

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS' SPECIAL MEETING**

**January 9, 2019**  
**Northwoods Clubhouse**  
**1:00 p.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

**\*This meeting is being recorded and broadcast live. \***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 1:00 p.m. Call to Order / Call for Quorum**  
(Jennifer Jennings, Board President)

**Opening Procedures:**

- Pledge of Allegiance

- 2. 1:01 p.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at [board@tahoedonner.com](mailto:board@tahoedonner.com). The Board president will recognize members to comment on agenda items as they occur. Members are requested to

identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

**3. 1:15 p.m. Action: Filling Board Director Vacancy**  
(Board of Directors)

The Board will discuss whether to fill the vacant Director position. In addition, the Board may approve a process to fill the position at a later meeting or may take action fill the position at the January 9 meeting. The term for this position expires in June, 2019.

**4. 1:40 p.m. Action: Finance Committee Charter**  
(Board of Directors)

The Board of Directors will discuss and consider approving amendments to the Finance Committee charter.

**5. 2:10 p.m. Action: Member Engagement Committee Charter**  
(Richard Mackler, Chair of the Member Engagement Committee)

The Board of Directors will discuss and consider approving amendments to the Member Engagement Committee charter.

**6. 2:40 p.m. Action: 2019 Architectural Standards Fee and Fines Schedule 45-Day Notice**  
(Rod Whitten, Chair of the Architectural Standards Committee)

The Board of Directors will discuss and may take action on the proposed 2019 Architectural Standards Fee and Fines Schedule 45-day notice to the membership.

## **EXECUTIVE SESSION**

**7. 3:10 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Litigation
- Personnel

**OPEN SESSION**

**8. 3:40 p.m. Adjournment**

The next regularly scheduled board meeting will take place on **Saturday, January 26, 2019** at the Northwoods Clubhouse in the Mezzanine Room.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/members/governance/board-meetings/meeting-documents/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/members/member-news-info/update-your-profile/opt-in-to-go-paperless/>

*Megan Rodman*

Megan Rodman, Executive Assistant

*January 2, 2019*

Date