

MEMO



From: Richard Gander, Tahoe Donner Giving Fund Committee Chair

To: Board of Directors

Date: April 22, 2017 Special Board Meeting

Subject: Increase Scholarship Grant Amounts

Message:

The Tahoe Donner Giving Fund would like to give an additional \$3,000.00 total to three (3) scholarship grantees, that have been supported by the Tahoe Donner Giving Fund Committee in the past, who still need additional support this coming year, 2018. These scholarship grantees will be provided with additional funds as long as they maintain full time status, have a 2.5 grade point average or equivalent, and are still enrolled in their approved program. The motion was voted on and approved by the Committee. The Tahoe Truckee Community Foundation will qualify these applicants. Any future grants will depend on the Committee's fundraising abilities.

From: Richard Gander, Tahoe Donner Giving Fund Committee Chair

To: Board of Directors

Date: April 22, 2017 Special Board Meeting

Subject: Approval of Linda Slattery as a new Affiliate Member of the Tahoe Donner Giving Fund Committee

Message:

Hello,

Please consider me for membership in the Tahoe Donner Giving Fund committee. The Tahoe Donner Giving Fund embodies a unique opportunity to leverage my professional and technical skills and to indulge my volunteering spirit. The Fund has made a positive and productive impact on the community and it is poised to do even more. I hope to be part of that effort.

After decades of working and raising my family in the San Francisco Bay Area, I am living the dream – making my home in Tahoe Donner. My family fell in love with this community while on ski vacation with friends who were smart enough to rent a home here. By the next summer, we were homeowners and loving all the amenities the community has to offer. Over the years, I think we have used every single amenity at least once! Upon retirement, I now have the chance to make this my full-time home.

As I have achieved a certain age, it has become more imperative to give back to those who have given me so much and to provide opportunities for those who come behind us. I have worked in the high-tech arena for years, most recently as a software development team manager. All the while, I have been an active volunteer in my community. My activities have ranged from coordinating World Wide Volunteer Week activities at my work, serving the hungry students at local schools, helping to administer the high school attendance office, creating quilts for the Linus Project, volunteered as precinct walker for school bond measures, coordinated the annual back-to-high school registration process for 1800 students, organize Senior Grad Night for my youngest daughter's high school class, etc.. It is in my nature to serve and I find it very fulfilling.

Linda Slattery

DECISION PAPER



April 14, 2017

Issue:

Short Range Warm-up Area at Driving Range

Background:

The Driving Range is utilized as a multi-purpose venue for various events and activities throughout the year. During the golf season the Driving Range occasionally is closed on weekends to accommodate such activities, leaving golfing patrons without a warm-up area. Management has identified a project to build a custom netting system which can safely provide an abbreviated hitting area for golfers during these periods.

The proposed project will partially enclose the current lower tee box at the northwest end of the Driving Range and changes the direction in which balls are hit. It includes high-impact netting, and safeguarding of related wood posts with appropriate padding and directive netting to eliminate chances of ricocheting golf balls. The project is designed to utilize some of the current posts and incorporate additional removable posts and netting which will allow the tee to be used in its regular fashion during normal operation. Project materials and installation is estimated at \$19,700 plus 10% contingency for a not to exceed budget of \$21,670 utilizing Replacement Reserve Funds.

Options:

Option 1: Approve allocating Replacement Reserve Funds towards the building of a short range warm up area at the Driving Range for a not-to-exceed budget of \$21,670.

Option 2: Continue with current occasional closure of the Driving Range during the golf season.

Recommendation:

Management recommends the Board of Directors consider approving Option 1: Approve allocating Replacement Reserve Funds towards the building of a short range warm up area at the Driving Range for a not-to-exceed budget of \$21,670.

Prepared By: Kevin Kuehne / Annie Rosenfeld *AK*

Reviewed By: Forrest Huisman *FH*

Reviewed By: Michael Salmon *MS*

Board Meeting Date: April 22, 2017

General Manager Approval to place on Agenda : *Forrest Huisman*

Date: 4/20/17



JudgeNetting

Barrier Specialists

427 East 17th Street, Suite #489 Costa Mesa, CA 92627
Office (800) 955-6788 (714) 265-2200 FAX (714) 265-2400
California Contractors License #: 779080

www.judgenetting.com

Proposal and Contract

April 18, 2017

Mr. Kevin Kuehne
Golf Course Superintendent, Tahoe Donner Golf Course
12850 Northwoods Blvd.
Truckee, CA 96161

Re: Warm up area netting project, (Revised)

Dear Mr. Kuehne;

Per the recent site visit and information provided, we propose to propose to supply *the material, labor, and equipment* necessary to install approximately 75' wide by 50' tall warm up area on the northwest corner of the range at your course. The two sides of the barrier will be approximately 55' by 25' tall with a fixed wood pole on the right side and a removable steel 25' pole on the left. The rear will be Redden #950 high impact netting with the sides Redden #930 range netting on the sides. All new poles will be fully treated wood poles or painted steel poles designed for local wind conditions. New cable will be 3/8" and 5/16" Extra high strength guy strand and all hardware will be 3/4" heavy duty galvanized. End anchors, where needed will be 20,000 lb. with 3/8" down guys. **We are a licensed California contractor and all applicable state and local taxes are included in this proposal. (Please initial where applicable upon acceptance)**

_____ Price for this work is \$19,700.

Discount(s)

_____ \$3,000 if the work is completed while in the area on another project.

Payment Terms:

30% due upon scheduling of work, with the balance due upon completion. Invoices not paid when due are subject to a service charge of 1-1/2% per month. This is an annual percentage rate of 18%. Should suit be instituted to enforce the provisions of this Proposal and Contract, the prevailing party shall be entitled to reasonable attorney's fees and court costs as determined by the court or other tribunal hearing the matter.

Standard Assumptions:

- Pricing firm for acceptance for a period of 90 days.
- Good digging conditions defined as being able to complete the excavation using our digging equipment. Should rocky, sandy, or wet conditions be encountered, an additional charge will include cost, plus 10%.
- Excavation: the client will be responsible for locating any and all private underground utilities located on their property.
- The material that is excavated from the holes will be spread next to the hole.
- Necessary access "to," "from," and "at" work site during construction.
- Construction and other activities may require alteration during construction to provide a safe working environment for our employees and equipment.

- Mobilization costs included in our proposal are based on one move-on and move-off. Any cessation of work due to lack of permits or any reason by client will require a \$4,000 re-mobilization charge with all work and materials invoiced to date.
- We are a non-union company and, as such, will not become signatory to any labor agreement.
- Our proposal is based on a basic Wind Speed (3 second gust) to be 110 miles per hour; Exposure Category 'B', Topographic Factor (kzt) 1.0, per 2013 California Building Code (CBC). If this standard is unacceptable to the governing code authority in your area, we will be pleased to install the structure to the necessary standards and requirements contingent upon acceptance of a revised proposal which will include any cost implications and/or modifications.

Standard Exclusions:

- Performance bonding, engineering, or prevailing wages, and permits unless otherwise stated in this proposal.
- This proposal does not include any permit fees or related costs involved in securing permits except as noted in this proposal. If Judge Netting is not contracted to pull permits, the client is responsible for acquiring all permits and any costs relating to permit requirements. Should a government agency require changes, additional construction costs will be assumed by the client. Should the project be stopped for lack of permits or for any reason by client or government agencies, material and work will be invoiced, and a remobilization fee shall apply.
- Indemnification: Judge Netting, Inc. will not indemnify any additional Owners, Architects, Contractors, or Agents.
- Damage to driveways, parking lots, tennis courts, irrigation systems, or sod, that may be caused by our equipment.
- Subsurface or latent physical conditions at the site differing from those indicated.
- Unknown physical conditions at the site of any unusual nature, different materially from those ordinarily encountered and generally recognized as inherent in work of the character provided for in the contract.
- The owner shall promptly investigate the conditions, and if it finds that conditions do materially so differ, or do involve hazardous waste, and cause a decrease or increase in the Contractor's cost of, or the time required for, performance of any part of the work shall issue a Change Order in the amount of contractor's expenses incurred plus 10%.
- Judge Netting makes no warranty, either expressly or implied, as to the protective capabilities of netting or structures, including height requirements and/or performance of any existing material or material used during construction.

We appreciate the opportunity to present this proposal. Please contact us at dan@judgenetting.com or 714-265-2200 with questions or concerns regarding this proposal.

JUDGE NETTING, INC.

ACCEPTED BY: TAHOE DONNER GOLF COURSE

By: _____



By: _____

Date: April 18, 2017

Date: _____

DECISION PAPER



April 14, 2017

Issue:

Driving Range Netting Replacement

Background:

Our current Driving Range Netting is in need of replacement for the 2017 season. In recent years it has also been used during winter months for crowd control at Snowplay. Component funding for replacement netting in the amount of \$64,194 is in the Replacement Reserve plan and has been deferred for several years due to management recommendations. The nets are now in need of replacement due to the extended life and winter use.

Options:

Option 1: Accelerate existing Replacement Reserve Funds in the amount of \$64,194 to replace the Driving Range netting.

Option 2: Continue use of deteriorated netting

Recommendation:

Management recommends the Board of Directors consider approving Option 1: Accelerate existing Reserve Replacement funds in the amount of \$64,194 to replace the Driving Range netting.

Prepared By: Kevin Kuehne / Annie Rosenfeld *AK*

Reviewed By: Forrest Huisman *FH*

Reviewed By: Michael Salmon *MS*

Board Meeting Date: April 22, 2017

General Manager Approval to place on Agenda: *JP*

Date: 4/20/17



Date 4/18/17

Revised

Extension

\$ 29,977.50

\$ 1,600.00

\$ 9,300.00

\$40,877.50

\$700.00

\$ 41,577.50

Date:

DECISION PAPER



April 4, 2017

Issue:

The Lodge fire system needs replacing.

Background:

During the annual collaborative fire and response inspection of the elevator, Integrated, the installers and proprietary vendor of the fire/security alarm panels at The Lodge, identified that the panel is damaged and the required annunciator is not functioning. The panel and annunciator must be replaced to be compliant for emergency response and warning.

Initially the proprietary vendor believed the main security and fire alarm panel and annunciator was damaged and had to be replaced; however, on further inspection the vendor determined there was more extensive work needed to the full fire system and not just the panel and annunciator. Additionally, the vendor indicated that the original parts could not be replaced in like kind; thus, required all new parts throughout the system.

Bids were requested from the proprietary vendor, Tri-Signal Integration Inc., and California Security, Tahoe Donner's other security/fire system vendor. Tri-Signal indicated they would provide bids but have yet to provide the appropriate bid to replace the system, and has been unresponsive to further requests. California Security provided a bid totaling \$14,847.82 tax included, which was considerably lower than original estimated values verbally quoted by Tri-Signal when they were on site.

Options:

1. Management recommends the Board of Directors consider approving the replacement of the full fire system at The Lodge utilizing Replacement Reserve Funds with a not to exceed budget of \$17,820 which includes a 20% contingency.

Recommendation:

Management recommends the Board of Directors consider approving the replacement of the full fire system at The Lodge utilizing Replacement Reserve Funds with a not to exceed budget of \$17,820 which includes a 20% contingency.

Prepared By: Annie Rosenfeld

Reviewed By: Forrest Huisman

Reviewed By: Michael Salmon

Board Meeting Date: April 22, 2017

General Manager Approval to place on Agenda:

[Signature]

Date:

4/20/17

DECISION PAPER



Date: 4/20/2017

Issue:

Scheduled replacement of the banquet / event tent at The Lodge Restaurant & Pub

Background:

The Tent has been up for replacement since 2015 with a budget of \$48,000. The original tent was purchased in 2004 when the new restaurant was opened. It has seen 12 years of service. The tent has been damaged from weather, events, multiple installations, break downs, storage and transport. It is our intention to present our guests with superior products and we no longer feel this tent is up to standard.

Lodge Restaurant & Pub banquets were budgeted for \$350,000 in Revenue in 2016 with actual results of \$429,000, which is \$79,000 or 23% favorable to budget and was \$50,000 or 13% over 2015 banquet revenues. For 2017, Lodge revenue is budgeted at \$2,194,000 (up 11% to 2015 Budget). Lodge's banquets revenue budget for 2017 is \$420,000 or 19% of Lodge revenue for the year (20% in B'16). The white tent outside the Lodge is a very important offering for our banquets and membership / clubs who regularly utilized this outside offering for special events. On revenue, we estimate 60% of Lodge banquets are for Member/Member Guest/Clubs, and 40% Public. On guest count, we estimate 70% of Lodge banquets are for Member/Member Guest/Clubs, and 30% Public. Guest count for lodge banquets in 2016 was 5,897. Overall the revenue far exceeds the cost of banquets, with high yields and our highest margin area for that operation.

The association does own the white tent at the Lodge Restaurant & Pub, it is in our Reserve Replacement Plan. While the tent has been very useful for over 10 years now, it is reaching the end of its useful life and is seeing quite a bit of wear and tear due to the elements. We have extended its useful life several years by replacing components of the tent (lower window panels, and interiors white dress layer), overall we are seeing more and more rips and tears / leaks in the main roof – along with consistent feedback about the bright white color and visual height impact to diners. Our staff has been researching a replacement tent this past season for purchase and installation this summer, several models have been reviewed. Top in our priority is trying to lower the overall profile, while not losing its grand interior vaulted ceiling feel, and dampen the outside bright white color to decrease the visual impact. While the proposed new tent does lower the overall profile by approximately 2 feet, we believe the most appealing color of the tent should remain white. However, we are also reviewing tent coverup options for non-utilization times to dampen the bright white glare of the tent during daylight hours. Perhaps, something akin to a car cover. We believe the recommended tent will be a more visually appealing tent that also provides for the form and function so many of our members enjoy holding special events in, taking advantage of the great banquet food and service at the Lodge Restaurant & Pub, which can not be replicated at other food and beverage offerings within Tahoe Donner.

DECISION PAPER



Our intention is to replace existing tent with a lower profile model. We have received bids on 3 tents from the Aztec Tents Co. and also a bid from Eureka Tent Co. The tent we have chosen to fit out needs is a 40x80x8 Jumbotrac Hip End requiring additional Replacement Reserve Funds in the amount of \$11,600, bringing the total replacement cost to \$59,600.

Options:

1. Approve additional funds in the amount of \$11,600 to replace The Banquet/Events Tent at The Lodge Restaurant & Pub utilizing Replacement Reserve Funds for a budget not to exceed \$59,600.
2. Continue to research the purchase of a new tent that is within budget.
3. Design and build a special events facility next to the Lodge Restaurant & Pub.
4. Continue to use the current banquet/events tent.

Recommendation:

Management recommends the Board of Directors approve Option 1; Approve additional funds in the amount of \$11,600 to replace The Banquet/Events Tent at The Lodge Restaurant utilizing Replacement Reserve Funds for a budget not to exceed \$59,600.

Prepared By: Mike Peters

Reviewed By: Forrest Huisman

Reviewed By: Michael Salmon *MS*

Board Meeting Date: 4/22/2017

General Manager Approval to place on Agenda:

Date: 4/21/17

Event Tent Replacement

40x80x10 Jumbotrac Hip End Tent - Complete	\$51,299.11
Shipping	\$ 1,233.73
Total including Shipping	\$52,532.84
Sales Tax 8.25%	\$ 4,232.18
Subtotal	\$56,765.02
Contingency 5% - Additional for 1st time installation and supplies	\$ 2,834.98
Total price including contingency	\$59,600.00
2015 Budget	\$48,000.00
	\$11,600.00
Additional Funds Requested	\$ 11,600
Height	
Legs	7' 8"
Top	10' 2"
	17' 10"

2004 Tent Images

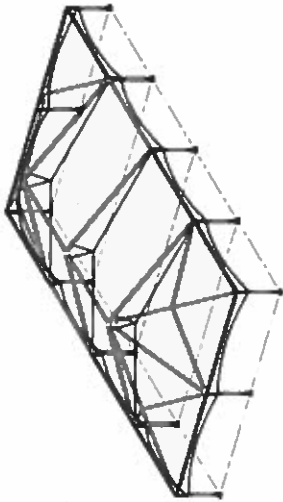
Current Height – 20' – 22'



2017 Aztec Hip End Tent Images

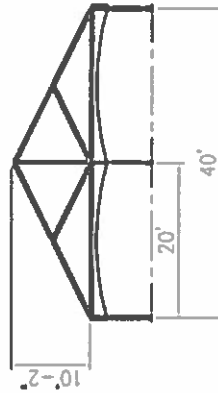
New Tent Height 18' – No spires



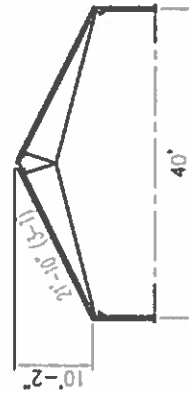


ISOMETRIC ELEVATION

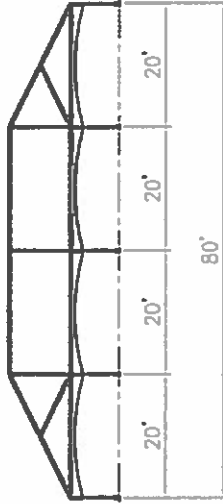
- FRAME JUMBOTRAC
- 12 1" 8" 9' 4" 3 TRA (LEGS)
 - 2 21'-10" 1-TRAC BEAM
 - 6 1' 1" 3 TRA BEAM
 - 16 14' 4" 1-TRA B AM
 - 4 19' 4" 1-TRA B AM



VIEW A-A



VIEW B-B



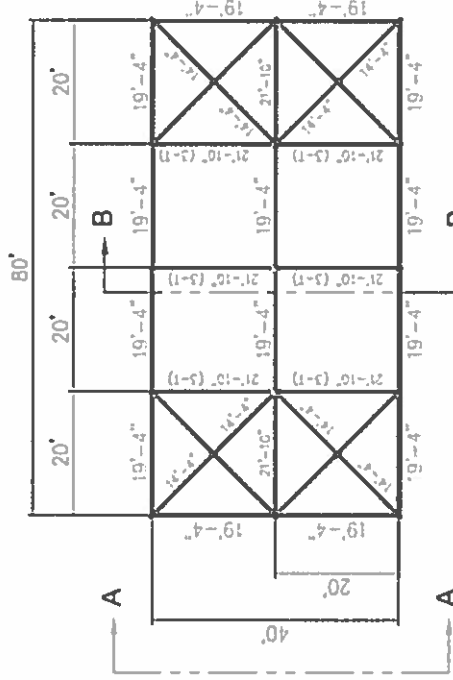
SIDE ELEVATION

40' x 80' JUMBOTRAC

FITTINGS

- { 4 } CORNERS
- { 2 } B WAY CROWNS
- { 1 } 4 WAY CROWN
- { 1 } 50" A T FITTING (NO CAP)
- { 6 } GALCAL T FITTING (WITH CAP)
- { 4 } I-P INTERMEDIATE
- { 15 } B AM BRACE

- { 12 } JUMBOTRAC BASE PLATE
- { 3 } 40' ASSEMBLY CABLE
- { 12 } RATCHET TENSIONERS
- { 12 } MID-SPAN TENSIONERS
- { 6 } 2" IN LINE RATCHETS
- { 2 } STAKE WITH HEAD
- { 1 } FABRIC TOOL



PLAN ELEVATION

STANDARD

JUMBOTRAC / STANDARD
40'W x 80'L x 20' BAYS

AZ-4080 - JUMBOTRAC 3



2645 COLUMBIA ST. TORRANCE, CA 90503
(800) 228-3681 - FAX (310) 381-0723

KT 06/13/07

CM

040308 1710

JUMBOTRAC\40x80

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