

AGENDA
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS' SPECIAL MEETING

September 14, 2018
Northwoods Clubhouse
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2*.

***This meeting is being recorded and broadcast live. ***



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Jennifer Jennings, Board President)

Opening Procedures:

- Pledge of Allegiance

- 2. 9:01 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize

members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

3. 9:10 a.m. Discussion: 2019 Budget Workshop with Finance and General Plan Committees
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2019 Budget Workshop with the Finance and General Plan Committees:

- 9:10 a.m. Development Fund
- 9:55 a.m. Replacement Reserve Fund
- 10:40 a.m. New Equipment Fund

4. 10:55 a.m. BREAK

5. 11:05 a.m. Discussion: 2019 Budget Workshop with Finance and General Plan Committees
(continued)
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2019 Budget Workshop with the Finance and General Plan Committees:

- 11:05 a.m. Operating Fund
 - 2018 Transfer to Capital Funds
 - Overview of Operating Fund Budget draft, including drivers for 2019
 - Allocated Overhead and Capital Charge
 - User Fee and Rate Changes

6. 12:05 p.m. LUNCH WITH THE MEMBERSHIP

All members are invited to join the Board of Directors for lunch provided by Pizza on the Hill. The Board Meeting will resume promptly at 12:35 p.m. to agenda item 7 – 2019 Budget Workshop with the Finance and General Plan Committees (continued).

OPEN SESSION

7. **12:35 p.m. Discussion: 2019 Budget Workshop with Finance and General Plan Committees (continued)**
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2019 Budget Workshop with the Finance and General Plan Committees:

- 12:35 p.m. Operating Fund
 - 2018 Transfer to Capital Funds
 - Overview of Operating Fund Budget draft, including drivers for 2019
 - Allocated Overhead and Capital Charge
 - User Fee and Rate Changes
- 1:35 p.m. Next Steps

EXECUTIVE SESSION

8. **1:50 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plans to meet in Executive Session to discuss the following:

- Personnel Issues
- Legal Issues

OPEN SESSION

9. **2:20 p.m. Adjournment**

The next regularly scheduled board meeting will take place on **Saturday, September 22, 2018** at the Northwoods Clubhouse in the Mezzanine Room.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/members/governance/board-meetings/meeting-documents/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/members/member-news-info/update-your-profile/opt-in-to-go-paperless/>

Megan Rodman

Megan Rodman, Executive Assistant

September 5, 2018

Date