

Tahoe Donner Association

Member Engagement Committee

Pursuant to the powers invested in the Board of Directors (Board) by the articles of Incorporation, the First Restated Bylaws of Tahoe Donner Association (“Association”) the Board hereby establishes as a seasonal committee, the Member Engagement Committee. This is a member driven committee which requires compliance within the Tahoe Donner Bylaws and other ruling documents and Association guidelines and is an independent, Committee with a charter applicable to its Mission which is to:

1. Achieve greater voter turnout during the annual election process so that more members are engaged in electing the Tahoe Donner Board of Directors.
2. To support, when necessary, Board of Directors outreach to the membership in other key areas where member input is important such as consideration of changes to the Associations governing documents or engaging members on high value projects.
3. Under no circumstance is the committee intended to have or advocate a point of view. Its purpose is to inform and educate the membership in a non-biased manner and to provide where applicable information so that the membership can come to its own conclusions and further participate in Association affairs.

AUTHORITY

The committee is established under the provisions of:

- Section 1 and Section 2, Restated Bylaws of Tahoe Donner Association
- Article VIII, Board Meetings, Restated Bylaws of Tahoe Donner Association
- Resolution 2008-2, Committee Policy, Tahoe Donner Association Board of Directors

The Committee shall have no authority to act on behalf of the Association, other than to formulate and present recommendations to the Board related to its stated purpose. The committee shall have no annual agenda other its original purpose as stated above unless further updated by the Board.

MEMBERSHIP AND CHAIRPERSON

Organization

- The Committee shall consist of up to 4 regular voting members. At the committee's discretion there may be one non-voting alternate member. There shall also be one non-voting Board Liaison to the Committee that is chosen by the Board to attend Committee meetings and whose primary purpose shall be to facilitate meetings between the Board and the Committee as well as provide overall board guidance if necessary.
- Any member of the Association in good standing, who has a positive interest in contributing to the welfare of the Association, who is prepared to contribute the necessary time and who does not present a conflict of interest is eligible to apply for appointment as a member of the Committee. Directors and their immediate families are ineligible for appointment. Co-owners of property and immediate family members shall be ineligible to serve simultaneously on the Committee. The Board shall make all appointments to the Committee.
- The Committee shall elect from among its membership, the Committee Chairperson who will serve for a period of one year. If no other Committee member is then willing to assume the duties of the Chair, the incumbent Chair may be reelected by the Committee and be reappointed by the Board.
- In support of the Committee's work for the Board, the General Manager and/or other staff members especially marketing and communications (and as chosen by the General Manager) will attend all or part of most committee meetings and the Committee shall always be respectful of the limited time and other responsibilities of staff. Other staff participation shall be at the discretion of the Committee in conjunction with the input of the General Manager.
- The Chairperson of this committee shall submit all prospective new Committee members wishing to be appointed or if necessary reappointed at the end of their initial term, to the Executive Secretary stating their interest and brief qualification; all such requests shall be forwarded to the Board by the Executive Secretary and the Board will

consider the application at the next available monthly meeting. Initial application shall include information as to what the candidate proposes to contribute to the Committee.

REPORTING REQUIREMENTS

- The Committee will establish a meeting schedule. The committee may meet by a variety of communication vehicles as agreed upon by its members.
- The Chairperson, or a duly appointed representative, shall report periodically to the Board, on the actions of the Committee. Reports may be written, oral, or a combination thereof.

COMMITTEE SUPPORT

The Chair of the Committee will direct requests for statistical data, marketing support and communications or any other types of information needed for the work of the Committee to the staff liaison assigned by the General Manager and where applicable the Chairs of existing standing committees. It is anticipated that the Member Engagement Committee will closely align its activities and work closely with the election committee.

AMENDMENTS TO AND TERM OF CHARTER

This Committee charter shall remain in effect as presented herein until such time as it amended or revoked by the Board or until such time the Board deems the work completed.

COMMITTEE ADMINISTRATION MEETINGS

Meetings may be held in person and or through communications as agreed by the committee overall. Meetings are open to all TD members and will be noticed on the Northwood's Clubhouse bulletin board.

QUORUM REQUIREMENTS

A quorum shall consist of at least 60 percent of the members being able to vote.