



## 2019 COMMITTEE GOALS

**BACKGROUND:** Per Resolution 2008-2, Committee Policy, “At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term. The committees shall also submit for consideration at the December Board meeting an agenda of proposed activities for the year.

At their January meetings or as soon thereafter as is practicable, the committees shall establish their meeting calendars and elect their respective chairpersons for the upcoming year. Should no members wish to assume the duties of the chair, and the current chair is willing to continue in that role, the current chair may continue in that capacity for the New Year subject to Board approval. In preparation for the January Board meeting, the committee chairs shall submit a report to the Executive Assistant indicating meeting calendars and elected chairs. At its January meeting, the Board shall consider approval of the committees’ activity agendas.”

In compliance with Resolution 2008-2, Committee Policy, the following committees have presented their proposed activities and goals for the coming year, 2019 –

1. Architectural Standards Committee
2. Covenants Committee
3. Elections Committee
4. Finance Committee
5. General Plan Committee
6. Member Engagement Committee
7. Tahoe Donner Giving Fund Committee



## **2019 ARCHITECTURAL STANDARDS COMMITTEE GOALS**

1. Review and update as needed ASC Rules to comply with current industry practice, State Law and anticipated C&R revisions.
2. Work with ASO for drafting and reviewing Homeowner Architectural Standards Guide (ASC/ASO TF Recommendation).
3. Continue to hold design reviews and hearings.



## **2019 COVENANTS COMMITTEE GOALS**

1. Continue to monitor and enforce all Covenants rules;
2. Increase of fine amounts; and
3. Revise the enforcement procedures to include immediate fines; and
4. Clarify the enforceability of TD Rules in Town of Truckee right of way; and
5. Clarify whether a violation can be based on a cumulative offense versus a single occurrence; and
6. Continue to develop proactive measures to increase rule awareness and encourage compliance among members;
7. Revise the enforcement procedure to shorten the process for fire safety rules enforcement; and
8. Draft a proposed rule to create authority for the board to enact a seasonal fire prohibition rule.



## **2019 ELECTIONS COMMITTEE GOALS**

1. Revisit and potentially update the Fair Campaign Practices document to address issues raised in the 2018 campaign. Specifically, the use of e-mail lists for campaign purposes, and the potential of geo-marketing (the use of text messages sent to purchased cell phone lists) being used. (Legal counsel will have to be involved).
2. Revise and update the Candidate Packet and strive to get all candidate and election information out to the membership as early as possible in the election cycle.
3. Continue to review/revise format for member access to candidate events. This includes Meet and Greets, but primarily the Candidate's Night Forum. Explore electronic chat room access to candidates.
4. Improve the visual presentation and quality of the ballot packet that is mailed to the membership, more in line with the TD News publication - bigger, brighter, glossier!
5. Work cooperatively with the MEC.
6. Prepare another committee member to take over the role of Elections Committee Chair beginning with the next election cycle. Complete orientation of new alternate committee member and liaison from the MEC.



## 2019 FINANCE COMMITTEE GOALS

### 2019 Tasks and Responsibilities

#### RECURRING TASKS

- Review Financial Performance – Monthly
- Review Annual Budget and Participate in Process – July through October
- Review of year-end Balances/Activity: Operating and Capital Funds - January/February
- Assist with Annual Report and Audit - March/April
- Maintain Financial Policies and Resolutions
  - Review and update the following resolution:
    - 2014-1 Financial Planning, Budgeting and Reporting Policy – TBD
- Review season financial results for Golf, Downhill and Cross-Country Skiing and other amenities/business units as considered necessary or as directed by the Board
- Assist with selection of 2019 Auditor (Fall), if required
- Review Development Fund and Replacement Reserve Fund activity – quarterly
- Annual review of fund investment performance and management - Fall

#### SPECIAL PROJECTS (As Directed by the Board)

- Coordinate with GPC re: Impact of General Plan Proposed Projects to Operational and Capital Funds – (Dundas) as needed
- Review ski season demand pricing impact – Spring
- Review the financial impact of use of our amenities by the “Public” - Spring

#### FINANCE COMMITTEE MEMBERSHIP

- Fill any Committee vacancy with qualified candidate(s)
- Identify new Committee chair to begin January 2019



## **2019 GENERAL PLAN COMMITTEE GOALS**

### **Capital Investment Guidance**

1. Use the Association Master Plan (AMP) as a guide to provide capital investment direction to the Board of Directors
2. Organize investment projects around Subcommittees of dedicated members
3. Follow the approved Capital Projects Process
4. Use informed member input for guidance
5. Study quantification of member enjoyment & value
6. Document all work

### **Communicate to Stakeholders**

1. Outbound to inform and teach
2. Inbound to collect:
  - a. Facts
  - b. Opinions
    - i. Separate informed from uninformed
    - ii. Use uninformed opinions to direct outbound communication
3. Use multiple forms of communication
  - a. Broad – all members
  - b. Narrow – interest groups

### **Capital Funds Projection**

1. Review the Capital Projects Process to forecast funding needs and update as necessary

### **Subcommittee**

2. Complete first draft of two Amenity Master Plans
3. Each Subcommittee to have its own Charter or Objectives
4. Use Project Planning Tools for scheduling

### **Project Priorities**

5. Organize and Lead annual prioritization meeting with Board, Staff, Finance Committee and Members



## **2019 MEMBER ENGAGEMENT COMMITTEE GOALS**

1. Increase member voting for the June election from 32% to 50%.
2. Obtain member approval for the Governing Documents.
3. Expand member engagement and feedback.



## **2019 TAHOE DONNER GIVING FUND COMMITTEE GOALS**

1. Transition leadership of the committee and continue to engage and expand new committee members.
2. Communicate to all Tahoe Donner members through TD News articles, website, email blasts, new homeowner folders, participation in appropriate TD events, and enclosure in annual assessment mailing.
3. Promote our brand and Elements founding partner relationship through logo publication on documents.
4. Develop supportive relationships in community through seeking other support in the business community such as local realtors and other service providers to Tahoe Donner.
5. Raise \$50,000 throughout the giving year (Oct to Sept) including solicitations, a summer dinner, and other activities.
6. Participate in the TTCF scholarship selection process and award the new Tahoe Donner Impact scholarship as well as other scholarships to local high school students. Institute a multi-year support process.
7. Participate in the fall TTCF grant cycle to distribute the majority of the money raised during the year. Retain an adequate amount for expenses to begin 2020.
8. Retain 80% of donors. Attract new donors. Recognize donors in the reception for those at the \$500 level or above.