

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

November 18, 2017
Northwoods Clubhouse
9:00 a.m.

To enhance the quality of information and scheduling, this timed Agenda is prepared one week in advance of the meeting, and the Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as required and as permitted by law. Association Board of Director's meetings are open to members, but not the general public.

***This meeting is being recorded. ***



Please silence your cell phone.

OPEN SESSION

SECTION

I. 9:00 a.m. Call to Order / Call for Quorum
(Jeff Connors, Board of Directors President)

Opening Procedures:

- Pledge of Allegiance

II. 9:01 a.m. Action: Approval of Minutes **A**
(Jennifer Jennings, Board of Directors Secretary)

- October 28, 2017 Regular Meeting Minutes

III. 9:03 a.m. Executive Session Report **B**
(Jennifer Jennings, Board of Directors Secretary)

The Board of Directors will give an Executive Session Report from the regular Board Meeting on October 28, 2017.

IV. 9:05 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters NOT ON THE AGENDA and are LIMITED TO THREE MINUTES. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

V. 9:20 a.m. Discussion: Social Media Update and Tahoe Donner Association's Response C
(Christina Schwartz, Director of Marketing & Member Relations)

A brief high level summary will be provided of issues and topics that impact Tahoe Donner currently being discussed on various social media platforms and list what actions Tahoe Donner has taken in response.

OPEN SESSION

VI. 9:30 a.m. Committee Management D

- **Discussion: Resolution 2008-2 Committee Policy** – Board of Directors
 - The Board of Directors will review committee initial appointments or reappointments, along with the committee's recommendation with regard to such requests, in anticipation of acting upon them at its December meeting.
- **Discussion: Committee Task Reports** – Committee Chairs
 - Purpose: To update the Board of Directors on the status of 2017 assigned tasks and recent committee meetings.
 - Architectural Standards Committee – Rod Whitten, Chair
 - Covenants Committee – Fred Zapponi, Chair
 - Elections Committee – Bette Rohrback, Chair
 - Finance Committee – Art King, Chair
 - Update on the Special Event Tent
 - General Plan Committee – Michael Sullivan, Chair
 - Tahoe Donner Giving Fund Committee – Richard Gander, Chair

- **Discussion: Special Task Force Reports** – Task Force Chairs
 - Equestrian Blue-Ribbon Panel Task Force – Nan Meek
 - Short-Term Rental/Amenity Access Task Force – Laura Lindgren
 - ASO/ASC Task Force – Charles Wu
- **Discussion/Action: Approve Tahoe Donner Board of Directors Election Fair Campaign Guidelines** – Elections Committee
 - The Board of Directors will review and consider approving the Tahoe Donner Board of Directors Election Fair Campaign Guidelines.

- VII. 10:15 a.m. Discussion/Action: Formation of a Human Resources Committee** **E**
 (Jennifer Jennings, Board of Directors Secretary)
- The Board of Directors will discuss the formation of a Human Resources Committee, to continue the work completed thus far from the Compensation Study.
- VIII. 10:30 a.m. Discussion: Review and Disclosure of Board Approved General Manager 17/18 Goals** **F**
 (Jeff Connors, Board of Directors President)
- The Board of Directors will review and discuss the Board approved General Manager Goals for 2017/2018 from the Executive Session on October 28, 2017 by a vote of 4 – 0.
- IX. 11:00 a.m. BREAK**
- X. 11:10 a.m. Discussion/Action: Legal Counsel Review** **G**
 (Jennifer Jennings, Board of Directors Secretary)
- The Board of Directors will discuss developing and approving a request for proposal (RFP) for corporate legal counsel.
- XI. 11:40 a.m. Discussion: Tahoe Donner Salary Savings Plan 401k** **H**
 (Robb Etnyre, General Manager)
- The Board of Directors will be briefed on Tahoe Donner Association salary savings plan and the potential of transitioning to a 401k Safe Harbor plan.
- XII. 12:10 p.m. Action: CalFire Remote Access Weather Station (RAWS)** **I**
 (Annie Rosenfeld, Director of Risk Management & Real Property)
- The Board of Directors will consider approving a land use agreement for long term placement of CalFire Remote Access Weather Stations (RAWS).

XIII. 12:25 p.m. WORKING LUNCH WITH THE MEMBERSHIP

All members are invited to join the Board of Directors for a working lunch provided by Pizza on the Hill.

OPEN SESSION

XIV. 12:40 p.m. Discussion: Review of the Downhill Ski Area Master Plan J
(Forrest Huisman, Director of Capital Projects)

The Board of Directors will review and discuss the Downhill Ski Area Master Plan process and communications.

XV. 1:00 p.m. Action: Approve Revised Resolution 2012-1, Development Fund Policy K
(Art King, Chair of the Finance Committee)

The Finance Committee, at the direction of the Board of Directors and in accordance with the Association's commitment to review and update resolutions every five years, has reviewed the Association's Resolution 2012-1, Development Fund Policy, and is providing a final draft of the revised and updated resolution, Resolution 2017-3, Development Fund Policy, for Board review and approval.

XVI. 1:10 p.m. Discussion: North American Ski Training Center and Climbing School Contract L
(Robb Etnyre, General Manager)

The Board of Directors will be briefed on the planned backcountry services offerings and programs with the North American Ski Training Center and Climbing School (NASTC).

XVII. 1:40 p.m. Discussion/Action: E-bikes on Tahoe Donner Association Property M
(Jennifer Jennings, Board of Directors Secretary)

The Board of Directors will provide guidance on Tahoe Donner Association's policy regarding E-bikes posted on the Tahoe Donner website.

XVIII. 2:10 p.m. Discussion/Action: Controlled Burns in Tahoe Donner N
(Annie Rosenfeld, Director of Risk Management & Real Property)

Tahoe Donner Association staff will update the Board of Directors on controlled burns on Association property. The Board of Directors will also consider changing the Tahoe Donner Association current burn practices.

XIX. 2:40 p.m. Discussion/Action: Short-Term Rental/Amenity Access Task Force Update and Recommendations O
(Laura Lindgren, Chair of the Short-Term Rental/Amenity Access Task Force)

The Board of Directors will be provided with the Short-Term Rental/Amenity Access Task Force progress to date and asks the Board of Directors approve provided recommendations.

- XX. 3:10 p.m. Discussion: Association Key Performance Indicators Update** **P**
(Tahoe Donner Association Senior Management)

The Board of Directors will be provided with the top three department key performance indicators from the previous month by the senior managers.

- XXI. 3:40 p.m. BREAK**

CLOSED SESSION

- XXII. 3:50 p.m. Appeal Hearing (1)**

EXECUTIVE SESSION

- XXIII. 4:20 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plans to meet in Executive session to discuss the following:

- Litigation
 - Update on existing claims
- Personnel matters

- XXIV. 5:30 p.m. Adjournment**

The next regularly scheduled Board of Directors meeting will take place on **Saturday, December 16, 2017** in the Mezzanine Room at the Northwoods Clubhouse.

Tahoe Donner Committee Meeting Schedule

- Architectural Standards Committee – December 6, 2017 at 9:00 a.m. (Northwoods Clubhouse)

- Covenants Committee – December 14, 2017 at 3:00 p.m. (Northwoods Clubhouse)
- Elections Committee – No further meetings have been scheduled at this time. (Northwoods Clubhouse).
- Finance Committee – December 14, 2017 at 3:00 p.m. (Northwoods Clubhouse)
- General Plan Committee – December 4, 2017 at 3:00 p.m. (Northwoods Clubhouse)
- Tahoe Donner Giving Fund Committee – December 5, 2017 at 3:00 p.m. (Northwoods Clubhouse)

Tahoe Donner Task Force Meeting Schedule

- ASO/ASC Task Force – November 11, 2017 at 2:00 – 4:00 p.m. (Northwoods Clubhouse)
- Equestrian Blue-Ribbon Panel Task Force – November 15, 2017 at 6:00 – 8:00 p.m. (Northwoods Clubhouse)
- Short-Term Rental/Amenity Access Task Force – November 11, 2017 at 9:00 a.m. – 12:00 p.m. (Northwoods Clubhouse)

As provided for in Civil Code §4920 – Notice of Board Meetings: This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/board/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Megan Rodman

Megan Rodman, Executive Assistant

November 9, 2017

Date