

MINUTES RECAP
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

September 23, 2017
Northwoods Clubhouse
9:00 a.m.

I. Approval of Minutes: **Approved 5 – 0**

The Board of Directors approved the September 2, 2017 Regular Meeting Minutes, and the September 14, 2017 Special Meeting Minutes.

II. Executive Session Report

Director Jennifer Jennings reported that, in the September 2, 2017 Executive Session, the Board of Directors discussed a personnel matter and no action was taken.

On September 2, 2017, the Board of Directors approved a recess of the Board's Executive Session until Tuesday, September 5, 2017 at 9:30 a.m. At this meeting action was taken.

III. Social Media Update and Tahoe Donner Association's Response: **No Action**

The Board of Directors was given a summary of comments and activities across all Tahoe Donner social media platforms.

IV. Committee Management Reports: **No Action**

Committee Chairs provided the Board of Directors with recaps of their most recent committee meetings.

V. Approve Short-Term Rental / Amenity Task Force: **Approved 5 – 0**

The Board of Directors approved the formation of a Short-Term Rental / Amenity Task Force with Laura Lindgren as the Chair of this Task Force.

VI. Property/Casualty Insurance Policies Renewal: **Approved 5 – 0**

The Board of Directors approved Interwest Insurance Services Inc.'s proposal of \$439,955 plus a \$30,000 broker's fee for total Property and Casualty Insurance renewal for the policy year, October 1, 2017 to October 1, 2018 of \$469,955.

VII. Workers Compensation Insurance Policy Renewal: **Approved 5 – 0**

The Board of Directors approved –

1. Interwest Insurance Services Inc.'s proposal for total cost of \$522,868 including taxes, fees and broker's fee for the Workers Compensation Insurance renewal for the policy year, October 1, 2017 through September 30, 2018 and;

2. To proceed with the 15% deposit and nine installment payment method, and comply with the Interwest Insurance Service's Client Service fee payment terms.

VIII. CalFire Remote Access Weather Station: No Action

By consensus, the Board of Directors asked that Annie Rosenfeld, Director of Facilities and Risk and Real Property, make a few changes to the presented memorandum agreement before the Board of Directors votes to approve the permanent installation of a CalFire Remote Access Weather Station (RAWS).

IX. Truckee Donner Land Trust Land Use Agreement: Approved 5 – 0

The Board of Directors approved a land use agreement for the Donner Lake Rim trail specifically.

The Board of Directors did not approve the Crab Tree Canyon trail head and bridge work and Euer Valley bridge work.

X. 2017-03 Tahoe Donner Giving Fund Grant Policy: Approved 5 – 0

The Board of Directors approved the 2017-03 Tahoe Donner Giving Fund Grant Policy.

XI. Women's 9 Hole Golf Club Bylaws Revisions: No Action

The Board of Directors deferred approval of this Agenda item until the next regular Board meeting on October 28, 2017.

XII. 2018 Tahoe Donner Association Budget Review: No Action

The Board of Directors reviewed and discussed the 2018 Budget for the Tahoe Donner Association.

XIII. Quarterly Treasurer's Report: Approved 5 – 0

The Board of Directors approved the Quarterly Treasurer's report.

XIV. Architectural Standards Minor and Major Project Fees: No Action

The Board of Directors discussed current fees for architectural standards minor and major projects.

XV. Tahoe Donner Letter to the Editor Program: No Action

The Board of Directors by consensus agreed that this program should continue online versus being published in the Tahoe Donner News.

XVI. Association Key Performance Indicators Update: No Action

The Board of Directors was provided with the top three accomplishments on various Association key performance indicators from the previous month by Senior Management.

XVII. Speeding Update in Tahoe Donner Association: No Action

The Board of Directors was provided with an update, per Chief of Police Robert Leftwich's report, on speeding in the Tahoe Donner Association.

XVIII. Special Events Tent at the Lodge Restaurant & Pub: No Action

The Board of Directors discussed the proposed replacement of the special events tent for The Lodge Restaurant & Pub and provided staff guidance on tent replacement and 2018 special events bookings.