

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

April 28, 2018
Northwoods Clubhouse
9:00 a.m.

To enhance the quality of information and scheduling, this timed Agenda is prepared one week in advance of the meeting, and the Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as required and as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

This meeting is being recorded.



Please silence your cell phone.

OPEN SESSION

SECTION

- I. 9:00 a.m. Call to Order / Call for Quorum**
(Jeff Connors, Board of Directors President)

Opening Procedures:

- Pledge of Allegiance

- II. 9:01 a.m. Action: Approval of Minutes** **A**
(Jennifer Jennings, Board of Directors Secretary)

- March 24, 2018 Regular Meeting Minutes
- March 30, 2018 Special Meeting Minutes

- III. 9:06 a.m. Discussion: Executive Session Report** **B**
(Jennifer Jennings, Board of Directors Secretary)

The Board of Directors will give Executive Session Reports from the regular Board Meeting on March 24, 2018 and the special Board Meeting on March 30, 2018.

IV. 9:08 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

V. 9:30 a.m. Discussion: Town of Truckee Updates C
(Town of Truckee Staff)

Staff members from the Town of Truckee will be present to discuss the following topics:

- New Solid Waste Program
- Truckee Special Service Area -1 Fund (Program update)
- Town of Truckee General Plan

VI. 10:15 a.m. BREAK

VII. 10:25 a.m. Discussion/Action: 2018 Golf Rates D
(Michael Salmon, Director of Finance and Accounting)

The Board of Directors will discuss and consider approving 2018 Golf Rates.

VIII. 10:35 a.m. Discussion/Action: 2018/2019 Ski Season Passes E
(Michael Salmon, Director of Finance and Accounting)

The Board of Directors will discuss and consider approving the 2018/2019 pre-ski season pass prices.

IX. 10:55 a.m. Discussion/Action: Net Operating Results F
(Jeff Connors, Board President)

The Board of Directors will discuss expanding the reporting of Departmental results in the yearly Annual and Budget report with the normal Net Operating Results and additional columns to include 1) allocated overhead and 2) depreciation expenses.

X. 11:15 a.m. Discussion/Action: Key Performance Indicators Report **G**
(Robb Etnyre, General Manager)

The Board of Directors will be given an update on Association operations.

- **ACTION:** Investments – Longer-Term Instrument Options
 - The Board of Directors will review and consider approving a diversified investment recommendation (4-5 year term) of corporate and municipal bonds to improve the development fund’s investment yields.
- **ACTION:** Board review of Financials Quarterly vs. Monthly
- 2018 Financials – January, February & March
- Update: Planned 2018 Trail Construction Projects
- Update: Tahoe Donner Emergency Plan
- Social Media Report

XI. 12:00 p.m. WORKING LUNCH WITH THE MEMBERSHIP

All members are invited to join the Board of Directors for lunch provided by Pizza on the Hill. The Board Meeting will resume promptly at 12:30 p.m. to agenda item XII –Tahoe Donner Association Employee Survey.

OPEN SESSION

XII. 12:30 p.m. Discussion/Action: Tahoe Donner Association Employee Survey **H**
(Tom Knill, Director of Human Resources)

The Board of Directors will be provided with a draft employee survey for their review.

XIII. 1:00 p.m. Discussion/Action: FlashVote **I**
(Christina Schwartz, Director of Marketing & Member Relations)

The Board of Directors will be provided with an update on FlashVote survey results, reporting mechanisms, and future surveys.

XIV. 1:20 p.m. Discussion/Action: Elections Committee **J**
(Elections Committee)

- **ACTION: 2018 Pending Suspension of Membership Rights and Authorization to Record Lien**
 - The Board of Directors will be asked to authorize the recording of liens against the properties of members who have failed to bring their assessment accounts current, which will result in the suspension of their membership rights.

- **ACTION: Access to Association Media – Candidates for the Board**
 - The Board of Directors may but is not required to make Association media – use of an electronic bulletin board – available to qualified candidates running for election to the Board for purposes that are reasonable related to the election in which the candidate is running.
- **ACTION: Consider New Member**
 - The Board of Directors will review and consider approving Maureen Warmerdam as a new member of the Elections Committee.

XV. 1:40 p.m. Discussion: Short-Term Rental/Amenity Access Task Force K
 (Laura Lindgren, Chair of the STR/Amenity Access Task Force)

The Board of Directors will be provided with the Short-Term Rental/Amenity Access Task Force progress to date and future recommendations that will need Board action.

XVI. 2:30 p.m. Committee Management L

1. Discussion/Action: Committee Task Reports
 (Committee Chairs)

- The Board of Directors will be provided with each committee’s monthly task reports.
 - Architectural Standards Committee – Rod Whitten, Chair
 - Covenants Committee – Fred Zapponi, Chair
 - Finance Committee – Art King, Chair
 - General Plan Committee – Michael Sullivan, Chair
 - ECOSign Update
 - Member Engagement Committee
 - **ACTION:** Confirm Jeff Schwerdtfeger as Board liaison
 - **ACTION:** Consider approving submitted member applications
 - Tahoe Donner Giving Fund Committee – Richard Gander, Chair
 - **ACTION:** Consider Scholarship Awards

2. Discussion: Special Task Force Reports
 (Task Force Chairs)

- ASO/ASC Task Force – Charles Wu
- Equestrian Blue-Ribbon Panel Task Force – Nan Meek

EXECUTIVE SESSION

XVII. 3:00 p.m. Executive Session

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plans to meet in Executive Session to discuss the following:

- Formation of Contracts
- Legal Issues
- Personnel Issues

XVIII. 4:30 p.m. Adjournment

The next regularly scheduled Board of Directors meeting will take place on **Saturday, May 26, 2018** in the Mezzanine Room at the Northwoods Clubhouse.

Tahoe Donner Committee Meeting Schedule

- Architectural Standards Committee – May 16 and 30, 2018 at 9:00 a.m. (Northwoods Clubhouse)
- Covenants Committee – May 10, 2018 at 3:00 p.m. (Northwoods Clubhouse)
- Elections Committee – May 1, 2018 at 9:00 a.m. (Northwoods Clubhouse)
- Finance Committee – May 17, 2018 at 3:00 p.m. (Northwoods Clubhouse)
- General Plan Committee – May 7, 2018 at 3:00 p.m. (Northwoods Clubhouse)
- Tahoe Donner Giving Fund Committee – May 8, 2018 at 3:00 p.m. (Northwoods Clubhouse)

Tahoe Donner Task Force Meeting Schedule

- ASO/ASC Task Force – No further meetings have been scheduled at this time.
- Equestrian Blue-Ribbon Panel Task Force – No further meetings have been scheduled at this time.
- Short-Term Rental/Amenity Access Task Force – No further meetings have been scheduled at this time.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/board/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Megan Rodman

April 16, 2018

Megan Rodman, Executive Assistant

Date