

# DECISION PAPER

**Issue:**

Currently we have 3 buses in our fleet that hold 22 passengers which are used for many activities in the Association including Day Camps, Downhill Ski, Truckee Thursdays, events, Cross Country Ski Center, recreational activities, concerts, and Lodge weddings. With our buses being used more frequently, staff recommends we purchase a slightly larger bus to accommodate more volume.

**Background:**

In the past buses were purchased only for Downhill Ski and Day Camp, but now we use buses for many different activities and events. Past practices include purchasing smaller buses based on our turning radius and clearance issues at the Downhill Ski Lodge. This bus would not be used at Downhill Ski. Purchasing a larger bus would allow us to accommodate larger camps sizes, recreational activities, Cross Country Center offsite parking and other larger groups.

**Purchase Price for Approval:**

Bus purchase with Tax	\$81,093.75
Registration	\$1,008.00
Winter Tires	\$1,134.00
Radio	\$1,800.00
Tahoe Donner Logo Rap	\$3,800.00
Ski racking system	\$2,500.00
Total	\$91,335.75
Contingency 8 %	\$7,306.86
Total with 8 % Contingency	\$98,642.61

**Recommendation:**

Staff recommends the Board approve additional funding of **\$40,000**, which brings the 2014 budgeted New Machinery & Equipment Fund total for this purchase to **\$100,000** – enough to purchase a 30 passenger bus from Creative Bus Sales. This would include all necessary bus items, including winter tires, radio, Tahoe Donner logo rap, and ski racking system.

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**Prepared By:** Miguel Sloane

**Date:** 6-12-2014

**General Manager Approval:** 

**Board Meeting Date:**