



**Tahoe Donner Association
Finance Committee
2015 Tasks and Responsibilities**

RECURRING PROJECTS:

- Review Annual Budget and Participate in Budget Process
- Review Monthly Financial Performance
- Review Quarterly Capital Funds Projection
- Assist with Annual Report and Audit
- Maintain Financial Policies and Resolutions
- Review/Participate in 2015 Golf Rate Schedule (Feb)
- Review Nordic/Equestrian Financial Operations
- Assist with selection of Auditor (every 3 years – 2017)

SPECIAL PROJECTS: (As Directed by the Board)

- Coordinate with GPC RE: Impact of General Plan Revisions
- Review of Year-End Balances/Activity: Operating and Capital Funds
- Review 2015 Reserve Study Update and Plan expenditure projections

MAINTAIN FINANCIAL POLICIES AND RESOLUTIONS:

- **Coordinate with TDA Staff to Schedule Review of the following Policies:**
 - 95-14 Record Maintenance & Retention Policy [2015]
 - 2004-5 Capital Asset Policy & Procedures [2015]
 - 2005-3 Fraud Policy
 - 2009-1 Investment Policy [2015]
 - 2009-10 Authorization Levels [2015]