

MINUTES

**TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING**

**February 8, 2018
Northwoods Clubhouse
4:00 p.m.**

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Thursday, February 8, 2018. President Connors called the meeting to order at 4:00 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Jeff Connors, President
 Jeff Schwerdtfeger, Vice President
 Jeff Bonzon, Treasurer
 Jennifer Jennings, Secretary
 Darius Brooks, Director (via conference call)

Directors Absent: none

Staff Present: Robb Etnyre, General Manager
 Forrest Huisman, Director of Capital Projects
 Michael Salmon, Director of Finance and Accounting
 Miguel Sloane, Director of Operations
 Tom Knill, Director of Human Resources
 Miah Cottrell, Computer Network Manager
 Jesse Strzok, Assistant Director of Operations
 Megan Rodman, Executive Assistant

I. CALL TO ORDER 0:00:00

II. MEMBER & DIRECTOR COMMENTS 0:00:00

Board President Connors, invited brief member and director comments on items that are not on the agenda.

Member comment:

- Request that the meeting participants display courtesy and generosity.

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

II. C. ACTION: SNOWBIRD CHAIRLIFT REPLACEMENT & LEARNING CENTER IMPROVEMENTS 0:00:00

(Forrest Huisman, Director of Capital Projects)

The Board of Directors were presented with a decision paper to review and consider approving the replacement of the Snowbird Chairlift and learning center improvements at the Downhill Ski Resort.

Director Schwerdtfeger moved and Director Jennings seconded to approve Option 1 of the Decision Paper, with the exclusion of items D & E. Motion passed: 5 – 0.

Option 1: Management to proceed with coordination and replacement of the snowbird chairlift in 2018, for testing and training prior to the 2018-2019 winter season. Total project costs are estimated at \$2.2MM, including a new chairlift, alignment adjustments, and the following Learning Center improvements;

- a. \$1,500,351 from Replacement Reserve Fund (RRF) as allocated in 2018 Budget, plus an additional \$140K from RRF/DF for grading at new chairlift and C2 relocation, as well as relocating existing power and TDPUD upgrades for a total of \$1,640,351 to relocate and install the new snowbird chairlift.
- b. \$27K to shorten and relocate C2 to 300' (from 400')
- c. \$30K to vault eight snowmaking hydrants
- f. \$100K for soft costs, including engineering and agency permitting
- g. \$123K for contingency and sales tax

Director Schwerdtfeger moved and Director Bonzon seconded to approve item D of Option 1 in the Decision Paper as presented. Motion passed: 5 – 0.

Option 1 – Item D: \$30K to install new shrouding at Eagle Rock.

There was no motion to approve Item E, the gallery covers for the conveyor belts. The Board of Directors requested, by consensus, that the General Plan Committee review the gallery covers as part of its capital projects planning process using Development Funds.

Option 1 – Item E: \$250K to install gallery covers at both C2 and C3 conveyors.

III. BREAK 5:30 P.M. 0:00:00

Director Jennings moved and Director Connors seconded to approve the board meeting moving into Executive Session at. Motion passed: 5 – 0.

IV. EXECUTIVE SESSION (closed to members)

The Board of Directors adjourned to Executive Session at 5:35 p.m.

V.

OPEN SESSION

Not
Recorded

The Board of Directors moved into Open Session at 6:20 p.m.

Director Jennings moved and Director Schwerdtfeger seconded to return to Open Session. Motion passed: 5 – 0.

Board Secretary Jennings gave the Executive Session report. The Board considered the material provided by staff regarding the replacement of the Snowbird Lift. By consensus, the Board agreed to hold a subsequent special meeting on February 13, 2018 at 4:00 p.m. to give Directors the opportunity to review the competing bids and contract terms.

VI.

ADJOURNMENT

Director Jennings moved and Director Schwerdtfeger seconded to approve adjournment of the regular board meeting at 6:25 p.m. Motion passed: 5 – 0.

Submitted by:

Jennifer Jennings, Board of Directors Secretary

SECRETARY’S CERTIFICATE

I, Jennifer Jennings, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on February 8, 2018 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Jennifer Jennings, Board of Directors Secretary