

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

February 24, 2018
Northwoods Clubhouse
9:00 a.m.

To enhance the quality of information and scheduling, this timed Agenda is prepared one week in advance of the meeting, and the Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as required and as permitted by law. Association Board of Director's meetings are open to members, but not the general public.

This meeting is being recorded.



Please silence your cell phone.

OPEN SESSION

SECTION

- I. 9:00 a.m. Call to Order / Call for Quorum**
(Jeff Connors, Board of Directors President)

Opening Procedures:

- Pledge of Allegiance

- II. 9:01 a.m. Action: Approval of Minutes** **A**
(Jennifer Jennings, Board of Directors Secretary)

- January 27, 2018 Regular Meeting Minutes
- February 8, 2018 Special Meeting Minutes
- February 13, 2018 Special Meeting Minutes

- III. 9:03 a.m. Discussion: Executive Session Report** **B**
(Jennifer Jennings, Board of Directors Secretary)

The Board of Directors will give an Executive Session Report from the regular Board Meeting on January 27, 2018, from the special board meeting on February 8, 2018 and from the special board meeting on February 13, 2018.

- IV. 9:05 a.m. Member & Director Comments**
- Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.
- Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.
- V. 9:35 a.m. Discussion/Action: Replacement of Event Tent & 2019 Banquet Booking Approval** **C**
(Mike Peters, Director of Food & Beverage)
- The Board of Directors will be provided with a business plan for the event tent at the Lodge Restaurant and Pub which will include a mitigation plan to address noise and hours of operation as well as address the time frames (dates) the tent will be visible to the membership. The Board will consider replacing the tent and resuming booking for 2019.
- VI. 10:10 a.m. Discussion/Action: Board of Director's Code of Conduct** **D**
(Jeff Connors, Board of Directors President)
- The Board of Directors will discuss the 2016 Board of Director's Code of Conduct and alternatives to that Code.
- VII. 10:35 a.m. Discussion/Action: Review of the Proposed Tahoe Donner Board of Directors Election Fair Campaign Guidelines** **E**
(Elections Committee)
- The Board of Directors will discuss and consider approving the revised Tahoe Donner Board of Directors Election Fair Campaign Guidelines based upon Board input.
- VIII. 10:55 a.m. BREAK**
- IX. 11:05 a.m. Discussion/Action: Member Engagement Task Force** **F**
(Jeff Connors, Board of Directors President)
- The Board of Directors will discuss and consider establishing a Member Engagement Task Force, including the formation of a charter and/or mission statement.

- X. 11:25 a.m. Discussion: Trout Creek Remodel Project Update** **G**
(John Stubbs, Trout Creek Remodel Project Task Force)

The Trout Creek Remodel Project Task Force will give the Board of Directors and the membership a project update.

- XI. 12:00 p.m. WORKING LUNCH WITH THE MEMBERSHIP**

All members are invited to join the Board of Directors for lunch provided by Pizza on the Hill. The Board Meeting will resume promptly at 12:15 p.m. to agenda item XII – Donner Memorial State Park Centennial Celebration.

OPEN SESSION

- XII. 12:15 p.m. Discussion/Action: Donner Memorial State Park Centennial Celebration** **H**
(Greg Palmer, Sierra State Parks Foundation Board Member)

The Board of Directors will consider approving to provide sponsorship support for the upcoming Donner Project fundraiser, *Pioneer Monument Centennial Celebration & Gala*, hosted by the Sierra State Parks Foundation.

- XIII. 12:30 p.m. Action: 2018 Nature Loop Repair** **I**
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will consider approving additional funds in the amount of \$8,523 for the 2017 Nature Loop Repair with a budget not to exceed \$85,000 utilizing Replacement Reserve Funds.

- XIV. 12:45 p.m. Discussion: Tahoe Donner Survey Platforms** **J**
(Lindsay Hogan, Marketing Manager)

An overview of the various Tahoe Donner utilized survey platforms will be discussed, including the planned use of the FlashVote system.

- XV. 1:05 p.m. Committee Management** **K**

- 1. Discussion/Action: Tahoe Donner Giving Fund 2018 Scholarships**
(Richard Gander, Tahoe Donner Giving Fund Committee Chair)

– The Board of Directors will be provided with the Committee’s recommendations on the number and size of grants that they are requesting for Board approval.

- 2. Discussion/Action: 2018 Committee Goals**
(Committee Chairs)

- The Board of Directors will also be provided with the 2018 goals for the Architectural Standards Committee, the Elections Committee and the Finance Committee.

3. Discussion: Committee Task Reports
(Committee Chairs)

- The Board of Directors will be provided with each committee’s monthly task reports.
 - Architectural Standards Committee – Rod Whitten, Chair
 - Covenants Committee – Fred Zapponi, Chair
 - Elections Committee – Bette Rohrback, Chair
 - Finance Committee – Art King, Chair
 - General Plan Committee – Michael Sullivan, Chair
 - Tahoe Donner Giving Fund Committee – Richard Gander, Chair

4. Discussion: Special Task Force Reports
(Task Force Chairs)

- ASO/ASC Task Force – Charles Wu
- Equestrian Blue-Ribbon Panel Task Force – Nan Meek
- Short-Term Rental/Amenity Access Task Force – Laura Lindgren

5. Discussion/Action: Architectural Standards 2018 Proposed Fee Changes
(Annie Rosenfeld, Director of Risk Management and Real Property)

- The Board of Directors will consider acting on the Architectural Standards 2018 Proposed Fee Changes as detailed in the 45-day Member Notification.

XVI. 1:55 p.m. Action: 2017 December Financials **L**
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will review and consider approving the 2017 unaudited December financials.

XVII. 2:10 p.m. Discussion: Adams Stirling Law Firm Board Training **M**
(Adams Stirling Law Firm)

The Board of Directors will be provided with board training from the Adams Stirling law firm.

EXECUTIVE SESSION

XVIII. 4:15 p.m. Executive Session

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plans to meet in Executive session to discuss the following:

- Formation of Contracts
- Legal Issues
- Personnel Issues

XIX. 5:15 p.m. Adjournment

The next regularly scheduled Board of Directors meeting will take place on **Saturday, March 24, 2018** in the Mezzanine Room at the Northwoods Clubhouse.

Tahoe Donner Committee Meeting Schedule

- Architectural Standards Committee – March 23, 2018 at 9:00 a.m. (Northwoods Clubhouse)
- Covenants Committee – March 8, 2018 at 3:00 p.m. (Northwoods Clubhouse)
- Elections Committee – March 5, 2018 at 1:00 p.m. (Northwoods Clubhouse)
- Finance Committee – March 15, 2018 at 3:30 p.m. (Northwoods Clubhouse)
- General Plan Committee – March 5, 2018 at 3:00 p.m. (Northwoods Clubhouse)
- Tahoe Donner Giving Fund Committee – March 6, 2018 at 3:00 p.m. (Northwoods Clubhouse)

Tahoe Donner Task Force Meeting Schedule

- ASO/ASC Task Force – No further meetings have been scheduled at this time. (Northwoods Clubhouse)
- Equestrian Blue-Ribbon Panel Task Force – No further meetings have been scheduled at this time.
- Short-Term Rental/Amenity Access Task Force – No further meetings have been scheduled at this time.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/board/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Megan Rodman

February 13, 2018

Megan Rodman, Executive Assistant

Date