

**Elections Committee Meeting Minutes**  
**Wednesday - May 15, 2019**  
**1:00 - 3:00 PM**

Attendees:

Committee Members: Bette Rohrback, Nan Carnal, Karolyn Gander

Staff Liaison: Lindsay Hogan, Robin Bennett

Guests: None

Member Comments

None.

Legal Opinion re: Candidate Recusal over STR's

The committee received an inquiry re: whether or not candidates who own STR's would need to recuse themselves from board discussions about STR 's due to a conflict of interest if elected. Below is the Inspector of Elections Brent Collinson's legal opinion concerning candidate recusal over STR's . This will be e-mailed to the member asking the question and all the candidates.

"In reviewing Civil Code section 5350 and Corporations code sections 7233 and 7234, it does not appear that a director would have to recuse themselves on an issue relating to STR's, although their financial interest should be disclosed. To require recusal could be extended to all the directors voting on any financial matter-such as what the annual assessment should be. That is allowed as they have the same financial interest as all of the other property owners. Since there are numerous STR's in Tahoe Donner, their decision would have a similar impact on a large segment of the members. As to whether the candidates will commit to recusing themselves, that is a question only they can answer."

Critique of Meet and Greet #1

The turnout for this event was low; approximately 19 people attended who were not associated with the candidates or EC. The ACAC was a terrific venue. The food was delicious and the staff who helped with the event were fantastic! Further critique of the Meet and Greet #1 will be done after the Meet and Greet #2.

We will try to move the Meet and Greet #2, June 8, to the ACAC. (After the meeting, it has been confirmed, the event will be held ACAC!)

Website Posting of Election Survey Results

Lindsay identified the key themes of the election survey. Rebuttals to these themes will be written by EC. The survey results charts will be posted to the web.

Update on Election Packet Preparation

Due to Ken Knutsen's withdrawal as a candidate, Marketing pulled Ken's name from the ballot and pulled his candidate statement from the election packet. The cost of doing this is being finalized.

The printing company will do a video quality check on the packets and mailing. The video will take the place of EC and Marketing driving to Sacramento for an onsite quality check. The election packets are on track for mailing May 20.

### Update on Candidate E-Blast to Membership

EC reviewed proof of the mobile version of the candidate e-blast. It looked great!

### Finalize Kiosk Event for May 18

Kiosk will be indoors due to the unsettled weather. Robin will coordinate with Trout Creek staff for space. The materials in the kiosk will include candidate statements, candidate question and answer article, and election roadmap. Also, Robin will provide 2 iPads which will be used to display the TD web election pages. A 2018 ballot will also be in the kiosk to show how to complete a ballot correctly.

### Revision of Candidate's Night Tentative Agenda with 4 Candidates:

#### Agenda Timing

- Inspector of Elections Welcome and 'ground rules' - 3 minutes
- Candidate opening statements - 2 minutes per candidate (4 x 2 = 8m)
- Inspector of Elections read questions - 1 minute per question (15 - 17m)
- Approximately 15 -17 questions - 2 minute responses per question per candidate (4 x 15 x 2 = 120 or 136m with 17 questions)
- Break - 15 minutes
- Candidate closing statements - 1 minute per candidate (4 x 1 = 4)
- Bette end of meeting statement - 2 minutes

#### Tentative Agenda 6:00 - 9:00

6:00 - 6:03 Welcome

6:04 - 6:12 Candidate Opening Statements

6:13 - 8:38 Questions and Answers (used 15 questions)

8:39 - 8:43 Candidate Closing Statements

8:44 - 8:46 Close

Candidates Night ends at 9:00 with a 15 minute break included during the questions and answers topic.

The forum takes place in the mezzanine room at Northwoods with life stream online and in the gathering room. Members will be advised that Pizza on the Hill is closed for renovation, but members are welcome to bring their own refreshments if they so choose.

### Generate Candidate's Night Questions - due to candidates on May 20

EC reviewed all member submitted questions and confirmed 7 key themes. It was decided that any questions concerning staff or current board of directors were off-limits. Calculating the amount of time for candidate questions and answers (approximately 135 minutes) allows for approximately 15 questions.

Using the member questions grouped by key themes, EC generated draft questions for candidate's night. The questions will be e-mailed along with the agenda to candidates on May 20.

### Other

EC proofed the June TD News article with the candidate side by side questions and answers. It was great!

Next Meeting - Tuesday, June 11, 2019 - 1:00 PM - 3:00 PM. Location Meadows Room.