

ACTION ON

Jan 25, 2014

VERIFIED

René Watkins

**MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS REGULAR MEETING**

E.A. - TDA ASSOC.

November 23, 2013

9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Saturday, November 23, 2013. President Tom Johns called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors present:

President Tom Johns
Jim Stang, Vice President
Secretary, Dick Gander
Courtney Murrell, Director

Directors absent: Treasurer, Steve Miller

Staff present:

Robb Etnyre, General Manager
Director of Finance and Accounting, Mike Salmon
Miguel Sloane, Director of Operations
Annie Rosenfeld, Director of Facilities & Risk Management
Bonnie Watkins, Executive Assistant, Recording Secretary

A. ACTION: APPROVAL OF MINUTES

The Board received the preliminary meeting minutes of the following for consideration:

- October 7, 2013 Special Minutes
- October 26, 2013 Regular Minutes

Director Murrell made a motion and Director Stang seconded to approve the October 7, and October 26, 2013 meeting minutes as presented. Motion passed 4-0 (Director Miller Absent)

B. COMMITTEE MANAGEMENT

Architectural Standards – The Board was provided with the October 23, & 29, 2013 minutes for review.

Covenants – The Board was provided with the committee's October violations report for review.

Election – No report.

Finance – The Board was provided with a copy of the committee's November 14, 2013 report for review.

General Plan (GPC) – The Board was provided with a copy of the committee's November 4, 2013 report for review. Chair John Stubbs provided the following highlights from the report:

- The committee discussed the process for GPC and Finance committees to review and consult with Management on the Development Fund Capital Funds Projections for 2014- 2016. Additionally, they discussed the process for reviewing RRF projections and identifying projections that correlate with Development Fund Capital Projects.
- It was announced that the Board had voted unanimously at the Oct 28th Board meeting to approve the 2014 General Plan Committee Program. This Program charges the GPC to review and refine Capital Project plans with recommendations to the Board. In order to implement, GPC and Finance Committee review, along with Management, the November 28, 2013 draft of the Development Fund Capital Funds Projections for 2014-2016, it was agreed that the GPC subgroup (Hank Lewis and Brain Service) liaison with the Finance Committee would meet with Management and a subgroup appointed by the Finance Committee to carry out this review and report to the GPC, Finance Committee, and the Board.
- Co-Chair Michael Fajans presented a table of Capital Projects by year that are listed in a proposed revision of the 2030 General Plan. A revision of this table has been prepared by Michael Fajans and will be sent to the GPC for review. It was agreed that the schedule and updated costs for initiation of the Nordic Center project were required before the list could be finalized, but that the GPC should continue review and recommend to the Board on scope development and prioritization of amenity projects. Since there have been a number of changes suggested for the 2030 General Plan since it was posted on the Tahoe Donner web site, it was agreed that a draft of these changes should be prepared and presented to the Board for purposes of updating the 2030 General Plan.

C. 2014 Committee Roster

The Board was provided with a proposed 2014 roster of Tahoe Donner Committee Members for consideration.

Following discussion, Director Stang made a motion and Director Murrell seconded to approve the 2014 Committee Roster as presented. Motion passed 4-0 (Director Miller Absent)

D. ACTION: DOWNHILL & CROSS COUNTRY SKI -AGE RANGES

The Board reconsidered their decision to raise the free-ski-trail-use policy for Tahoe Donner members from age 70 to age 75.

Following discussion, Director Stang made a motion and Director Gander seconded to approve free use of the Downhill & Cross Country Ski areas for Tahoe Donner members age 70 and above. The age range for the public will remain at 75+ for this season and all existing prices for public seniors will remain unchanged. (Access still requires pass/ticket issuance with appropriate liability waivers.) Motion passed 3-1 (Director Murrell No & Director Miller Absent)

E. BOARD MEETING CALENDAR

Director Johns made a motion and Director Stang seconded to approve canceling the December 28, 2013 Board meeting. Motion passed 4-0 (Director Miller Absent)

F. DIRECTOR OF FINANCE AND ACCOUNTING REPORT

Director of Finance & Accounting, Mike Salmon, provided the Board with a presentation on the Association's unaudited preliminary October 2013 financial reports, a complete set of which are attached to these minutes as Exhibit "A".

Following discussion, Director Murrell made a motion and Director Stang seconded to approve the unaudited preliminary September 2013 financial reports as presented. Motion passed 4-0 (Director Miller Absent)

GENERAL MANAGERS REPORT

The Board was provided with a written report from General Manager Robb Etnyre on the status of various Association operations. Mr. Etnyre provided the following highlights from the report:

- **Winter Operations:**
As we move into our winter operations, we are going through our internal performance review process and setting up goals for the next goal period. Currently we are in the middle of the hiring season for winter operations and are concerned about getting enough qualified staff to operate at maximum levels. The local labor market is tight, and while we are hiring some J-1 International Visa employees we're finding it challenging to attract seasonal staff.
- **SnowPlay:**
Opening Day for this operation is December 13th; however, we will open for the Thanksgiving holiday with snow or grass play in order to provide the community with a play area during the holiday.
- **Architectural Standards:**
To-date, there are 42 new homes as of November 18 under various stages of construction. This is triple the total number for 2012, which had a total of 13.
- **Nevada County MOU:**
We are finalizing an MOU with Nevada County for Emergency Preparedness. Staff will begin training for this program once we have fully executed the MOU with the County.
- **Cell Phone Tower:**
The Association continues to work with American Tower Corporation to build a new cell tower near the top of the Tahoe Donner Downhill Ski Area at the Eagle Rock lift to better provide cell coverage for the community. While American Tower has finalized a pine tree tower design and received Town of Truckee building permits, at this point they have not secured an anchor tenant for the new tower. As a result, construction of the tower was delayed until the summer of 2014.

Break
10:05 a.m.

EXECUTIVE SESSION

The Board convened to Executive Session at 10:15 a.m.

Director Murrell left the meeting at 10:40 a.m.

The Board reconvened to an open Appeal Hearing at 11:00 a.m.

The Board reconvened to Open Session at 11:15 a.m.

EXECUTIVE SESSION REPORT

Director Gander reported that the Board met in Executive Session today and discussed Legal matters.

ADJOURNMENT


Director Stang made a motion and Director Stang made a motion and Director Gander seconded to adjourn the meeting at 11:20 a.m. Motion passed 3-0 (Directors Murrell & Miller Absent)

Submitted by:


Bonnie Watkins, Recording Secretary

SECRETARY'S CERTIFICATE

I, Dick Gander, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on November 23, 2013, as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.


Dick Gander, Secretary