

AGENDA

**TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING
The Lodge**

**Saturday, February 27, 2016
9:00 a.m.**

To enhance the quality of information and scheduling, this timed Agenda is prepared one week in advance of the meeting, and the Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as required and as permitted by law.

***This meeting is being recorded.**



Please silence your cell phone.

OPEN SESSION

SECTION

1.a 9:00 a.m.

Call to Order

Opening Procedures:

- Pledge of Allegiance

1.b 9:02 a.m.

Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board. The chair may recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

1.c 9:15 a.m.

Action: Approval of Minutes:

(A)

- January 22, 2016 Regular Meeting Minutes

1.d 9:17 a.m.

Discussion: Committee Management

(B)

- **Committee Task Reports (Committee Chairs)**

Purpose: To update the Board on the status of recent committee meetings.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- Equestrian Steering Committee
- Tahoe Donner Giving Fund Committee

OPEN & PENDING ITEMS

2. 9:30 a.m.

Action: Consent Calendar:

(C)

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board or Staff requests a specific item be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the Consent Calendar.

- Tahoe Donner Giving Fund Term Extensions (Gander, English)
- Covenants Committee Term Extensions (McDermott, LeClerc)
- TD Senior Alpine Ski Club, Board expansion from 5 to 7 members
- Finance Committee Meg McShannic to Regular member, Tom Johns as Alternate member
- Architectural Standards Term Extensions (Leyton, Staehlin, Wooley)
- Tahoe Donner Giving Fund Resignation (Czerwinski)
- Decision Paper "Adoption of new Voting and Election Rules"
- Memo from Election Committee; Approve Board of director Election Procedures, Establish May 2nd as the Record date for this election
- 2016 Golf Rates
- 2016 Winter Spring Pass Rates
- Replacement Reserve Van Purchase
- Giving Fund Committee Decision Paper

3. 9:35 a.m.

**Discussion: Marina Beach Club Boat Launch and Waterline Congestion (D)
(GM, Robb Etnyre and Director of Operations, Miguel Sloane)**

An update will be provided to the board of directors on the board directed membership survey on the Beach Club Marina Boat Launch, Town Hall meeting, and membership feedback will be presented.

4. 10:35 a.m. **Break**
5. 10:45 a.m. **Action: General Plan Committee Charter and Process Update (E)**
(GPC Chair, Dwight Walker)
- An update and recommendation will be provided to the board of directors on the board requested General Plan Committee charter and capital project review and recommendation approval process.
6. 11:25 a.m. **Discussion: Operating Fund Balance, Membership Equity (F)**
- The Board will be provided an update on the 2015 ending balance of the Operating Fund's Member Equity balance and recommendations from the Finance Committee and Director of Finance.
7. 11:40 a.m. **Action: Director of Finance & Accounting Report (G)**
(Director of Finance & Accounting, Mike Salmon)
- o Preliminary December 2015 and January 2016 Financials

EXECUTIVE SESSION

8. 12:00 p.m. **Executive Session (EXEC.)**
Topics:
- o Legal
 - o Contracts

OPEN SESSION

9. 1:00 p.m. **Executive Session Report (EXEC.)**
10. 1:05 p.m. **Discussion: Fraud Policy Update (H)**
(Director of Finance & Accounting, Mike Salmon)
- The Board will be presented an update from the Finance Committee on updating the existing Board of Directors Fraud Policy as part of the ongoing 5 year review of all Board policies.
11. 1:20 p.m. **Discussion: Land Management Plan (I)**
(Director of Risk Management, Annie Rosenfeld)
- The Board will hear presentation by consultant on the preliminary draft Land Management Plan.

12. 1:40 p.m. **General Manager's Report** (J)
(GM, Robb Etnyre)

The Board will be provided with a report on various Association operations.

13. 1:55 p.m. **Discussion: Digital Board Room** (K)
(IT, Miah Cottrell)

The Board will be shown a presentation on digitizing board meeting documents.

14. 2:15 p.m. **Future Board Meeting Agenda Items**

15. 2:30 p.m. **Adjournment**

The next Board meeting will be Friday, March 18, 2016 @ The Lodge

Tahoe Donner Committee Meeting Schedule:

- o General Plan Committee – March 7, 2016 at 3:00 p.m. (Northwoods Clubhouse)
- o Covenants Committee – March 10, 2016 at 9:05 a.m. (Northwoods Clubhouse)
- o Architectural Standards Committee – March 11th & 25th, 2016 (Northwoods Clubhouse)
- o Finance Committee – March 9, 2016 at 3:30 p.m. (Northwoods Clubhouse)
- o Elections Committee – March 1, 2016 at 3:00 p.m. (Northwoods Clubhouse)
- o Tahoe Donner Giving Fund – March 7, 2016 at 3:00 pm (Northwoods Clubhouse)

As provided for in Civil Code §4920 - Notice of Board Meetings: This agenda was posted at least four days prior to the meeting.

Lee Ann Gray

February 27, 2016

Lee Ann Gray, Executive Assistant

Date