

MEMO



July 13, 2017

To: Tahoe Donner Association Board of Directors


From: Richard Gander, Chair of the Tahoe Donner Giving Fund Committee

Subject: Resignation of Jennifer Jennings

Message: Jennifer Jennings resigned from the Tahoe Donner Giving Fund Committee, as she is now a member of the Tahoe Donner Association Board of Directors. See email below and committee meeting minutes from July 6, 2017.

Reply Reply All Forward

Thu 7/13/2017 11:03 AM

 **Richard Gander** <[REDACTED]>

Re: July Meeting Minutes

To Megan Rodman
Cc Pamela Hardt-English

i You replied to this message on 7/13/2017 11:17 AM.

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Hi Megan,

Yes, that is it. Also, for consent we have the resignation of Jennifer Jennings due to her election to the board.

Thanks,
Dick



MEMO



July 18, 2017

To: Tahoe Donner Association Board of Directors

From: Michael Sullivan, Chair of the General Plan Committee

Subject: Resignation of Michael Bledsoe

Message: Michael Bledsoe has resigned from the General Plan Committee, since his wife, Jennifer Jennings is now a member of the Tahoe Donner Association Board of Directions, and as Board Resolution 2008-2 prescribes that the spouse of a Board Member may not serve as a committee member. See committee meeting minutes from July 10, 2017.

Tahoe Donner General Plan Committee Monday, July 10, 2017 meeting Minutes

Location and Time

NWCH Mezzanine at 3 PM

Call to order:

The meeting was called to order by Michael Sullivan at 3:01 PM

Approval of Minutes

Michael Sullivan called for approval of the minutes of the last meeting. A motion was made by John Stubbs to approve the minutes as written. The motion was seconded by Tom Johns

Member Input.

There was no member input

New Business:

Steve Miller's term on the Board has ended. The new board liaison to the GPC is Jeff Conners. Michael Bledsoe has resigned because Board Resolution 2008-2 prescribes that the spouse of a board member may not serve as a committee member. He will continue as a homeowner volunteer on the Employee Housing task force.



DECISION PAPER



June 28, 2017

Issue: With the Organizational Board meeting on June 25, 2017, the Board officers changed. Accordingly, we need to update signature authorizations for our various banking and investment brokerage accounts.

Background:

Board of Directors To June 22, 2016	Board of Directors Effective June 25, 2017
Jeff Bonzon, President Ron Wulff, Vice President Steve Miller, Treasurer Jeff Schwerdtfeger, Secretary Darius Brooks, Director	Jeff Connors, President Jeff Schwerdtfeger, Vice President Jeff Bonzon, Treasurer Jennifer Jennings, Secretary Darius Brooks, Director

Options:

- A. The Board authorizes Michael R. Salmon, Director of Finance and Accounting, to process updated signature cards for all banking and investment brokerage accounts to the comport with current policies (Resolution 2016-9 as follows:
- For all accounts, other than Tri Counties Bank, Authorized Signatories:
 - Jeff Connors, President
 - Jeff Bonzon, Treasurer
 - Robb Etnyre, General Manager
 - Michael Salmon, Director of Finance and Accounting
 - For Tri Counties Bank accounts, Authorized Signatories:
 - Above four (4) in Item A, plus
 - Annie Rosenfeld, Director of Facilities and Risk and Real Property
 - Miguel Sloane, Director of Operations
 - TBD (vacant), Director of Human Resources
 - Two signatories are required on all checks and External wires out. External wires out are defined as any wire of Tahoe Donner Association Funds to a 3rd party non-Tahoe Donner Association account. Checks that are external wires in the amount of \$100,000 or greater, require one of the signatures to be Treasurer or President, and the other signature to be either the General Manager or the Director of Finance and Accounting.

DECISION PAPER



B. Approve something other as directed by the Board of Directors.

Recommendation:

Staff recommends to Approve Option A of the decision paper as presented.

Prepared By: Michael R. Salmon, Director of Finance and Accounting

Board Meeting Date: July 29, 2017

General Manager Approval to place on Agenda: _____ **Date:** _____