



- Personnel Matters – no action was taken.

**III. A. ACTION: APPROVAL OF MINUTES 0:00:00**  
(Jennifer Jennings, Board of Directors Secretary)

The Board received the preliminary minutes of the following for consideration:

- September 23, 2017 Regular Meeting Minutes
- October 10, 2017 Special Meeting Minutes
- October 19, 2017 Special Meeting Minutes

Director Jeff Bonzon moved and Director Jennifer Jennings seconded to approve the September 23, 2017 meeting minutes as presented. Motion passed: 5 – 0.

Director Jennifer Jennings moved and Director Jeff Connors seconded to approve the October 10, 2017 meeting minutes as presented. Motion passed: 5 – 0.

Director Jennifer Jennings moved and Director Jeff Connors seconded to approve the October 19, 2017 meeting minutes as presented. Motion passed: 5 – 0.

**IV. MEMBER & DIRECTOR COMMENTS 0:00:00**

Board President Jeff Connors, invited brief member and director comments on items that are not on the agenda. The following issues were raised:

- Comments on Executive Session Minutes record keeping and reporting in open session.
- E-bikes on Tahoe Donner property.

Members may submit additional comments by email to the Board of Directors [board@tahoedonner.com](mailto:board@tahoedonner.com). (Members are recognized to comment on agenda items as they occur.)

**V. C. DISCUSSION: SOCIAL MEDIA UPDATE AND TAHOE DONNER ASSOCIATION'S RESPONSE 0:00:00**

(Christina Schwartz, Director of Marketing & Member Relations)

Christina Schwartz, Director of Marketing & Member Relations, presented to the Board and to the membership a summary of comments and activities across all Tahoe Donner social media platforms and on NextDoor.com as an additional way to stay abreast of emerging issues among the membership.

**VI. D. DISCUSSION: COMMITTEE MANAGEMENT 0:00:00**  
(Committee Chairs)

- **Resolution 2008-2 Committee Policy –**
  - The Board of Directors provided individual direction to the Committee Chairs regarding committee membership management.

- **Architectural Standards** – The Board of Directors was provided with the Architectural Standards and Covenants Board of Directors Monthly Summary Report – September 2017.
- **Covenants** – The Board of Directors was provided with the Architectural Standards and Covenants Board of Directors Monthly Summary Report – September 2017.
- **Election** – The Board of Directors was provided with the committee’s October 5 and October 25, 2017 meeting minutes.
  - Director Jennifer Jennings provided feedback on the committee’s draft campaign practices policy.
- **Finance** – The Board of Directors was provided with the committee’s October 19, 2017 meeting minutes.
  - The Board of Directors responded to questions from the Finance Committee regarding the review of the Special Event Tent.
- **General Plan (GPC)** – The Board of Directors was provided with the committee’s October 2, 2017 meeting minutes and a Capital Funds Management presentation.
- **Tahoe Donner Giving Fund Committee** – The Board of Directors was provided with the committee’s October 17, 2017 meeting minutes.

**VII. E. DISCUSSION/ACTION: SPECIAL TASK FORCE FORMATION 0:00:00**  
 (Jeff Connors, Board of Directors President)

The Board of Directors discussed the formation of the following task force groups:

- Equestrian Blue-Ribbon Panel Task Force
- Short-Term Rental / Amenity Access Task Force
- ASC/ASO Task Force

Following discussion, Director Jennifer Jennings moved and Director Jeff Connors seconded to approve formation and the charter of the Equestrian Blue-Ribbon Panel Task Force as presented. Motion passed: 5– 0.

Following discussion, Director Jeff Connors moved and Director Jeff Bonzon seconded to approve formation of the ASC/ASO Task Force as presented. Motion passed: 5 – 0.

No action was taken on the Short-Term Rental/Amenity Access Task Force.

**VIII. F. ACTION: APPROVE WOMEN’S 9 HOLE GOLF CLUB REVISED BYLAWS 0:00:00**  
 (Lynette Powell, President of the Women’s 9 Hole Golf Club)

The Board of Directors reviewed the revised Women’s 9 Hole Golf Club bylaws.

Following discussion, Director Jennifer Jennings moved and Director Jeff Bonzon seconded to approve revised Women's 9 Hole Golf Club Bylaws as presented. Motion passed: 4 – 0. (Director Darius Brooks absent at 11:15 a.m.)

- IX. G. ACTION: APPROVE WOMEN'S GOLF CLUB REVISED BYLAWS 0:00:00**  
(Bettye Carmichael, President of the Women's Golf Club)

The Board of Directors reviewed the revised Women's Golf Club bylaws.

Following discussion, Director Jennifer Jennings moved and Director Jeff Schwerdtfeger seconded to approve revised Women's Golf Club bylaws as presented. Motion passed: 4 – 0. (Director Darius Brooks absent).

- X. H. ACTION: APPROVE TAHOE DONNER SENIOR ALPINE SKI CLUB REVISED BYLAWS 0:00:00**  
(Terry Heyliger, President of the Tahoe Donner Senior Alpine Ski Club)

The Board of Directors reviewed the revised Tahoe Donner Senior Alpine Ski Club bylaws.

Following discussion, Director Jennifer Jennings moved and Director Jeff Bonzon seconded to approve revised Tahoe Donner Senior Alpine Ski Club bylaws as presented. Motion passed: 4 – 0. (Director Darius Brooks absent).

- XI. I. ACTION: ADVERTISING SALES AGREEMENT 0:00:00**  
(Christina Schwartz, Director of Marketing and Member Relations)

The Board of Directors were presented with a decision paper to review and consider approving an advertising sales agreement.

Following discussion, Director Jennifer Jennings moved and Director Jeff Connors seconded to approve the Advertising Sales Agreement as presented. Motion passed: 4 – 0. (Director Darius Brooks absent).

- XII. BREAK 11:23 A.M. 0:00:00**

The regular meeting reconvened at 11:32 a.m.

- XIII. J. DISCUSSION: COMPENSATION STUDY REPORT 0:00:00**  
(Jeff Bonzon, Board of Directors Treasurer)

The Board of Directors was provided with an update on the Compensation Study – Phase II report, conducted by Romanoff Consulting Inc.

- XIV. K. DISCUSSION: TAHOE DONNER ASSOCIATION EMERGENCY ACTION PLAN 0:00:00**  
(Jeff Schwerdtfeger, Board of Directors Vice President)

The Board of Directors discussed Greater Truckee Area Emergency Preparedness and Evacuation Guide, the Town of Truckee’s Emergency Operations Plan and the Tahoe Donner Association Emergency Operations Plan. The Tahoe Donner Board of Directors and staff are participating in the Town’s update of its Emergency Operations Plan.

**XV. WORKING LUNCH WITH THE MEMBERSHIP 12:55 P.M. 0:00:00**

The Board of Directors took a brief break for lunch at 12:55 p.m. The Board of Directors resumed the regular Board meeting at 1:10 p.m. with agenda item XVI – Trout Creek Reallocation Project.

**XVI. L. ACTION: TROUT CREEK REALLOCATION PROJECT 0:00:00**  
(Forrest Huisman, Director of Capital Projects)

The Board of Directors were presented with a decision paper to review and consider approving an additional \$25,000 in additional development funds to cover necessary architecture, engineering, consulting and contingency fees for another 670 square feet of conditioned space as a part of the Trout Creek Reallocation Project.

Following discussion, Director Jennifer Jennings moved and Director Jeff Bonzon seconded to approve Option 2 to approve 670 A/E expense in conjunction with asking the General Plan Committee for a project review as presented in the decision paper. Motion passed: 5 – 0. (Director Darius Brooks back online at 2:00 p.m.).

**XVII. BREAK 2:19 P.M. 0:00:00**

The regular meeting reconvened at 2:30 p.m.

**XVIII. M. ACTION: APPROVE THE 2018 TAHOE DONNER ASSOCIATION BUDGET 0:00:00**  
(Michael Salmon, Director of Finance and Accounting)

The Board of Directors reviewed and discussed the 2018 Tahoe Donner Association Budget.

Following discussion, Director Jeff Bonzon moved and Director Jeff Connors seconded to approve the 2018 Tahoe Donner Association Budget as presented. Motion passed: 4 – 0. (Director Darius Brooks absent).

**XIX. N. DISCUSSION/ACTION: ASSOCIATION KEY PERFORMANCE INDICATORS UPDATE 0:00:00**  
(Tahoe Donner Association Senior Management)

The Board of Directors were with the top three department key performance indicators from the previous month by the following senior managers:

- Robb Etnyre, General Manager
  - GM Quarterly Fraud Prevention Policy Reporting
- Michael Salmon, Director of Finance and Accounting

- 2017 September Financials (seeking unaudited Board approval)

Following discussion, Director Jeff Bonzon moved and Director Jennifer Jennings seconded to approve the unaudited 2017 September Financials as presented. Motion passed: 4 – 0. (Director Darius Brooks absent).

**XX. CLOSED SESSION**

**XXI. APPEAL HEARING**

The Board reconvened to an Appeal Hearing at 3:25 p.m.

**XXII. EXEC. EXECUTIVE SESSION**

The Board of Directors moved to Executive Session at 4:56 p.m.

Director Jeff Connors moved and Director Jeff Bonzon seconded to approve the board meeting moving into Executive Session. Motion passed: 4 – 0.

**XXIII. ADJOURNMENT**

Director Jennifer Jennings moved and Director Jeff Bonzon seconded to approve adjournment of the regular Board Meeting at 6:15 p.m. Motion passed: 4 – 0.

Submitted by:

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Jennifer Jennings, Board of Directors Secretary

**SECRETARY’S CERTIFICATE**

I, Jennifer Jennings , Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on October 28, 2017 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Jennifer Jennings, Board of Directors Secretary

**XXIV. POTENTIAL FUTURE BOARD MEETING AGENDA ITEMS**

- E-bikes on Tahoe Donner Property
- Controlled Burns in Tahoe Donner Association