to Association business.

ADJOURNMENT

Director Halpin made a motion and Director Burks seconded to adjourn to Executive Session at 2:30 p.m. Motion passed 5-0. The Board did not reconvene in open session.

Submitted by:

Bonnie Watkins, Recording Secretary

SECRETARY'S CERTIFICATE

I, Don Berryman, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors meeting held on July 18, 2009, as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Don Berryman, Secretary

Date