

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**ORGANIZATIONAL BOARD OF DIRECTORS MEETING**

**Northwoods Clubhouse**  
**Sunday, June 25, 2017**  
**12:00 p.m.**



*Please silence your cell phone.*

**OPEN SESSION**

**I. 12:00 p.m. Call to Order**

**II. 12:02 p.m. Action: Appointment of Board Member Officers**

With the director election results having been announced and certified at the Annual Membership Meeting, the Board will consider the election of the following officers:

- President \_\_\_\_\_
- Vice President \_\_\_\_\_
- Treasurer \_\_\_\_\_
- Secretary \_\_\_\_\_

**III. 12:15 p.m. Action: Committee Liaison Appointments**

The Board will consider the appointment of liaisons to the following committees:

- Finance \_\_\_\_\_
- Architectural \_\_\_\_\_
- Covenants \_\_\_\_\_
- General Plan \_\_\_\_\_
- Giving Fund \_\_\_\_\_

**IV. 12:25 p.m. Action: Adoption of a Board Meeting Schedule**

The Board will adopt a schedule of the dates and times of all regular Board meetings for the forthcoming fiscal year.

**V. 12:40 p.m. Action: 2017 Board Training Plan**

The Board will discuss potential training topics for a 2017 Board Annual Training Plan. The below training topics offers a list of recommended topics to orient new and returning Board Members to the scope, function and responsibility of serving as an individual director/officer and collectively as a Board for the association.

1. Board Governance
2. Governing Documents
3. Tahoe Donner Operations and Management Organization
4. Capital Projects Spending Process and Replacement Reserve Plan
5. Miscellaneous

**VI. 1:00 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. The Board is required to notify the Members of the date, time, location, and agenda of each executive session Board meeting at least two days in advance but, unlike "open" Board meetings, non-director members are not allowed to attend executive session Board meetings. The Board may adjourn to executive session from an open Board meeting, or may meet separately in an executive session that is not held in conjunction with an open Board meeting. Immediately before adjourning to executive session from an open Board meeting, the Board shall announce the general nature of the matter(s) to be discussed in executive session, without detail and without compromising the confidentiality or privacy of the matter.

According to Civil Code §4935, the Board may meet in "executive session" for the following purposes:

to consider:

- litigation
- matters relating to the formation of contracts with third parties
- member discipline
- personnel matters
- to meet with a member regarding the member's payment of assessments
- to discuss a payment plan for delinquent assessments
- to decide whether to foreclose on a lien for delinquent assessments

The Board may also meet in "executive session" when appropriate to protect the Association's attorney-client privilege. *All* communications between the Board

and the Association's legal counsel are protected by the attorney-client privilege (Evidence Code §950 *et seq.*); therefore, the Board may always meet with the Association's legal counsel in executive session, whether or not "litigation" is being discussed or considered.

Any matter discussed in executive session must be generally noted in the minutes of the immediately following meeting that is open to the entire membership. (Civ. Code §4935(e).)

- Topics for this month's Executive Session:
  - Personnel matters
  - Litigation

**VII. 2:00 p.m. Adjournment**

*Megan Rodman*

Megan Rodman, Executive Assistant

*June 25, 2017*

Date