

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

September 22, 2018
Northwoods Clubhouse
9:00 a.m.

AMENDED
SEPTEMBER 14, 2018 (Item 7)

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Jennifer Jennings, Board President)

Opening Procedures:

- Pledge of Allegiance

- 2. 9:01 a.m. Action: Approval of Minutes**
(Don Koenes, Board Secretary)

- August 18, 2018 Regular Meeting Minutes
- August 24, 2018 Special Meeting Minutes
- September 14, 2018 Special Meeting Minutes

3. 9:05 a.m. Discussion: Executive Session Report

(Don Koenes, Board Secretary)

The Board of Directors will give Executive Session Reports from the regular Board Meeting on August 18, 2018 and special board meetings on August 24 and September 14, 2018.

4. 9:08 a.m. Action: Member Thank you

(Jennifer Jennings, Board President)

The Board of Directors will thank several members who responded to a fire in Tahoe Donner.

5. 9:10 a.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

6. 9:30 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee

- Finance Committee
- General Plan Committee
- Member Engagement Committee
- Tahoe Donner Giving Fund Committee
- Equestrian Blue-Ribbon Panel Task Force
- Short-Term Rental/Amenity Access Task Force

~~7.~~ **9:50 a.m. Discussion: Member Engagement Committee**
 ————(Richard Mackler, Chair of the Member Engagement Committee)

~~The Board of Directors will be provided with an update from the Member Engagement Committee regarding the proposed recommended timeline to update the governing documents.~~

8.7. **10:05 a.m. Discussion: Truckee Donner Public Utility District**
 (Steven Poncelet, Legislative & Regulatory Affairs Director/AGM)

The Board of Directors will be briefed on recent state legislation and Truckee Donner Public Utility District fire safety efforts. The briefing will include the issues of undergrounding or deenergizing utility power lines.

9.8. **10:45 a.m. BREAK**

10.9. **11:00 a.m. Discussion: Short-Term Rental Rules**
 (Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will discuss, but not take final action on, the proposed Short-Term Rental rules and related implementation and covenants enforcement issues.

~~11.~~10. **12:30 p.m. LUNCH WITH THE MEMBERSHIP**

All members are invited to join the Board of Directors for lunch provided by Pizza on the Hill. The Board Meeting will resume promptly at 1:00 p.m. to agenda item 13 – ASO/ASC Task Force Recommendations.

OPEN SESSION

~~12.~~11. **1:00 p.m. Discussion: ASO/ASC Task Force Recommendations**
 (Charles Wu, Chair of the ASO/ASC Task Force)

The Board of Directors will be briefed on ASO/ASC Task Force recommendations.

~~13.~~12. 2:50 p.m. **Key Performance Indicator Report**
(Robb Etnyre, General Manager)

The Board of Directors will be given an update on Association operations.

Action: Unaudited 2018 July and August Financials
(Mike Salmon, Director of Finance & Accounting)

The Board of Directors will be provided with and consider approving the unaudited financial results for July and August 2018.

Discussion: Emergency Preparedness
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board will be provided with an update on the Association emergency preparedness plan.

~~14.~~13. 3:20 p.m. **Action: Workers Compensation Insurance Renewal**
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will review and consider approving the recommended workers compensation insurance coverage for the Association for policy year, October 1, 2018 through September 30, 2019.

~~15.~~14. 3:35 p.m. **Action: 2018/2019 Property Casualty Insurance Renewal**
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will review and consider approving the recommended property casualty insurance coverage for the Association for policy year, October 1, 2018 through September 30, 2019.

EXECUTIVE SESSION

~~16.~~15. 3:50 p.m. **Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Formation of Contracts
- Legal Issues
- Personnel Issues

OPEN SESSION

~~17.~~16. 4:50 p.m. **Adjournment**

A special board meeting will take place on **October 12, 2018** at the Northwoods Clubhouse, Mezzanine Room.

The next regularly scheduled board meeting will take place on **October 27, 2018** at the Northwoods Clubhouse, Mezzanine Room.

Tahoe Donner Committee Meeting Schedule

- Architectural Standards Committee
 - Next Meeting – October 10 and 24, 2018 9:00 a.m.
- Covenants Committee
 - Next Meeting – October 11, 2018 at 3:00 p.m.
- Elections Committee
 - Next Meeting – No further meetings have been scheduled at this time.
- Finance Committee
 - Next Meeting – October 11, 2018 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – October 1, 2018 at 3:00 p.m.
- Member Engagement Committee
 - Next Meeting – October 19, 2018 at 9:00 a.m.
- Tahoe Donner Giving Fund Committee
 - Next Meeting – October 2, 2018 at 3:00 p.m.
- ASO/ASC Task Force
 - Next Meeting – No further meetings have been scheduled at this time.
- Equestrian Blue-Ribbon Panel Task Force
 - Next Meeting – Working groups are meeting individually for specific tasks. A committee meeting will be scheduled after the summer season concludes.
- Short-Term Rental/Amenity Access Task Force
 - Next Meeting – No further meetings have been scheduled at this time.

***All Committee and Task Force meetings are held at the Northwoods Clubhouse. ***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/board/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Megan Rodman

September 13, 2018

Megan Rodman, Executive Assistant

Date