

Tahoe Donner General Plan Committee – January 7, 2019 Meeting Minutes

Time and Location

2:30 PM in the Northwoods Clubhouse Mezzanine Room on the first non-holiday Monday of each month.

Call to order:

The meeting was called to order by the Chair at 2:34 PM.

Roll Call: The Committee welcomes our new member Jeff Shellito. John Maciejewski has applied for membership.

GPC Committee:		Liaisons:		Tahoe Donner Association	
Nan Meek	Rob McCray	John Stubbs	Jennifer Jennings, Board	Robb Etnyre	Megan Rodman
Michael Sullivan	John McGregor	ALTERNATES	Don Koenes – Board 2 ^o	Forrest Huisman	Miguel Sloane
Jim Beckmeyer	George Rohrback	Steve Miller	John Dundas, Fin. Com.	Mike Salmon	
(Michael Fajans)	Jeff Shellito	Courtney Murrell			

Guests: Benjamin Levine, Lisa Kirkland

Approval of Minutes

John McGregor made a motion to approve the minutes of the last meeting. George Rohrback seconded the motion. The minutes were unanimously accepted as submitted.

Member Input – none

Finance Committee Liaison report - Steve Miller

No report was presented.

New Business:

- A. Election of the Chair for 2019 – Michael Sullivan was elected Chairman for 2019
- B. Appointment of Vice Chair for 2019 – The Chairman appointed Nan Meek Vice Chair for 2019
- C. GPC consensus – A memo from Forrest stated: “Although the Board has approved capital improvement items in the 2019 Budget, they also require individual approvals on each large capital improvement prior to expenditures over \$50K. The following items will be reviewed during the January 26th Board meeting, and it would be valuable to have GPC consensus reflected in those meeting minutes for the following;
 1. **Golf Course Improvements -RRF;** I’ve drafted the attached Decision Paper for Cary Bickler to be awarded contract to proceed with golf course design and bid documents.
 2. **Snowmaking -DF;** DP forthcoming to spend soft costs and obtain agency clearances at all three locations.
 3. **Covered Stairway at The Lodge -DF;** DP forthcoming to award contract for construction this spring
 4. **ADA restrooms at NWCH;** DP forthcoming to award contract for construction this spring
 5. **Regrade Mile Run;** DP forthcoming to start engineering drawings for agency approvals in 2019
 6. **5 YIP Trail Projects;** DP forthcoming to implement 2019 projects this summer”

All of these projects have previously been studied, analyzed and approved by the GPC for submission to the Board’s approval via a Decision Paper in accordance with the Capital Projects Process (CPP). Discussion of them meeting affirmed the GPC decision that these projects should be moved to the Construction phase of the CPP. In particular, the GPC members emphasized that the snowmaking projects should be completed in 2019 thus permitting should commence in Feb. latest.

Updated list of Potential Capital Projects:

The Sort Team project list is at: TahoeDonner.com/Members/CapitalProjects/PotentialProjects.

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Project Task Force updates:

Active Sub Committee progress reports:

1. Northwoods Activity Center – Murrell
No change since last month for the Northwoods Activity Center. The subcommittee reaffirms funding and schedule for ADA improvements to the outside restrooms.
2. Downhill Ski Resort– Beckmeyer, Aldridge, McClendon, McGregor, Meek, Miller, Murrell, O'Neil, Rohrback, Huisman, Salmon, Sloan, McCray, Etnyre, Sullivan
The planned data collection activities are underway at the Downhill ski area. There will be no meeting of this subcommittee this month awaiting the results of the data. Some preliminary data is attached.
3. Golf Course – McGregor, Huisman, Stang, Beckmeyer, Leibow, Gauney, Gemma, Kuehne, Murtagh.
See proposed plans under new business.
4. Marina Recreation Center – Fajans.
Michael Fajans is currently serving on the Board until June so this subcommittee will be in abeyance until then.
5. Trails & Open Space – Annie Rosenfeld, Christina Thayer, Levine.
The TOS Subcommittee is actively evaluating projects that are part of the 5-year plan to determine priorities in light of current circumstances.
6. Trout Creek Recreation Center (TCRC) - Stubbs, Bledsoe, Murrell, Levine, Winther, Huisman.
The TCRC Master Plan subcommittee has not yet had any TD Member volunteers respond to the TD News request or the recent Communications e-blast, which was very well crafted. We will schedule an advisory meeting in February and hope to schedule regular 1-hour meetings on Tuesdays, at a time when the TCRC manager can attend. We have received a comprehensive projection report from the TCRC aquatic advisory focus group and a preliminary meeting report from the fitness equipment upgrade and replacement group. The aquatic advisory report will be coordinated with the Northwoods Clubhouse task force, chaired by Courtney Murrell.

SUPPORT Subcommittees

1. Association Master Plan/Capital Projects Process – Sullivan, Meek,
Amenity Master Plans are being written by active subcommittees.
2. Communications– Meek, Murrell, Levine, Sullivan
At the GPC Communications Task Force Meeting held on Monday, December 3, committee members discussed the proposed New Volunteer Orientation communications which are being written. A number of clarifications to the subcommittee's Rules, Responsibilities and Process document were reviewed. An update regarding the member survey was provided by the Marketing Director, and the subcommittee members reiterated their agreement to not continue using Flash Vote. A brief review of GPC-related content in Tahoe Donner News included the Dec. 2018 Downhill Ski Resort (the first of two) and the Trout Creek Rec Center updates in the "Briefs" section. Another Downhill Ski Resort article is planned for the January issue. Work continues on website content, with a Capital Projects Eblast to be done after the holidays. The January 7, 2019, meeting will be reported at the GPC meeting that day and in the GPC meeting minutes.
3. Demographics– McCray, Maciejewski, Sullivan
The discussion of GPC action on the recommendations made in the Demographics

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Subcommittee report will be held at the February GPC meeting. See list of recommendations attached.

“ON-HOLD” & “NOT YET ACTIVE” TASK FORCES plus Staff Projects of interest

1. Alder Creek Adventure Center (ACAC) – a leader is needed for this center.
This is a complicated and multi-faceted recreation site. No subcommittee has yet been formed.
2. The Lodge - TBD
No subcommittee has yet been formed
3. Cluster Mailboxes – Rohrback, Fajans, McGregor
Subcommittee deactivated. Awaiting direction by the Board
4. Employee Housing – Fajans
There is no news to report.

FUTURE ISSUES TO BE ADDRESSED

Two members have submitted applications to the Board for appointment to the GPC. A draft orientation plan has been circulated for discussion by the GPC members.

Adjournment:

The meeting was adjourned at 3:53 PM

Next Meeting:

PLEASE NOTE: The next meeting will be held on **February 11, 2019 at 2:30 PM at NWCH Mezzanine.** This change to the normally scheduled date is made to accommodate the travel plans of several members.

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Demographics Subcommittee Recommendations

Ideally, for all facilities (including F&B and trails as possible), TDA would have processes in place to support a continuous understanding of the profile of users by category, associated lot unit, facility, date and time.

To accomplish this result TDA should consider:

1. Modifying the user card and POS systems to continuously collect the data elements described above.
2. Utilize the POS system to offer advance online ticketing/reservations, daily limits and dynamic pricing.
3. Examine and modify the Amenity Access Policy with the goal of enhancing TD owners' longterm enjoyment and value. The Board of Directors should determine if Demographics or an alternative board-appointed task force should take on this task with staff.
4. Prioritize facility implementation by projects and planning initiatives in pipeline, using the POS system where feasible and observational studies where necessary:
 - Downhill ski lodge sizing.
 - TCRC master planning
 - Marina crowd reduction initiative
 - Food and beverage enterprises
 - Trails development.

Note: Significant enhancements to data collection through the POS system have been implemented by staff, with special attention to information gaps at the downhill facility. Data will be available in 2019.

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1-3-19 DSR GPC Update

The Downhill Ski Resort Subcommittee decided to cancel it’s January meetings (both sizing and the traditional mtg) pending the gathering of real time data from the ski resort, as well as its decision to blend operational and financial modeling for lodge sizing development.

We will use January to enhance our Amenity Master Plan draft, as well as continue to informally discuss our sizing strategy direction.

Below is some early data from Rob M regarding the operational data gathering activity in process.

Tahoe Donner Lift Wait Time Log

Name of Lift: Snowbird

Date	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Time of Day	Wait Times for Guest					
Skier Visits	710	1176	1291	1383		
10am	1:00	1:00	1:00	1:00		
10:30am	1:00	3:15	1:00	1:00		
11am	3:00	4:08	3:15	2:00		
11:30am	1:00	3:30	2:45	3:30		
12noon	1:00	4:00	2:12	3:00		
12:30am	1:00	3:00	2:23	2:45		
1pm	1:00	3:00	2:45	3:50		
1:30pm	1:00	4:00	2:00	5:30		
2pm	1:00	3:00	2:00	3:30		
2:30pm	1:00	3:00	2:00	2:00		

Tahoe Donner Lift Wait Time Log

Name of Lift: Eagle Rock

Date	26-Dec	27-Dec	28-Dec	29-Dec	30-Dec	31-Dec
Time of Day	Wait Times for Guest					
10am	1:00	1:00	1:00	< 1 min		
10:30am	1:00	1:00	1:00	< 1 min		
11am	1:00	1:00	3:25	< 1 min		
11:30am	1:00	1:00	1:00	< 1 min		
12noon	1:00	1:00	1:00	< 1 min		
12:30am	1:00	1:00	1:17	1:58		
1pm	1:00	1:00	1:00	< 1 min		
1:30pm	1:00	1:45	1:00	< 1 min		
2pm	1:00	1:00	1:00	< 1 min		
2:30pm	1:00	1:00	1:00	< 1 min		

The Subcommittee will resume meeting in February at its normal first Monday of the month times.