

DECISION PAPER



Issue:

April 20, 2016

2016 Ski Area Rental Equipment Purchase

Background:

This year we are focusing on replacing our oldest adult rental skis as they are in the worst condition, additionally all of our rental helmets are up for replacement. The rental helmets from Smith have a 3 to 4-year indemnification depending on the model, all of which will be out of indemnification by next season. The 2016 RRF budget for this item is currently \$89,348. ✓

Options:

1. Purchase recommendation for the fall of 2016 – Follow the 5-year equipment replacement plan and approve the purchase of approximately \$85,310. ✓

Volkl Rental Skis:

160 Volkl Skis @ \$31,290
Estimated sales tax/shipping \$5,750
Total: \$37,040

Burton:

1020 Anon Helmets @ \$35,700
Estimated sales tax/shipping \$6,560
Total: \$42,260

Marker / Volkl / Rossignol:

10 demo skis @ \$4,734
2 ski bindings @ \$344
Estimated sales tax/shipping \$933
Total \$6,011

2. Purchase Rental Helmets due to the end of the indemnification period. Approve the purchase of \$42,260. Continue with the rental and demo skis as they are.
3. Continue use of adult rental skis, helmets, demo skis for 2016/2017 season.

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Recommendation:

Staff recommends the Board approve Option 1 for the fall of 2016 – Follow the 5-year equipment replacement plan and approve the purchase of approximately \$85,310 for new ski equipment, helmets and demos.

Prepared By: Tommy Kelly / Miguel Sloane ^{MS}

Reviewed By: Forrest Huisman ~~FH~~ 4/25/2016

Reviewed By: Michael Salmon ~~MS~~ 4/26/2016

Board Meeting Date: May 20, 2016

General Manager Approval to place on the agenda: MS Date: 4/27/16

Tahoe Donner Association
CAPITAL PROJECT FUND EXPENDITURE Approval Form

Submitted By: Brian Yohn

Submitted Date: 4/20/2016

Project Name: Rental Equipment
 Project Year: 2016
 PO / Project Number: 621-215-665
 Dept # / Name: 215/Ski Area Rentl-Rtl
 Task Code: 5

Project G/L Coding:

Expenditure Type - Fund	GL Code	Amount *
Capital - Replacement Reserve Fund	902-59991	\$ 89,348.00
Capital - New Machinery & Equipment Fund	905-59991	
Capital - Development Fund, Unrestricted	903-59991	
Capital - Development Fund, Restricted	903-59992	
Expense - Replacement Reserve Fund	902-59993	
Expense - Development Fund	903-59993	
PROJECT Total		\$ 89,348

* Ensure all costs included; sales tax, installation, freight, etc.

Board Approved Budget Amount \$ 89,348
 Variance - Favorable (Unfavorable) \$ - 0%

Project & Project Amount agree to initial Board approved Expenditure Budget > Yes / No NO

If Project Total Variance is Unfavorable by \$1500+ or 5%+; Explain below:

By Vendor (s) Amounts:

Vendor Name & Location	Amount *
PROJECT Total BUDGET	\$ - -89348

Comments:

Capital Review & Approval:

Director of Finance & Accounting: 
 General Manager: 

Date: 4/20/2016
 Date: 4/22/16

Rental Shop Order

Order	Cost
Burton Boards	\$0.00
Burton Bindings	\$0.00
Burton Boots	\$0.00
Volkl Skis	\$31,290.00
Marker Bindings	\$0.00
Dalbello Boots	\$0.00
Dalbello Boots SF	\$0.00
Scott Poles	\$0.00
Smith Helmets	\$35,700.00
Snowflakes Elan Ski	\$0.00
Demo Skis	\$4,734.00
Demo Bindings	\$344.00
Tele Boots	\$0.00
Total	\$72,068.00
Tax	\$6,035.70
Shipping	\$7,206.80
Final Total	\$85,310.50

ELAN/ Dynastar/ Nordica/Volkl

Graphic- Picture

Ski	Length	Amount	Quantity	Total	
Volkl-RTM Jr.	70	\$105.00	0	\$0.00	W/ Binding
Volkl-RTM Jr.	80	\$64.50	0	\$0.00	W/ Binding
Volkl-RTM Jr.	90	\$64.50	0	\$0.00	W/ Binding
Volkl-RTM Jr.	100	\$108.00	0	\$0.00	W/ Binding
Volkl-RTM Jr.	110	\$108.00	0	\$0.00	W/ Binding
Volkl-RTM Jr.	120	\$108.00	0	\$0.00	W/ Binding
Volkl-RTM Jr.	130	\$177.00	10	\$1,770.00	W/ 3Motion Jr. 7.0
Volkl-RTM Jr.	140	\$177.00	15	\$2,655.00	W/ 3Motion Jr. 7.0
Volkl-RTM 7.6 Gold	133	\$199.00	10	\$1,990.00	W/ FDT 10 TP Inc.
Volkl-RTM 7.6 Gold	140	\$199.00	30	\$5,970.00	W/ FDT 10 TP Inc.
Volkl-RTM 7.6 Gold	147	\$199.00	60	\$11,940.00	W/ FDT 10 TP Inc.
Volkl-RTM 7.6 Gold	154	\$199.00	0	\$0.00	W/ FDT 10 TP Inc.
Volkl-RTM 7.6 Gold	161	\$199.00	35	\$6,965.00	W/ FDT 10 TP Inc.
Elan- wide	175	\$127.20		\$0.00	

160

\$31,290.00

Burton Helmet

Style	Size	Cost	Quantity	Total
Black	XXS	\$35.00	35	\$1,225.00
Black	XS	\$35.00	500	\$17,500.00
Black	S	\$35.00	380	\$13,300.00
Black	M	\$35.00	70	\$2,450.00
Black	L-XL	\$35.00	20	\$700.00
Black	XXL	\$35.00	15	\$525.00
Black		\$35.00	0	\$0.00
			1020	\$35,700.00

Ski	Size	Amount	Quantity	Total
Binding Totals For Demos				344
Volkl 90Eight	170	\$412.00	0	\$0.00
Volkl 90Eight	177	\$412.00	0	\$0.00
Volkl 90Eight	184	\$412.00	0	\$0.00
Volkl Kendo	177	\$444.00	1	\$444.00
Volkl Kendo	184	\$444.00	1	\$444.00
Volkl Mantra	184	\$475.00	0	\$0.00
Volkl Kenja	149	\$444.00	0	\$0.00
Rossignol Sky 7	180	\$532.80	0	\$0.00
Rossignol Sky 7	188	\$532.80	0	\$0.00
Rossignol Experience 88	164	\$549.60	0	\$0.00
Rossignol Experience 88	172	\$549.60	1	\$549.60
Rossignol Experience 88	180	\$549.60	1	\$549.60
Rossignol Experience 84	170	\$488.40	1	\$488.40
Rossignol Experience 84	178	\$488.40	1	\$488.40
Rossignol Experience 84	186	\$488.40	1	\$488.40
Rossignol Temptation 84	146	\$427.20	1	\$427.20
Rossignol Temptation 84	154	\$427.20	1	\$427.20
Rossignol Temptation 84	162	\$427.20	1	\$427.20
Totals			10	\$4,734.00

Binding	Cost	Quantity	Total
Look	\$140.00	0	\$0.00
Griffon Demo 90mm	\$172.00	2	\$344.00
Total		2	\$344.00

\$3,019.20
 \$3,562.66
 \$543.46

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Issue:

April 22, 2016

2016 Asphalt Seal-Stripe at Northwoods Clubhouse and Trout Creek Recreation Center.

Background:

The 2016 RRF projected expenditure for the Northwoods Clubhouse and the Trout Creek Recreation Center parking lots call for striping only. The parking areas for these locations are in need of replacement within the next few years as the aging asphalt, heavy facility traffic, and consistent impact of weather and snow removal has required consistent additional pothole repair and asphalt structural maintenance. Per an on-site meeting and discussion, it was recommended that these locations should have an annual seal-stripe until a full replacement can be performed to better preserve and protect the asphalt until the full replacement can be performed. Staff recommends acceleration of 2017 Replacement Reserve Funds for the seal and stripe of the Clubhouse (\$9,574) and Trout Creek (\$14,441) parking lots and adjusting for annual seal and stripe within the Reserve Study until full parking lot replacement is performed.

Options:

1. Approve the acceleration of 2017 Replacement Reserve Funds for the seal and stripe of the Clubhouse (\$9,574) and Trout Creek (\$14,441) parking lots and adjusting for annual seal and stripe within the Reserve Study until replacement is performed.
2. Contract to stripe the Northwoods Clubhouse and the Trout Creek Recreation Center parking lots for current projected expenditures.
3. Defer seal-stripe until 2017.

Recommendation:

Staff recommends the General Manager approve Option 1 above: Approve the acceleration of 2017 Replacement Reserve Funds for the seal and stripe of the Clubhouse (\$9,574) and Trout Creek (\$14,441) parking lots and adjusting for annual seal and stripe within the Reserve Study until replacement is performed.

Prepared By: Lee Gray / Brian Yohn
Reviewed By: Forrest Huisman *[Signature]* 4/25/16
Reviewed By: Michael Salmon *[Signature]* 4/26/2016
General Manager Approval: *[Signature]* 4/27/16 Date: 4/27/16

FOR TROUT 14441 -> Board Mtg 5/27/2016

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Amenity Parking Lot	Current Stripe	Budget 2017 Seal-Stripe	Accelerate 2017 Budget
Northwoods Clubhouse	\$ 5,467	\$ 12,565	\$ 9,574
Trout Creek Rec Center	\$ 5,872	\$ 21,897	\$ 14,441

DECISION PAPER



Date: May 17, 2016

Issue: Tiller damage repairs for vehicle #220 - PB 400 nordic.

Background: The PB 400 nordic tiller was damaged this season. This is one of the newest snowcats in our fleet, which has 756 engine hours. The main frame and pivot of the tiller was bent - probably from the machine being driven in reverse with the tiller down. There is an automatic tiller lift switch that raises the tiller when in reverse, however, this switch was in manual mode - a result of the operator attempting to improve visibility while moving backwards. It appears additional damage occurred from an operator backing into a tree and bending the frame on the track pan setting system. The damage affects the performance of the tiller, because the tiller is bent to one side. An investigation into the cause of this damage was completed.

These tiller repairs are not accounted for in the summer operating repairs budget. Attached is an estimate from Pisten Bully for tiller repairs that will need to be completed this summer, which is a total of \$14,367.85. Normal summer snowcat maintenance will also have to be completed on this snowcat, which is roughly \$5,000.

Recommendation: Staff is requesting the board approve the repair of this tiller at the cost of \$15,500 out of the operating budget for parts and labor to repair the PB 400 Nordic tiller this summer - the majority of the cost is outlined in the estimate attached, with a small contingency in the event something was missed in the estimate. These repairs will get this machine back into good working condition.



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KÄSSBOHRER ALL TERRAIN VEHICLES, INC.

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Tel. 775 857 5014 Fax 775 857 5001

Email: randerson@pistenbullyusa.com

PistenBully

Beach Tech

SERVICE ESTIMATE

AREA: TAHOE DONNER

VEHICLE: PB400 XC

SERIAL# ?

HOURS: ?

LABOR TIME IS 110\$ AN HOUR


QUAN.	PART NUMBER	DESCRIPTION	PRICE EACH	TOTAL	HRS
1	819.11.00.006.11.0	MAIN PIVOT	\$3,209.93	\$3,209.93	4
1	819.30.20.106.11.0	MAIN FRAME	\$4,632.67	\$4,632.67	4
1	819.51.11.106.70.0	ADJ CARRIER	\$1,948.53	\$1,948.53	2
1	819.50.50.106.87.0	BRKT	\$588.88	\$588.88	1
1	819.50.50.206.87.0	BRKT	\$588.88	\$588.88	1
1	819.03.00.224.90.0	PIN	\$402.84	\$402.84	0
2	819.01.90.124.70.0	BUSHING	\$21.59	\$43.18	0
2	6.696.112.000.0	BUSHING	\$81.47	\$162.94	0
1	MISC	MISC PARTS	\$1,000.00	\$1,000.00	2
1	SHOP SUPPLIES	SHOP SUPPLIES	\$250.00	\$250.00	0
				\$0.00	

\$12,827.85 14

LABOR PER HR \$110.00 \$1,540.00

Total: \$14,367.85

Please contact me A.S.A.P. with an approval to continue.
randerson@pistenbullyusa.com
 or fax sheet with Auhtorization # to fax number
 (775) 857-5007 fax x _____

Prepared By: Sally Jones, Miguel Sloane
 Reviewed By: Michael Salmon
 General Manager Approval to Place on the Agenda: 
 Board Meeting Date: 5-27-2016

