

BOARD APPROVED

ACTION ON *Bonnie Watkins*
June 21, 2014

MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS REGULAR MEETING
May 31, 2014
9:00 a.m.

E.A. - TDA ASSOC.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at the Lodge at 12850 Northwoods Blvd., Truckee, California on Saturday, May 31, 2014. President Tom Johns called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors present: Tom Johns, President
Jim Stang, Vice President
Steve Miller, Treasurer
Dick Gander, Secretary
Courtney Murrell, Director

Directors absent: None

Staff present: Robb Etnyre, General Manager
Mike Salmon, Director of Finance and Accounting
Miguel Sloane, Director of Operations
Bonnie Watkins, Recording Secretary

PRESENTATION: TAHOE TRUCKEE UNIFIED SCHOOL DISTRICT FACILITIES MASTER PLAN

Executive Director of Educational Services, Dave Curry, provided the Board with a PowerPoint presentation on the TTUSD Facilities Master Plan. A copy Mr. Curry's PowerPoint presentation is attached to these minutes as Exhibit "A".

A. ACTION: APPROVAL OF MINUTES

The Board received the preliminary minutes of the following for consideration:

- April 22, 2014 Regular Meeting Minutes

Director Gander made a motion and Director Miller seconded to approve the meeting minutes as presented. Motion passed 5-0

B. COMMITTEE MANAGEMENT

Architectural Standards – The Board was provided with the committee’s April 30 and May 7, 2014 meeting minutes for review.

Covenants – The Board was provided with the committee’s April 17, 2014 meeting minutes for review.

Election – No report.

Finance – The Board was provided with the committee’s May 8, 2014 meeting report for review.

General Plan (GPC) – The Board was provided with the committee’s May 5, 2014 meeting report for review.

C. ACTION: CONSENT CALENDAR

The Board was provided with the following items for consideration:

- GPC Resignation (Barre)
- GPC Resignation (Johnson)
- GPC Appointment (McGregor)
- PC Appointment (Bledsoe)
- GPC Alternate Appointment (Walker)
- Equestrian Center Boarding Rates

Discussion took place regarding the “Equestrian Center Boarding Rates” item, with Director Johns indicating that the increase in the monthly rate is to offset the additional cost of hay for the summer season. It was pointed out that the daily and weekly boarding rates are already set at a rate that has more margin and therefore do not need to be adjusted.

Following discussion, Director Miller made a motion and Director Johns seconded to approve the Consent Calendar as presented. Motion passed 5-0

D. ACTION: COVENANTS COMMITTEE RULE REVISION

The Board was provided with a “Decision Paper” regarding a Temporary Fire Ban Covenants Rule for consideration.

Covenants Committee Chair Al Noyes explained that, in the April edition of Tahoe Donner News, a 45-day member notification was posted notifying members that the Board would be considering adopting a new covenants rule that would provide the Board with the authority to establish a temporary fire ban, when and if the conditions warrant. At this time, he continued, there is nothing in the Governing Documents or Covenants Rules allowing the Board to impose a temporary fire ban.

The committee isn't saying impose the ban now, but they feel that something needs to be in place so that the Board can make a quick decision. In the event of extreme fire danger, this proposed rule will enable the Board to implement a temporary burn ban of all outdoor wood fires, regardless of whether it is in a commercially manufactured fire burning apparatus.

Discussion took place regarding the fact that the new rule could create enforcement conflicts with the Truckee Fire Department and CalFire, the Board's fiduciary responsibility to protect the property values of all Tahoe Donner members, and the problem of educating renters about proper fire etiquette.

Debate continued with each Board member weighing in on the pros and cons of implementing the new rule.

Following discussion, Director Gander made a motion and Director Johns seconded to disapprove the new rule. Motion passed 4-1 (Director Miller No)

E. 2014 ANNUAL MEMBERSHIP MEETING AGENDA

The Board was provided with a draft copy of the proposed "2014 Annual Membership Meeting" agenda for review. A brief discussion took place regarding the development of this year's meeting agenda, a possible speaker for the meeting, as well as the Member Picnic and Expo that follows the meeting. Following discussion, no action was taken on this item.

**Break
(10:31 a.m.)**

The regular meeting reconvened at 10:40 a.m.

F. ACTION: DIRECTOR OF FINANCE AND ACCOUNTING REPORT

Director of Finance and Accounting, Mike Salmon, provided the Board with a presentation on the Association's unaudited preliminary April 2014 financial report, a complete set of which are attached to these minutes as Exhibit "B".

Following discussion: Director Gander made a motion and Director Miller seconded to approve the March 2014 unaudited preliminary financials as presented. Motion passed: 5-0

G. ACTION: RECORDATION OF LIEN FOR DELIQUENT ASSESSMENT

Director Johns made a motion and Director Miller seconded to approve the recordation of a lien for delinquent assessment on parcel number 44-500-20.

H. ACTION: TAHOE DONNER GIVING FUND

Director Gander provided a PowerPoint presentation on the formation of a Tahoe Donner Giving Fund. Mr. Gander's PowerPoint presentation is attached to these minutes as Exhibit "C". Highlights of the presentation follow:

- **The Mission:** Gather charitable contributions to be used in the greater Truckee area to support worthy causes in the fields of:
 - Health and Human Services
 - Environment, Conservation and Animal Welfare
 - Education and Youth Development
 - Arts and Culture
- **Organization:**
 - Non-endowed Field of Interest Fund at TTCF
 - No legal fees, easy to set up, reasonable fees
 - Flexible grant power subject to a \$10,000 minimum balance
 - TTCF provides all administrative services
 - Grants and fund raising subject to TTCF requirements (to maintain their tax status)
 - No Association Funds Involved
 - Fund will have an 'Operations' budget to pay for events
 - TD staff involvement on a de minimis basis only – TD reimbursed for larger involvement
- **Administration:** Establish a new TD Board Committee – The Tahoe Donner Giving Fund Operating and Grant Committee.
 - Five voting and four alternate members
 - Board liaison
 - Staff liaison – Brinn Talbot
 - Essential Duties
 - Plan and execute fund raising activities
 - Primary communications with TTCF
 - Recommend annual grants to the TD BOD and TTCF BOD
 - Annual Report to TD BOD and Membership

Following the presentation, Director Gander fielded questions from the Board.

Following further discussion, Director Miller made a motion and Director Stang seconded to approve proceeding with the next stages of the development of the Tahoe

Donner Giving Fund. Motion passed 5-0 This item will be placed on a future Board meeting agenda for further consideration.

I. ACTION: BOARD POLICY RESOLUTION REVIEW

Per Board Policy Resolution 2013-6, all policy resolutions and statements must be reviewed no later than the fifth anniversary of their original adoption to ensure that all policies are still relevant and continue to serve the Association in a constructive manner.

The Board considered the relevancy of Policy Resolution 2000-7 Code of Conduct.

The Board considered a proposed new Corporate Resolution 2014-3 Board of Directors Code of Conduct & Ethics.

Following discussion, Director Johns made a motion and Director Miller seconded to approve rescinding Policy resolution 2000-7 Code of Conduct and to approve Corporate Resolution 2014-3 Board of Directors Code of Conduct & Ethics.

J. TOWN OF TRUCKEE SINGLE USE BAG REDUCTION ORDINANCE

Director of Finance & Accounting, Mike Salmon provided the Board with a presentation regarding a new ordinance adopted by the Town that will be implemented throughout the Town on June 1, 2014. Mr. Salmon's presentation is attached to these minutes as Exhibit "D".

EXECUTIVE SESSION AND LUNCH

The Board adjourned to Executive Session at 11:45 a.m.

The Board convened to an Appeal Hearing at 1:00 p.m.

The regular meeting reconvened at 1:15 p.m.

EXECUTIVE SESSION REPORT

Director Gander reported that the Board met in Executive Session on May 16, 2014 and discussed contract matters. Additionally, the Board met in Executive Session today and discussed personnel issues.

JUNE 20, 2014 BOARD AGENDA ITEMS

- Land Use
- Trails Master Plan

ADJOURNMENT

Director Johns made a motion and Director Gander seconded to adjourn the meeting at 1:25 p.m. Motion passed 5-0

Submitted by:


Bonnie Watkins, Recording Secretary

SECRETARY'S CERTIFICATE

I, Dick Gander, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on May 31, 2014, as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.


Dick Gander, Board Secretary