

DECISION PAPER



March 10, 2017

Issue:

Improvements and reroute of Reserve Replacement project Trail Segment 28-30 (Teton Way single-track trail) acceleration.

Background:

Over the last several years the Trails department has worked with the Friends of the Tahoe Donner Trails Club to improve trails through volunteer work day projects. The projects identified must meet qualifications for volunteer friendly projects due the size of the group and nature of the individuals attending the club events. Qualifications for volunteer friendly projects includes: access to project site, construction difficulty, scope of construction over the length of the trail, user interest, etc.

During the planning process of trail projects, a few of the projects in the 5-year Trails Implementation Plan were identified as volunteer friendly including Trail Segment 28-30 (Teton Way single-track trail). Due to the heavy snow year and needs to provide a project for volunteer efforts this summer, management has shifted timing of volunteer projects. As such Trail Segment 28-30 (Teton Way single-track trail) would be the most appropriate and actionable project for the upcoming summer season as a volunteer trail project. Trail Segment 28-30 is scheduled in the Reserve Replacement plan for improvement and reroute in 2020 with an estimated budget of \$35,000.

Club involvement in the completion of the Trail Segment 28-30 project will reduce overall project costs, bring benefit to those volunteer club members, and improve a popular section of the trail system. Pre-construction and Construction costs including staff time, required studies under the 5-Year Trails Implementation Plan, grading plan and permits costs, and 25% contingency are \$23,414.

Options:

1. Do not accelerate the Reserves Replacement Project Trail Segment 28-29 from 2020 to 2017;
2. Accelerate Reserves Replacement Project Trail Segment 28-29 (Teton Way single-track trail) with a budget of \$23,414;

Recommendation:

Management recommends the Board of Directors consider approving Option 2: Accelerate Reserves Replacement Project Trail Segment 28-29 (Teton Way single-track trail) utilizing the Reserve Replacement Funds with a budget not-to-exceed \$23,414.

Prepared By: Annie Rosenfeld 

Reviewed By: Forrest Huisman 

Reviewed By: Michael Salmon 

General Manager Approval to include on the agenda: 

Date: 3/20/17

Estimated Expenses: Trail Segment 28-30

FUND	DETAIL	EXPENSE
RRF	Kelly Biological- biological and plants review/memo	\$ 3,500
RRF	Susan Lindstrom- cultural resources review/memo	\$ 3,000
RRF	Dudek-grading plans	\$ 6,231
RRF	Nevada County Building/Grading Permit	\$ 1,500
RRF	Trails Labor	\$ 3,000
RRF	Misc. materials	\$ 1,500
		<u>\$ 18,731</u>
DEV	Contingency 25%	\$ 4,683
	TOTAL	<u>\$ 23,414</u>

DECISION PAPER



March 3, 2017

Issue:

Downhill Ski Area Uniform Purchase

Background:

The 2017 uniform budget is \$107,809. The uniforms were last purchased from Spyder in 2013. These jackets, soft shells and pants have held up great for the most part. The Ski school has many jackets, soft shells, and pants still in good condition which can be passed down to the Snowplay staff, and another Tahoe Donner Staff. We looked at several different company's including Spyder, Helly Hansen, and Mountain Hardwear. We have found Spyder offers a quality product with the options to provide custom jackets that have Tahoe Donner color schemes at an affordable price, please find attached supporting documentation. The purchase of new outdoor uniforms for the downhill staff would include more jackets and pants which would offer a great value, look, and a warm outerwear for our Downhill Ski Area staff.

We also would like to order Patagonia Uniforms for our Ski Patrol. Patagonia has a great jacket and pant for Ski Patrollers.

Preseason orders are anticipated to be shipped in November 2017 for use in the 2017/2018 winter season.

Options:

1. Approve additional funds in the amount of \$10,000. and purchase the recommended uniforms utilizing Replacement Reserve Funds with a budget not to exceed \$117,809.
2. We can continue the use of the current uniforms, which will not outfit our entire staff, many uniforms are breaking down and are starting to look old and dirty.

Recommendation:

Staff recommends the Board of Directors consider approving Option 1: Approve additional funds in the amount of \$10,000. and purchase the recommended uniforms utilizing Replacement Reserve Funds with a budget not to exceed \$117,809.

Prepared By: Miguel Sloane / Robert McClendon *MS*

Reviewed By: Forrest Huisman *FH*

Reviewed By: Michael Salmon *MS*

Board Meeting Date: March 25, 2017

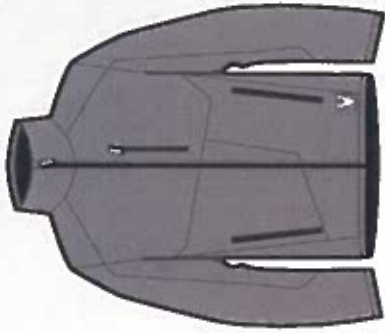
General Manager Approval to place on the agenda: *[Signature]*

Date: 3/26/17

DECISION PAPER








MEN'S TEMPEST SOFTSHELL JACKET - 171866



XtL™ **Spylon™**


Click Below to Select a Preset Color Combination

				
POWDER (37)	COAL/ICE (127)	RED/ICE (60)	SHRUB (127)	BLK/ICE (55)

Standard colorways can be ordered with a minimum of 10 units of combined genders. To receive this lower order minimum, no changes are allowed, including color blocking, embroidery, or features.

Or Click Below to Select Your Own Color Palette

Select Placement of Your Art
Select up to 4 art spots. Size in inches is the maximum area printable. First number is width, second number is height.



LOOKING TO CUSTOMIZE EVEN FURTHER?
Add your company logo, your favorite graphic, a title sponsor, or other art to your already customized garment by clicking on the checkboxes on the left.

Select Sizes & Quantity

1	2	3	4	5	6	7	8	9	10
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TAHOE DONNER

Downhill Ski Area Uniforms Purchase 2017

Items	2017			2013		
	Cost per Unit	Quantity's	Total Cost	Cost per Unit	Quantity's	Total Cost
Eiger Jacket- Spyder	\$ 195.00	200	\$ 39,000.00	\$ 195.00	202	\$ 39,390.00
Ignitor Pant- Spyder	\$ 129.75	200	\$ 25,950.00	\$ 115.00	188	\$ 21,620.00
Tempest Soft Shell Jacket-Spyder	\$ 80.00	232	\$ 18,560.00	\$ 80.00	228	\$ 18,240.00
Tempest Soft Shell Vests-Spyder	\$ 70.00	232	\$ 16,240.00	\$ 70.00	228	\$ 15,960.00
Patrol Jackets- Patagonia	\$ 299.50	15	\$ 4,492.50	\$ 195.00	10	\$ 1,950.00
Patrol Pants- Patagonia	\$ 199.50	15	\$ 2,992.50	\$ -	0	\$ -
		894			856	
	Sub Total		\$ 107,235.00	Sub Total		\$ 97,160.00
	Sales Tax 8.25%		\$ 8,846.89	Sales Tax 8.125%		\$ 7,894.25
	Shipping Estimated			Shipping Estimated		\$ 1,284.00
	Total		\$ 117,691.09	Total		\$ 106,338.25
Contingency			\$ 117.91			\$ -
Total Budget			\$ 117,809.00	321-210-727		\$ 106,500.00
Total Approved 2017 RRF Budget			\$ 107,809.00			\$ -
Additional amount requested			\$ 10,000.00	Actual		\$ 106,427.09
				Favorable		\$ 72.91

(2013 shipping = 1.50/item)

(2017 Shipping = 1.80/item)



SPYDER ACTIVE SPORTS, inc.
4725 Walnut St Boulder, CO 80301
303-544-4000

Customer Address:
Tahoe Donner
11509 Northwoods Avenue
Truckee, CA 96161

Terms:
50% deposit
Balance due Jan 10, 2018

Date: 3/6/17
Page: 1 of 1
Quote # 41703

Item	Quantity	Cost	Total
Custom Eiger Jacket	200	\$ 195.00	\$39,000.00
Custom Ignitor Pant	200	\$ 129.75	\$25,950.00
Custom Softshell Jacket	232	\$ 80.00	\$18,560.00
Custom Softshell Vest	232	\$ 70.00	\$16,240.00

Order Total \$99,750.00

Please contact your account representative with questions or to place an order.

ANDY TEMPLIN

303.544.4059

atemplin@spyder.com



Office: 259 W. Santa Clara St.
 Ventura, CA, 93001
 Distribution Center: 8550 White Fir St.
 Reno, NV, 89523
 Fax:

Customer account: 78611
 Shipped to address
 TAHOE DONNER ASSOC.
 11509 NORTHWOODS BLVD.
 TRUCKEE, CA 96161

Invoice account: 78611
 TAHOE DONNER ASSOC.
 11509 NORTHWOODS BLVD.
 TRUCKEE, CA 96161

SO Confirmation

SO Number 1671791
 Date 2/17/2017

Customer PO
 Customer contact
 Payment terms Net 30 days
 Cash discount
 Requested ship date 2/17/2017
 Cancel date 4/18/2017
 Created date 2/17/2017
 Sales representative
 Mode of delivery UPS
 Order type ASAP
 OEP number
 OOE number Jessie/Tahoe Donner

Item	Color	Config	Description	UPC	Size	Unit Total	Price per unit	Total	Invoiced	Released	Open	Estimated ship date
29382	BLK	1ST	M's 3L Full-Zip Uniform Pants	888336165422	XS	1	\$199.50	\$199.50	0	0	1	
				888336165453	S	3	\$199.50	\$598.50	0	0	3	
				888336165477	M	5	\$199.50	\$997.50	0	0	5	
				888336165491	L	4	\$199.50	\$798.00	0	0	4	
				888336165514	XL	2	\$199.50	\$399.00	0	0	2	
				Total		15		\$2,992.50	0	0	15	
									\$0.00	\$0.00	\$2,992.50	
29721	FRR	1st	3L Patrol Jkt	888336165194	XS	1	\$299.50	\$299.50	0	0	1	
				888336165217	S	3	\$299.50	\$898.50	0	0	3	
				888336165224	M	4	\$299.50	\$1,198.00	0	0	4	
				888336165255	L	4	\$299.50	\$1,198.00	0	0	4	
				888336165279	XL	3	\$299.50	\$898.50	0	0	3	
				Total		15		\$4,492.50	0	0	15	
									\$0.00	\$0.00	\$4,492.50	

Summary	Invoiced	Released	Open	Total
Total Units	0	0	30	30
Total Amount	\$0.00	\$0.00	\$7,485.00	\$7,485.00
Total Other charges				\$0.00
				\$7,485.00

All Revisions to This Order Must be Made In Writing 30 Days Prior to Start Date. This acknowledgment confirms receipt of your order, but does not constitute acceptance of such order. Orders remain subject to acceptance until shipped. This Sales Order Confirmation incorporates by reference as if set forth in full hereat the terms of the Dealer Agreement, and Internet Addendum to Dealer Agreement, if any, executed between the parties.

pick vendor>

BILLING NAME/ADDRESS
 Tahoe Donner Association
 Attn: AP (530) 587 9433
 11509 Northwoods Blvd.
 Truckee, CA 96161

SHIP TO ADDRESS
 Tahoe Donner Association
 Receiving Department
 11509 Northwoods Blvd.
 Truckee, CA 96161

Complete highlighted areas:

Purchase Requisition

pg1.ERROR-need gl code

Order Processed BY:

Order Processing Method: pick one > Email Dept Mgr
 Payment TERMS: pick one > Net 30

PO Date
 Date Order Delivery Required
 Deliver Order To, Name
 PO Requested by, Name

Jessie LaPonzina - Ski Patrol
 Jessie LaPonzina

VENDOR/SUPPLIER NAME & INFO (Existing/Current Vendor) - PICK from List Above
 Supplier Name: 0 Use Button Scroll Bar V0000
 Remit to Name: 0 Use Button Scroll Bar
 Address line 1
 Address line 2
 City State
 Comment ZIP
 Phone # Fax #
 EMAIL

VENDOR/SUPPLIER NAME & INFO (NEW Vendor)(note IRS W-9 required prior to order placement)
 Supplier Name: Patagonia (Corporate Sales)
 Remit to Name
 Address line 1: 8550 White Fir Street
 Address line 2
 City: Reno State: NV
 Comment: ZIP: 89523
 Phone #: (800) 470-7458 Fax #
 EMAIL

PO Requested by: Dept# | Dept Name

pg1.ERROR-need gl code

Description	Catalog# or Item Code	Size	UOM	Qty	Unit Cost	Extended Amount	Subject to Sales Tax Y/N	Sales Tax Amount	Subject to FREIGHT Y/N	FREIGHT Amount	REQUIRED FIELD XXXXX - XXXX Account Code	Act Description / Dept Charged	GL CHARGE Amount
1 3L Patrol Jacket	29721	varied	E	15	\$ 299.50	\$ 4,492.50	Y	\$ 365.02	Y	\$ -			\$ 4,857.52
2 3L Full Zip Uniform Pants	29382	varied	E	15	\$ 199.50	\$ 2,992.50	Y	\$ 243.14	Y	\$ -			\$ 3,235.64
3			E		\$ -	\$ -	Y	\$ -	Y	\$ -			\$ -
4			E		\$ -	\$ -	Y	\$ -	Y	\$ -			\$ -
5			E		\$ -	\$ -	Y	\$ -	Y	\$ -			\$ -
6			E		\$ -	\$ -	Y	\$ -	Y	\$ -			\$ -
7			E		\$ -	\$ -	Y	\$ -	Y	\$ -			\$ -
SubTOTALS					30	\$ 249.50	\$ 7,485.00	\$ 608.16	<subtotals this pg>	\$ -			8,093.16

Use PO Form (2) if more than 7 rows required.

Include any quotes or other support if available, below in Order Comments or attached to email

Extended Amount (ALL pgs) \$ 7,485.00
 SALES TAX (ALL) 8.125% \$ 608.16
pg1.ERROR-need gl code
 FREIGHT/SHIPPING(ALL)(INPUT *)

PO TL, this Page \$ 8,093.16
 PO TL, PO Page 2 -
 PO TL, PO Page 3 -
Grand Total \$ 8,093.16

ORDER COMMENTS:

BUDGET / OTHER COMMENTS:

pg1.ERROR-need gl code

A Purchase Requisition is not an approved Purchase Order. Purchase Order(PO) and generation of PO number indicate the required pre-approvals, as applicable, have been obtained.

Is this a CAPITAL PROJECT: NO

Purchasing Manager, Lisa Foster

DECISION PAPER



March 3, 2017

Issue:

Replacement of the rental equipment at the downhill ski area

Background:

The 2017 Rental Equipment budget is \$90,140. Attached is supporting documentation for the recommended rental equipment replacement purchases for the Fall of 2017. This year we are focusing on replacing our oldest adult and child rental skis as they are in the worst condition. We are replacing some of snowboard boots, boards, bindings this year. In addition, we will be filling in some of the highly used ski boots. Preseason orders are anticipated to be shipped in mid-October, 2017, so the equipment will be ready for the 2017/2018 winter season.

Options:

Option 1: Approve additional funds in the amount of \$6,360 and purchase the recommended equipment utilizing Replacement Reserve Funds with a budget not to exceed \$96,500.

Option 2: Do not purchase rental equipment this year.

Recommendation:

Staff recommends the board consider approving Option 1; Approve additional funds in the amount of \$6,360 and purchase the recommended equipment utilizing Replacement Reserve Funds with a budget not to exceed \$96,500.

Prepared By: Miguel Sloane, Robert McClendon *MS*

Reviewed by: Forrest Huisman *FH*

Reviewed by: Michael Salmon *MS*

Board Meeting Date: March 25, 2017

General Manager Approval to place on the agenda: *[Signature]*

Date: 3/20/17

Rental Shop Order

	Order	Cost
A	Burton Boards	\$ 12,900.00
B	Burton Bindings	\$ 18,900.00
C	Burton Boots	\$ 11,010.00
D	Volkl Skis	\$ 20,200.00
E	Dalbello Boots	\$ 10,752.00
F	Scott Poles	\$ 1,116.00
G	Demo Skis	\$ 8,708.00
	Subtotal	\$ 83,586.00
	Sales Tax 8.125%	\$ 6,791.36
	Shipping 2%	\$ 1,567.24
	Total	\$ 91,944.60
	Contingency	\$ 4,555.40
	Total Budget	\$ 96,500.00
	Approved Budget	\$ 90,140.00
	Additional amount for approval	\$ 6,360.00

Burton

Boards	Length	Amount	Quantity	Total
riglets		15		0
LTR	80m	\$120.00		\$0.00
LTR	90m	\$120.00		\$0.00
LTR	100m	\$120.00		\$0.00
LTR	110m	\$135.00		\$0.00
LTR	115m	\$135.00		\$0.00
LTR	120m	\$135.00		\$0.00
LTR	125m	\$120.00		\$0.00
LTR	130m	\$170.00		\$0.00
LTR	140m	\$200.00	10	\$2,000.00
LTR	150m	\$200.00	20	\$4,000.00
LTR	155m W	\$200.00	20	\$4,000.00
LTR	160m W	\$200.00	10	\$2,000.00
Cruzer	164m W	\$180.00	5	\$900.00
65				\$12,900.00

Get 1 to 2

Bindings	Size	Amount	Quantity	Total
Low - XXS	XXS	\$135.00		\$0.00
Low Stack	XS	\$135.00	35	\$4,725.00
Low Stack	S	\$135.00	35	\$4,725.00
Low Stack- Red	M	\$135.00	35	\$4,725.00
Low Stack	L	\$135.00	35	\$4,725.00
140				\$18,900.00

Size K10-3
Size 4-6
Size 7-9.5
Size 10-15
Size 9-15

A

Boots	Size	Amount	Quantity	Total
BOA Parts Replacement	10	1	1000	\$ 1,000.00
Kids Progression	10			
Kids Progression	11	\$60.00		\$0.00
Kids Progression	12	\$60.00		\$0.00
Kids Progression	13	\$60.00		\$0.00
Kids Progression	1	\$60.00		\$0.00
Kids Progression	2	\$60.00		\$0.00
Kids Progression	3	\$65.00	10	\$650.00
Kids Progression- BOA YTH	4	\$120.00	18	\$2,160.00
Kids Progression- BOA YTH	5	\$120.00	15	\$1,800.00
Kids Progression- BOA YTH	6	\$120.00	15	\$1,800.00
Kids Progression- BOA YTH	6.5	\$120.00	15	\$1,800.00
Kids Progression- BOA YTH	7	\$120.00	15	\$1,800.00
88				\$11,010.00

C

Sub Total \$42,810.00
Discount
Grand Total \$42,810.00

ELAN/ Dynastar/ Nordica/Volkl

Ski	Length	Amount	Quantity	Total	
Volkl-RTM Jr.	70	\$114.00		\$0.00	W/ Binding
Volkl-RTM Jr.-4.5	80	\$114.00		\$0.00	W/ Binding
Volkl-RTM Jr.-4.5	90	\$114.00	30	\$3,420.00	W/ Binding
Volkl-RTM Jr.-4.5	100	\$114.00	30	\$3,420.00	W/ Binding
Volkl-RTM Jr.-4.5	110	\$114.00	30	\$3,420.00	W/ Binding
Volkl-RTM Jr.-4.5	120	\$114.00		\$0.00	W/ Binding
Volkl-RTM Jr.-7.0	130	\$132.75		\$0.00	W/ Binding
Volkl-RTM Jr.-7.0	140	\$132.75		\$0.00	M-7.5 Fastrak2
Volkl-RTM 7.6 Gold	133	\$198.80			
Volkl-RTM 7.6 Gold	140	\$198.80	10		
Volkl-RTM 7.6 Gold	147	\$198.80	10	\$1,988.00	Fastrak 1
Volkl-RTM 7.6 Gold	154	\$198.80	10	\$1,988.00	Fastrak 2
Volkl-RTM 7.6 Gold	161	\$198.80	10	\$1,988.00	Fastrak 2
Volkl-RTM 7.6 Gold	168	\$198.80	10	\$1,988.00	Fastrak 2
Volkl-RTM 7.6 Gold	175	\$198.80	10	\$1,988.00	Fastrak 3

150 \$20,200.00 D

Dalbello

Boots	Size	Amount	Quantity	Total
Vantage	230	\$102.40	15	\$1,536.00
Vantage	235	\$102.40		\$0.00
Vantage	240	\$102.40	10	\$1,024.00
Vantage	245	\$102.40	10	\$1,024.00
Vantage	250	\$102.40	10	\$1,024.00
Vantage	255	\$102.40	10	\$1,024.00
Vantage	260	\$102.40	10	\$1,024.00
Vantage	265	\$102.40	10	\$1,024.00
Vantage	270	\$102.40	10	\$1,024.00
Vantage	275	\$102.40	10	\$1,024.00
Vantage	280	\$102.40	10	\$1,024.00
Vantage	285	\$102.40		\$0.00
Vantage	290	\$102.40		\$0.00
Vantage	295	\$102.40		\$0.00
Vantage	300	\$102.40		\$0.00
Vantage	305	\$102.40		\$0.00
Vantage	310	\$102.40		\$0.00
Vantage	315	\$102.40		\$0.00
Vantage	320	\$115.00		\$0.00

105 \$10,752.00 E

Scott

Style	Size	Amount	Quantity	Total
Composite- Black	85	\$18.60		\$0.00
Composite- Black	90	\$18.60		\$0.00
Composite- Black	95	\$18.60	20	\$372.00
Composite- Black	100	\$18.60	20	\$372.00
Composite- Black	105	\$18.60	20	\$372.00
Composite- Black	110	\$24.80		\$0.00
Composite- Black	115	\$24.80		\$0.00
Composite- Black	120	\$24.80		\$0.00
Composite- Black	125	\$24.80		\$0.00
Composite- Black				\$0.00
Composite- Black				\$0.00
Composite- Black				\$0.00

60 \$1,116.00 F

Ski	Size	Amount	Quantity	Total
Binding Totals For Demos				1120
Volkl 84	166	\$680.00	1	\$680.00
Volkl 84	171	\$680.00	1	\$680.00
Volkl 84	176	\$680.00	1	\$680.00
Flaire 81	149	\$580.00	1	\$580.00
Flaire 81	156	\$580.00	1	\$580.00
Flaire 81	163	\$580.00	1	\$580.00
98	163	\$412.00	1	\$412.00
98	170	\$412.00	1	\$412.00
98	177	\$412.00	1	\$412.00
98W	156	\$412.00	1	\$412.00
98W	163	\$412.00	1	\$412.00
Mantra	170	\$437.00	1	\$437.00
Mantra	177	\$437.00	1	\$437.00
Aura	156	\$437.00	1	\$437.00
Aura	163	\$437.00	1	\$437.00
	158	\$299.52		\$0.00
	152	\$399.36		\$0.00
	158	\$399.36		\$0.00
Totals			15	\$8,708.00

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Binding	Cost	Quantity	Total
Install Tool	\$130.00	2	\$260.00
Squire Demo	\$138.00	4	
Griffon Demo 110mm	\$172.00	5	\$860.00
Total		11	\$1,120.00

\$2,472.00
 \$2,916.96
 \$444.96

Include Telemark ski and Bindings