

DECISION PAPER



December 8, 2017

Elections Committee Membership

Issue: Elections Committee Term Renewals & Initial Appointments

Background: Per Resolution 2008-2, Committee Policy “At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term.”

By November 1, 2017, the committee chairperson, Bette Rohrback, submitted to the Executive Assistant, for inclusion in the November board meeting agenda and board book, a compilation of all requests received for either initial appointment or reappointment, along with the committee’s recommendation with regard to such requests. At the November 18, 2017 regular board meeting, the Board received and considered these compilations and recommendations in anticipation of acting upon them at its December 16, 2017 regular board meeting. As such, attached are the compilations of recommended membership renewals for the Elections Committee, in addition to completed committee application forms from the rest of the current members entering the second year of their two-year term.

Membership Renewals Recommendation:

1. Bette Rohrback

Initial Applicant Recommendation:

1. Courtney Murrell

Current Members Entering Second Year of Term:

1. Karolyn Gander

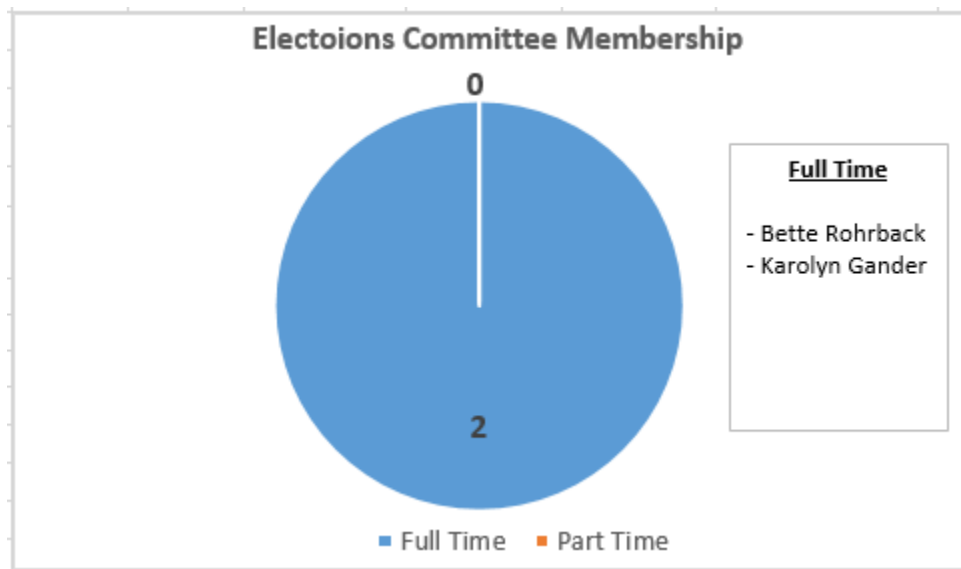


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Committee Statistics

Elections Committee			Full Time	Part Time	Years of Service	On a Task Force
Bette Rohrback	Chair	Jan. 2018	Yes	No	3 years	No
Karolyn Gander	Member	Jan. 2019	Yes	No	1 year	No
Board Liaison: none						
Positions: 3 Regular / 1 Alternate						
Vacancies: 1 Regular / 1 Alternate						
Staff, Megan Rodman						



Prepared By: Bette Rohrback, Chair of the Elections Committee, and Megan Rodman, Executive Assistant

Board Meeting Date: December 16, 2017





Tahoe Donner Association Committee Application Form

Name: Bette Rohrback

Committee of Interest: Elections Committee

Current Committee Member: Yes No

Years of Service: 3 years

If your term is expiring,
would you like to renew
your membership? Yes No

New Applicant: Yes No

Statement of Interest to renew membership:

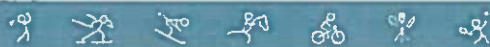
Please be advised that my term as a member of the Elections Committee is up, and that I am willing to serve another two-year term. Since no other member is willing to take on the Chairman position, I will continue in that role for one more year. I have advised the other members that this will be my last year as Chairman, and will mentor them to assume the role next year.

**Note: Not required if you are a new applicant.*

Current Task Force Member: Yes No

If so, which Task Force: _____

Years of Service: _____





Tahoe Donner Association Committee Application Form

Name: <u>Courtney Murrell</u>	
Committee of Interest: <u>Elections Committee</u>	
Current Committee Member: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	New Applicant: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Years of Service: _____	
If your term is expiring, would you like to renew your membership? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Statement of Interest to renew membership: Please see attached.	
<i>*Note: Not required if you are a new applicant.</i>	
Current Task Force Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If so, which Task Force: <u>Trout Creek</u>	Years of Service: <u>2 years</u>



Statement of Courtney Murrell:

I, Courtney Murrell, want to be a regular member of the Elections Committee. There is one spot available. I have been a candidate in 3 elections, with one successful outcome as board director in 2013. I have intimate knowledge of how the election process works, the current rules involved and ways to improve the candidate and member experience moving forward. I think the passion I have for the Association, personal energy, knowledge of the election process, ability to make teamwork fun, and drive to get things done will be an asset to the Committee. I hope the voting members will agree!

Thank you!

~Courtney Murrell



Tahoe Donner Association Committee Application Form

Name: <u>Karolyn Gander</u>	
Committee of Interest: <u>Elections Committee</u>	
Current Committee Member: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	New Applicant: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Years of Service: <u>1 year</u>	
If your term is expiring, would you like to renew your membership? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Statement of Interest to renew membership: To assure the efficient administration of the election process. To certify the eligibility and good standing of candidates volunteering to run for the election to the Board. To monitor the election process to help assure its fairness and impartiality. Continue to improve the Election Process. <i>*Note: Not required if you are a new applicant.</i>	
Current Task Force Member: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If so, which Task Force: _____	Years of Service: _____



Per Resolution 2008-2, Committee Policy, please read the following:

1. Generally, committees will function to assist the Board by preparing policy alternatives and their implications for Board consideration.
2. Committees may not speak or act for the Board except when formally given such authority for specific and time-limiting purposes. Expectations and authority will be carefully stated in order to not conflict with authority delegated to the General Manager.
3. In light of the Association's management structure, committees shall not exercise authority over staff. While committees may offer advice regarding matters within their charge, actions within the purview of the authority delegated to the General Manager shall never require the prior approval of any committee.
4. Other than when the Board finds an exception appropriate, committee members shall be appointed for a finite term of two years (subject to reappointment) with said terms being staggered where practicable in order to promote continuity within the committee; unless no other committee members are willing to assume the duties of the chair, committee members may only serve as a committee's chairperson for a period of one continuous year; co-owners of a property and/or spouses shall not be eligible to serve simultaneously on the same committee; and immediate family members of current Board members shall not be eligible to serve on standing committees.
5. By November 1 of each year, it shall be the responsibility of each committee chairperson to submit to the Executive Assistant, for inclusion in the November board meeting agenda, a compilation of all requests received for either initial appointment or reappointment, along with the committee's recommendation with regard to such requests. At its November meeting, the Board shall receive and consider these compilations and recommendation in anticipation of acting upon them at its December meeting.
6. At its December meeting, the Board shall make the appointments/reappointments it deems appropriate and confirm the rosters of the committees, including those members entering the second year of their two-year term. The committees shall also submit for consideration at the December Board meeting an agenda of proposed activities for the year.
7. At their January meetings or as soon thereafter as is practicable, the committees shall establish their meeting calendars and elect their respective chairpersons for the upcoming year. Should no members wish to assume the duties of the chair, and the current chair is willing to continue in that role, the current chair may continue in that capacity for the New Year subject to Board approval. In preparation for the January Board meeting, the committee chairs shall submit a report to the Executive Assistant indicating meeting calendars and elected chairs. At its January meeting, the Board shall consider approval of the committees' activity agendas.

Accepted and Dated: December 20, 2008

