

AGENDA

**TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING
The Lodge**

**Friday, March 18, 2016
9:00 a.m.**

To enhance the quality of information and scheduling, this timed Agenda is prepared one week in advance of the meeting, and the Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as required and as permitted by law.

***This meeting is being recorded.**



Please silence your cell phone.

OPEN SESSION

SECTION

1.a 9:00 a.m. Call to Order

Opening Procedures:

- Pledge of Allegiance

1.b 9:02 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board. The chair may recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

1.c 9:05 a.m. Action: Approval of Minutes: (A)

- February 27, 2016 Regular Meeting Minutes

1.d 9:07 a.m. Discussion: Committee Management (B)

- **Committee Task Reports** (Committee Chairs)

Purpose: To update the Board on the status of recent committee meetings.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Equestrian Steering Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

OPEN & PENDING ITEMS

2. 9:20 a.m. Action: Consent Calendar: (C)

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or Staff requests a specific item be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the Consent Calendar.

- Decision Paper, 45 Day Notice on Private use of Drones Rule
- Tom Johns Resignation from GPC
- John McGregor term renewal
- Appointment as Assistant Treasurer, Director of Finance & Accounting Michael Salmon
- TDXC Rental Equipment (RR)

3. 9:25 a.m. Action: 2015 Audit Report (D)
(Gilbert Associates, Inc.)

The Board will be presented with the results of the 2015 Annual Audit by Gilbert Associates, Inc.

4. 9:45 a.m. Action: Director of Finance & Accounting Report (F)
(Director of Finance & Accounting, Mike Salmon)

- Preliminary February 2016 Financials
- 2015 Operating Funds Review

5. 10:15 a.m. Discussion: Beach Club Marina Boat Launch and Waterline Safety (G)
(GM, Robb Etnyre and Director of Operations, Miguel Sloane)

Staff recommended courses of action to improve Beach Club Marina Waterline safety, based on Board guidance given at the February Regular Board Meeting, will be presented for board consideration.

6. 10:45 a.m. **Break**
7. 10:55 a.m. **Discussion: Metal Roof Painting, Presentation** (H)
(ASO, Sheryl Walker)

The board will hear a presentation by an industrial and commercial painting company regarding metal roof painting.

EXECUTIVE SESSION

8. 12:00 p.m. **Executive Session** (EXEC)
Topics:
 ○ **Legal**
 ○ **Contracts**

OPEN SESSION

9. 1:00 p.m. **Executive Session Report** (EXEC)
10. 1:25 p.m. **Action: Equestrian Campus, Review of remaining phases** (I)
(Forrest Huisman, Director of Capital Projects)
Previously Agenda Item “E”
- Staff and Steering committee recommended courses of action to proceed with the relocation of the Equestrian Campus.
11. 1:35 p.m. **Action: Affordable Care Act (ACA)** (J)
- The Board will discuss the changes due to the ACA which require medical coverage for all Full Time-Equivalents (FTE) on October 1, 2016.
12. 1:50 p.m. **General Manager’s Report** (K)
(GM, Robb Etnyre)
- The Board will be provided with a report on various Association operations.
13. 2:05 p.m. **Discussion: Board Communication** (L)
(GM, Robb Etnyre)

The Board will discuss the various ways in which the Board communicates with the membership along with the requirements of meeting notifications and attendance as set forth in the Davis-Sterling Act and TDA Bylaws.

14. 2:10 p.m. **Future Board Meeting Agenda Items**
15. 2:30 p.m. **Adjournment**

The next Board meeting will be Friday, April 22, 2016 @ The Northwoods Clubhouse

As provided for in Civil Code §4920 - Notice of Board Meetings: This agenda was posted at least four days prior to the meeting.

Tahoe Donner Committee Meeting Schedule:

- General Plan Committee – April 4, 2016 at 3:00 p.m. (Northwoods Clubhouse)
- Covenants Committee – April 14, 2016 at 3:00 p.m. (Northwoods Clubhouse)
- Architectural Standards Committee – April 8th & 29th, 2016 (Northwoods Clubhouse)
- Finance Committee – April 14, 2016 3:00 p.m. (Northwoods Clubhouse)
- Elections Committee – May 2, 2016 3:30 p.m. (Northwoods Clubhouse)
- Tahoe Donner Giving Fund – April 4, 2016 at 3:00 pm (Northwoods Clubhouse)

Megan Rodman

Megan Rodman, Executive Assistant

March 18, 2016

Date