



## **Tahoe Donner Association Job Description**

**Job Title:** EQ Laborer  
**Job Code:** 340  
**Department:** Equestrian  
**Reports To:** Equestrian Manager  
**Class Code:** 7207  
**FLSA Status:** Non-exempt  
**Salary Level:** Hourly 8  
**Pay Range:** \$12.06 - \$14.44 per hour  
**File Name:** EQ Laborer.doc  
**Prepared Date:** 03/27/07, revised 04/04/09, updated 4/27/11, 4/16/15, 10/24/15, 5/2/17

### **SUMMARY**

Under the supervision of the Equestrian Manager, the Laborer is responsible for upkeep of the equestrian center including cleaning stalls, paddocks, and corrals. In addition, the Laborer feeds, waters and grooms the horses and performs minor maintenance work as needed.

**ESSENTIAL DUTIES AND RESPONSIBILITIES** include the following. Other duties may be assigned.

Provide excellent service to customers, employees, and business partners.

Maintain a safe and clean environment for customers, employees, and animals at the equestrian center.

Perform minor maintenance work as needed including repairing fences, gates and maintaining the equestrian grounds.

Maintain basic understanding of horses and ponies.

Feed, groom and care for the horses and ponies.

Clean the equestrian offices, tack room and rest rooms.

Assist Equestrian Manager with other equestrian duties as assigned.

### **QUALIFICATIONS**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

### **EDUCATION and/or EXPERIENCE**

No prior experience or training. Experience handling livestock is desirable.

