

M I N U T E S
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS SPECIAL MEETING

October 19, 2018
Northwoods Clubhouse
9:00 a.m.

A special, scheduled, meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Friday, October 19, 2018. Director Connors called the meeting to order at 10:36 a.m. The following Directors were in attendance at that time, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Jeff Connors, Treasurer
Don Koenes, Secretary (via conference call @ 10:36 a.m.)
Darius Brooks, Director (via conference call)

Directors Absent: Jennifer Jennings, President

Staff Present: Robb Etnyre, General Manager
Michael Salmon, Director of Finance and Accounting
Christina Schwartz, Director of Marketing and Member Relations
Tom Knill, Director of Human Resources
Mike Peters, Director of Food and Beverage
Annie Rosenfeld, Director of Risk and Real Property
Miguel Sloane, Director of Operations
Miah Cottrell, Computer Network Manager
Megan Rodman, Executive Assistant and Recording Secretary

1. **CALL TO ORDER/QUORUM** 0:06:30

2019 Budget Workshop with Finance and General Plan Committees convened at 9:06 am, without a quorum of the Board present. **Board Quorum was met at 10:36 a.m. when Director Koenes joined the meeting via conference call.**

2. **MEMBER & DIRECTOR COMMENTS** 0:06:50

Director Connors invited brief member and director comments on items that are not on the agenda. No comments were made at this time.

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **DISCUSSION: 2019 BUDGET WORKSHOP WITH FINANCE AND GENERAL PLAN COMMITTEES** 0:10:42

(Michael Salmon, Director of Finance & Accounting)

The Board of Directors discussed the following items during the 2019 Budget Workshop with the Finance and General Plan Committees:

- 9:10 a.m. Overview of Current Draft Recommended 2019 Budget and Changes Since Sept. 14 Workshop
- 10:00 a.m. Capital Funds Review

4. **BREAK 10:41 A.M.** 1:45:47

The Board of Directors reconvened at 10:53 a.m.

5. **DISCUSSION: 2019 BUDGET WORKSHOP WITH FINANCE AND GENERAL PLAN COMMITTEES (continued)** 1:58:03

(Michael Salmon, Director of Finance & Accounting)

The Board of Directors discussed the following items during the 2019 Budget Workshop with the Finance and General Plan Committees:

- 10:55 a.m. Operating Fund – Rates Review
- 11:40 a.m. Discussion of Budget Draft Changes

6. **ADJOURNMENT** 3:34:50

Director Brooks moved and Director Connors seconded to approve adjournment of the regular board meeting at 12:35 p.m. Motion passed: 3 – 0. (Director Jennings absent).

Submitted by:

Don Koenes, Board of Directors Secretary

SECRETARY’S CERTIFICATE

I, Don Koenes, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on October 19, 2018 as approved by the Board members

in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Don Koenes, Board of Directors Secretary