

MEC MEETING MINUTES-NOVEMBER 1,2018

Members Present: Richard Mackler (Chair), Mary Stevens, Bob Julian

Others Present: TD staff: Robb Etnyre, Megan Rodman, Christina Schwartz; TD Members: Benjamin Levine, Courtney Murrell

The Meeting was called to order at 2:02 pm

The 9/28/18 minutes were approved with an Election Committee liaison clarification by Mary

Discussion Items:

1. An ASO/ASC post completion review questionnaire (for stakeholders/team members) was considered from the standpoint of whether it was proper and/or desirable for MEC to handle and whether we had the time. It was decided that Richard will deal with this on his own outside of MEC.
2. From whom and in what circumstances should MEC take work for action? Rather than a formal policy, it was agreed we would appraise each request on its merits on a case-by-case bases considering our charter, priorities, and available member time.
3. GovDoc rollout planning: Various monetary incentives in the way of prizes were discussed to incentivize Members to vote. The committee and Christina agreed we will use such an approach but the details will be finalized at a later date. Vote promotional communication options were discussed. In addition to the obvious media we conclude that a phone bank has merit as it can be done for a surprisingly (at least to this author) low cost. It was proposed that we do a trial comparing phone versus email before fully committing. Again, details will be forthcoming at a later date.

Committee/Task Force Leads Updates:

1. Gov/Doc (Bob + Rich): Bob has reviewed the latest draft looking for anything that might inhibit an affirmative vote by Members. Nothing of significance found in the text per se but an editorial suggestion as to how one change is displayed (which could cause objection by voters) will be forwarded to Brian, the staff lead. Rich will attend the next meeting on November 13.
2. Election Committee: No action, Committee dormant during this season as the Election Committee had not planned to reactivate until December. Mary will reach out to the Chair.
3. Risk (fire/evacuation): The Risk Task Force submitted their final draft of the *TDA Emergency Evacuation and Preparedness Guide* to Marketing to be TDA-Washed with logos and formatting.
4. TD News: No Action presently.
5. ASO/ASC: See 1 under Discussion Items.

New Business:

Mary presented a synopsis of old action items that had not been acted on from past meetings. These are considered new in these minutes as they would remain dormant otherwise. Many are no longer relevant. Those moving forward are: (a) Mary will send out a list of Goals for the committee to consider and (b) In our minutes we agreed we can ask questions or seek specific guidance from the board and flag items where we would welcome their input but don't require it to proceed.

Next Meeting: December 6 at 2:00 pm

Meeting Adjourned: 3:37 pm

Submitted By: Bob Julian, November 1, 2018