



2018 COMMITTEE GOALS

Background:

Per Resolution 2008-2, Committee Policy, “At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term. The committees shall also submit for consideration at the December Board meeting an agenda of proposed activities for the year.

At their January meetings or as soon thereafter as is practicable, the committees shall establish their meeting calendars and elect their respective chairpersons for the upcoming year. Should no members wish to assume the duties of the chair, and the current chair is willing to continue in that role, the current chair may continue in that capacity for the New Year subject to Board approval. In preparation for the January Board meeting, the committee chairs shall submit a report to the Executive Assistant indicating meeting calendars and elected chairs. At its January meeting, the Board shall consider approval of the committees’ activity agendas.”

Options:

In compliance with Resolution 2008-2, Committee Policy, the following committees have presented their proposed activities and goals for the coming year, 2018 –

1. Architectural Standards Committee
2. Covenants Committee
3. Elections Committee
4. Finance Committee
5. General Plan Committee
6. Tahoe Donner Giving Fund



2018 ARCHITECTURAL STANDARDS COMMITTEE GOALS

1. Review and possibly recommend clarifications/enhancements to Architectural Standards Rules including but not limited to:
 - Update the Rules to reflect current operating practice, including the new Maintenance Rules, Coverage calculations and clotheslines.
 - Review the current fee schedule for major and minor projects.
 - Review the current Project Extension policy and fees.
 - Analyze the current CC&R's to identify items for updating or deletion.
 - Review current operations procedures.

2. Perform regular architectural standards projects review and approvals as outlined in the committee's charter.



2018 COVENANTS COMMITTEE GOALS

1. Continue to monitor and enforce all Covenants rules.
2. Rewrite, to clarify, some of the form letters that are sent to members about rules infractions.



2018 ELECTIONS COMMITTEE GOALS

1. Improve the campaign experience for all involved via clear communications as documented in the Fair Campaign Practices.
2. Improve the Candidate Packet by updating the candidate application and creation of candidate introduction video on Tahoe Donner Website.
3. Create more formal Candidate access much earlier in the election cycle with two Meet and Greets and one Candidates Night with a revised format.



2018 FINANCE COMMITTEE GOALS

RECURRING TASKS

- Review Association Monthly Financial Performance (monthly)
- Review Annual Budget (July – Oct)
- Review of year-end Balances/Activity: Operating and Capital Funds. (Jan – Feb)
- Assist with Annual Report and Annual Audit (Mar)
- Coordinate with GPC on financial impacts of the Capital Projects Process, Capital Funds Projection and assist with the annual Capital Projects workshop (throughout year)
- Maintain Financial Policies and Resolutions
 - o Review and update the following resolutions as they are ready:
 - 2013-3 Replacement Reserve Fund Policy
 - 2013-4 Operating Fund Policy
- Review/ Participate in 2018 Golf Rate Schedule (Feb)
- Review Golf Course Financial Operations (Fall)
- Assist with selection of Auditor (every 3 years – 2020)
- Review Development and Replacement Reserve Fund activity (quarterly)

SPECIAL PROJECTS (As Directed by the Board)

- Assistance to the Equestrian Committee (to be completed by March 31, 2018)
- Continue to be available for appropriate special projects as requested by the Board

FINANCE COMMITTEE MEMBERSHIP

- Fill any Committee vacancy with qualified candidate(s)
- Identify new Committee chair to begin January 2019



2018 GENERAL PLAN COMMITTEE GOALS

Capital Investment Guidance

1. Use the Association Master Plan (AMP) as a guide to provide capital investment direction to the Board of Directors
2. Organize investment projects around Task Forces of dedicated members
3. Follow the approved Capital Projects Process
4. Use facts where available
5. Use informed member input for guidance
6. Document all work

Communicate to Stakeholders

1. Outbound to inform and teach
2. Inbound to collect:
 - a. Facts
 - b. Opinions
 - i. Separate informed from uninformed
 - ii. Use uninformed opinions to direct outbound communication
3. Use multiple forms of communication
 - a. Broad – all members
 - b. Narrow – interest groups

Capital Funds Projection

1. Use the Capital Projects Process to forecast funding needs

Task Forces

2. Each Task Force to have its own Charter or Objectives
3. Use Project Planning Tools for scheduling

Project Priorities

1. Organize and Lead annual prioritization meeting with Board, Staff, Finance Committee and Members



2018 TAHOE DONNER GIVING FUND COMMITTEE GOALS

1. Communicate to all Property Owners through TD News articles, website, email blasts, brochures in amenity racks, new homeowner folders, participation in appropriate TD events, and enclosure in annual assessment mailing.
2. Promote our brand and Elements founding partner relationship through logo publication on all documents.
3. Develop supportive relationship in community through continuously communicating with founding partner, Elements, and seeking other support in the business community.
4. Raise \$50,000 throughout the giving year (Oct to Sept) including solicitations, a summer dinner, and pursuing other activities.
5. Participate in the TTCF selection process and award 2 scholarships to local high school students. Institute a multi-year support process.
6. Participate in the fall TTCF grant cycle to distribute the majority of the money raised during the year. Retain an adequate amount for expenses to begin 2019.
7. Retain 80% of donors. Attract new donors. Recognize donors in the reception for those at the \$500 level or above.
8. Recognize TD giving, not only to the TDGF, but to community groups. Attempt to identify how TD people volunteer in the community and how our clubs and TD events contribute to the community. Publish a scorecard in the TD news.