

# DECISION PAPER



December 8, 2017

## Covenants Committee Membership

**Issue:** Covenants Committee Term Renewals & Initial Appointments

**Background:** Per Resolution 2008-2, Committee Policy “At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term.”

By November 1, 2017, the committee chairperson, Fred Zapponi, submitted to the Executive Assistant, for inclusion in the November board meeting agenda and board book, a compilation of all requests received for either initial appointment or reappointment, along with the committee’s recommendation with regard to such requests. At the November 18, 2017 regular board meeting, the Board received and considered these compilations and recommendations in anticipation of acting upon them at its December 16, 2017 regular board meeting. As such, attached are the compilations of recommended membership renewals for the Covenants Committee, in addition to completed committee application forms from the rest of the current members entering the second year of their two-year term.

### Membership Renewals Recommendation:

1. Leonard LeClerc
2. Jo Ann McDermott
3. Al Noyes

### Initial Applicant Recommendation:

1. Stanley Bienus
2. Vladimir Rivkin

### Current Members Entering Second Year of Term:

1. Fred Zapponi
2. Lou Ashcraft
3. Donald Ermak

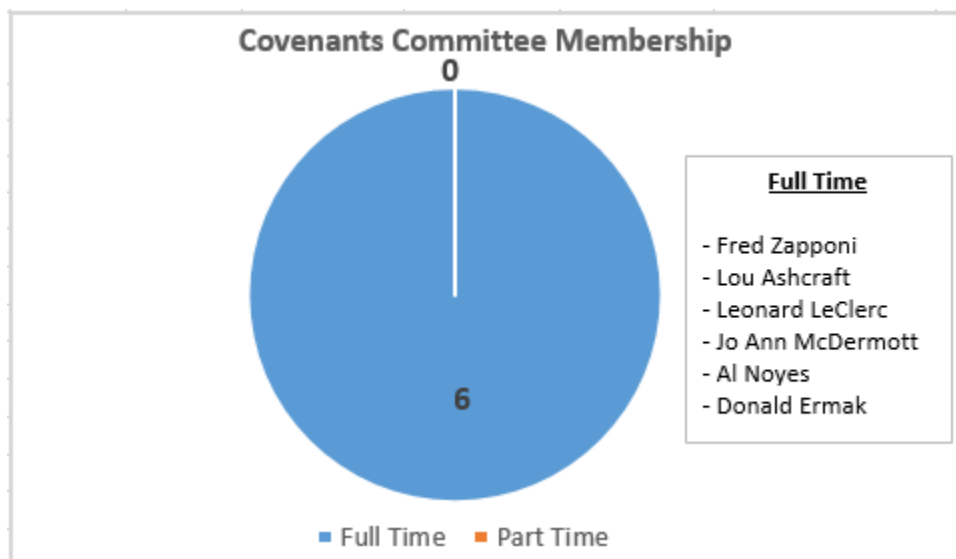


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## Committee Statistics

Covenants Committee			Full Time	Part Time	Years of Service	On a Task Force
Fred Zapponi	Chair	Jan. 2020	Yes	No	10 years	No
Lou Ashcraft	Member	Jan. 2019	Yes	No	2 years	No
Leonard LeClerc	Member	Jan. 2018	Yes	No	4 years	No
Jo Ann McDermott	Member	Jan. 2018	Yes	No	10 years	Yes
Al Noyes	Member	Jan. 2018	Yes	No	14 years	No
Donald Ermak	Alternate	Jan. 2019	Yes	No	3 years	No
Board Liaison: Jennifer Jennings						
Positions: 5 Regular/Up to 4 Alternates						
Vacancies: 3 Alternates						
Staff, Sheryl Walker						
Staff, Darren Davis						



**Prepared By:** Fred Zapponi, Chair of the Covenants Committee, and Megan Rodman, Executive Assistant

**Board Meeting Date:** December 16, 2017





## Tahoe Donner Association Committee Application Form

Name: Leonard LeClerc

Committee of Interest: Covenants Committee

Current Committee Member:  Yes  No

Years of Service: 4 years

If your term is expiring,  
would you like to renew  
your membership?  Yes  No

New Applicant:  Yes  No

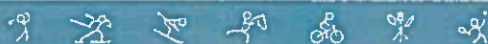
### Statement of Interest to renew membership:

I would like to renew my membership with the Covenants Committee for another 2 years.

*\*Note: Not required if you are a new applicant.*

Current Task Force Member:  Yes  No

If so, which Task Force: \_\_\_\_\_ Years of Service: \_\_\_\_\_





## Tahoe Donner Association Committee Application Form

Name: <u>Jo Ann McDermott</u>	
Committee of Interest: <u>Covenants Committee</u>	
Current Committee Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	New Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No
Years of Service: <u>10 years</u>	
If your term is expiring, would you like to renew your membership? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Statement of Interest to renew membership: Yes, I would like to continue being a part of the Covenants Committee. I have served on the committee for the last 10 years, and have been a homeowner in Tahoe Donner for 20 years.  <i>*Note: Not required if you are a new applicant.</i>	
Current Task Force Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If so, which Task Force: <u>Short-Term</u>	Years of Service: <u>Just Started</u>





## Tahoe Donner Association Committee Application Form

Name: <u>Al Noyes</u>	
Committee of Interest: <u>Covenants Committee</u>	
Current Committee Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	New Applicant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Years of Service: <u>14 years</u>	
If your term is expiring, would you like to renew your membership? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Statement of Interest to renew membership:</b> I am very interest in continuing to participate in enforcing the Tahoe Donner covenants rules that we have for the benefit of the homeowners. Especially as the membership in our Association continues to evolve.  <i>*Note: Not required if you are a new applicant.</i>	
Current Task Force Member: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If so, which Task Force: _____	Years of Service: _____





## Tahoe Donner Association Committee Application Form

Name: Stanley T. Bienus

Committee of Interest: Covenants Committee

Current Committee Member:  Yes  No

Years of Service: \_\_\_\_\_

If your term is expiring,  
would you like to renew  
your membership?  Yes  No

New Applicant:  Yes  No

Statement of Interest to renew membership:

*\*Note: Not required if you are a new applicant.*

Current Task Force Member:  Yes  No

If so, which Task Force: \_\_\_\_\_

Years of Service: \_\_\_\_\_



December 08, 2017

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## Covenants Committee Letter of Intent

To: Board of Directors, Tahoe Donner Association

From Stanley T. Bienus

This letter is a request for your consideration of me as either an alternate or primary member of the Covenants Committee. I have a strong desire to work to maintain Tahoe Donner as a family oriented community, where both full time and part time owners can enjoy the beauty and serenity our mountain retreat offers. A summary of my background and experience follows.

My wife of 43 years and I purchased a lot (Unit 10, Lot 68) in Tahoe Donner in 1979 and completed building our home there in 1982. We leased the house to full time renters from 1982 to 2008 at which point we ceased this process and began use of the property ourselves, and plan to do so for the foreseeable future. We currently live in Tahoe Donner for about five months of the year. The remainder of the year we live in Encinitas, California, which is north of San Diego. Here too we purchased a lot and built a house there in 1989, while living and working in Los Angeles, and proceeded to also rent this property full time until retirement in 2004. At this point we moved to the Encinitas house as our primary residence where we currently live, when not in Tahoe Donner. As a result, I have many years experience as a landlord in dealing with renters, tenant problems, and city rules and regulations.

In regards to my career experience, I retired from Hughes Aircraft/Raytheon Corporation after working there as an electrical engineer for 35 years, starting as a staff engineer, eventually working my way up to manager of an electronics development department of about 50 people, and completing my career as the Technical Director of a major development program for the U. S. Navy. Throughout this time, working with people to solve often difficult problems was both a challenge and a pleasure. This process typically involved producing compromise and consensus among a group of people with competing ideas and approaches. In retirement I stay active hiking, snowshoeing, woodworking, playing handball and pickleball, being Mr. Fixit at home, and enjoying friends and family.

I believe my landlord experience, attention to detail, working with and managing people are attributes that can be valuable to the Covenants Committee as an alternate or primary member. I request you approve my appointment to this position.

Sincerely,

Stanley T. Bienus



## Tahoe Donner Association Committee Application Form

Name: Vladimir Rivkin

Committee of Interest: Covenants Committee

Current Committee Member:  Yes  No

Years of Service: N/A

If your term is expiring,  
would you like to renew  
your membership?  Yes  No

New Applicant:  Yes  No

Statement of Interest to renew membership:

*\*Note: Not required if you are a new applicant.*

Current Task Force Member:  Yes  No

If so, which Task Force: \_\_\_\_\_

Years of Service: \_\_\_\_\_







## Tahoe Donner Association Committee Application Form

Name: <u>Fred Zapponi</u>	
Committee of Interest: <u>Covenants Committee</u>	
Current Committee Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	New Applicant: <input type="checkbox"/> Yes <input type="checkbox"/> No
Years of Service: <u>10 + years</u>	
If your term is expiring, would you like to renew your membership? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Statement of Interest to renew membership: Have continued interest to serve to complete unfinished business.  <i>*Note: Not required if you are a new applicant.</i>	
Current Task Force Member: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If so, which Task Force: _____	Years of Service: _____





## Tahoe Donner Association Committee Application Form

Name: Lou Ashcraft

Committee of Interest: Covenants Committee

Current Committee Member:  Yes  No

Years of Service: 2 + years

If your term is expiring,  
would you like to renew  
your membership?  Yes  No

New Applicant:  Yes  No

Statement of Interest to renew membership:

This is an important committee and my input is valuable. It is good to give back to the area we live.

*\*Note: Not required if you are a new applicant.*

Current Task Force Member:  Yes  No

If so, which Task Force: \_\_\_\_\_ Years of Service: \_\_\_\_\_





## Tahoe Donner Association Committee Application Form

Name: <u>Donald Ermak</u>	
Committee of Interest: <u>Covenants Committee</u>	
Current Committee Member: <input checked="checked" type="checkbox"/> Yes <input type="checkbox"/> No  Years of Service: <u>3 years</u>  If your term is expiring, would you like to renew your membership? <input type="checkbox"/> Yes <input type="checkbox"/> No	New Applicant: <input type="checkbox"/> Yes <input checked="checked" type="checkbox"/> No
Statement of Interest to renew membership:   <p style="text-align: center;"><i>*Note: Not required if you are a new applicant.</i></p>	
Current Task Force Member: <input type="checkbox"/> Yes <input checked="checked" type="checkbox"/> No	
If so, which Task Force: _____	Years of Service: _____



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Per Resolution 2008-2, Committee Policy, please read the following:

1. Generally, committees will function to assist the Board by preparing policy alternatives and their implications for Board consideration.
2. Committees may not speak or act for the Board except when formally given such authority for specific and time-limiting purposes. Expectations and authority will be carefully stated in order to not conflict with authority delegated to the General Manager.
3. In light of the Association's management structure, committees shall not exercise authority over staff. While committees may offer advice regarding matters within their charge, actions within the purview of the authority delegated to the General Manager shall never require the prior approval of any committee.
4. Other than when the Board finds an exception appropriate, committee members shall be appointed for a finite term of two years (subject to reappointment) with said terms being staggered where practicable in order to promote continuity within the committee; unless no other committee members are willing to assume the duties of the chair, committee members may only serve as a committee's chairperson for a period of one continuous year; co-owners of a property and/or spouses shall not be eligible to serve simultaneously on the same committee; and immediate family members of current Board members shall not be eligible to serve on standing committees.
5. By November 1 of each year, it shall be the responsibility of each committee chairperson to submit to the Executive Assistant, for inclusion in the November board meeting agenda, a compilation of all requests received for either initial appointment or reappointment, along with the committee's recommendation with regard to such requests. At its November meeting, the Board shall receive and consider these compilations and recommendation in anticipation of acting upon them at its December meeting.
6. At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term. The committees shall also submit for consideration at the December Board meeting an agenda of proposed activities for the year.
7. At their January meetings or as soon thereafter as is practicable, the committees shall establish their meeting calendars and elect their respective chairpersons for the upcoming year. Should no members wish to assume the duties of the chair, and the current chair is willing to continue in that role, the current chair may continue in that capacity for the New Year subject to Board approval. In preparation for the January Board meeting, the committee chairs shall submit a report to the Executive Assistant indicating meeting calendars and elected chairs. At its January meeting, the Board shall consider approval of the committees' activity agendas.

Accepted and Dated: December 20, 2008

