

Meeting dates subject to change.

The 2nd Board director designee subject to change (the designee shall find a replacement director if cannot make the meeting due to schedule conflict).

Calendar Schedule for 2019 ← 12/15/2018 Board Review/ APPROVED

Financial Data/Information Month	5501 Subcommittee Review Meeting Date	2 nd Board director designee for Subcommittee	CA5501 Report review and ratification of Report by Board of Directors Date
December 2018 <i>DH</i>	January 22 ✓	<i>JJ</i>	February
January 2019 <i>MA</i>	February 26 ✓	<i>DK</i>	March
February 2019 <i>MA</i>	March 26 ✓	<i>MF</i>	April
March 2019 <i>SM</i>	April 23 ✓	<i>SK</i>	May
April 2019 <i>DH</i>	May 21 ✓	<i>JJ</i>	June
May 2019 <i>SM</i>	June 25	<i>DK</i>	July
June 2019 <i>TJ</i>	July 23		August
July 2019	August 20		September
August 2019	September 24	<i>JJ</i>	October
September 2019	October 22	<i>DK</i>	November
October 2019	November 26		December
November 2019	December 23 (Mon)		January 2020

c. Monthly Review Meeting Items

- a. Current reconciliation of association's operating accounts
- b. Current reconciliation of association's reserve accounts
- c. Current year's actual operating revenues and expenses compared to budget
- d. Latest account statements prepared by the financial institutions for all accounts
- e. An income and expense statement for the association's operating and reserve accounts
- f. Check register, monthly general ledger, and delinquent assessment receivable reports

d. Monthly CA5501 Report

- a. A statement that subcommittee members have reviewed the items in c. above
- b. A statement regarding any findings of noteworthiness, including any corrections which need to be made to the review month and or subsequent months.
- c. Acknowledgment by subcommittee participants of participation in review

ACCEPTED AND DATED: December 15, 2018

JENNIFER JENNINGS, President

MICHAEL FASANO, Vice President

DON KOENES, Secretary

JEFF CONNORS, Treasurer

DARIUS BROOKS, Director