

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS SPECIAL MEETING**

**March 22, 2019**  
**Northwoods Clubhouse**  
**1:00 p.m.**

A special, scheduled, meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Friday, March 22, 2019. Director Jennings called the meeting to order at 1:00 p.m. The following Directors were in attendance at that time, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Jennifer Jennings, President  
Don Koenes, Vice President  
Jeff Connors, Treasurer  
Michael Fajans, Secretary  
Suzan Knisley, Director

**Directors Absent:** none

**Staff Present:** Robb Etnyre, General Manager  
Annie Rosenfeld, Director of Risk and Real Property  
Miah Cottrell, Computer Network Manager  
Felicia Bateman, Recording Secretary

1. **CALL TO ORDER/QUORUM** 0:06:44
2. **MEMBER & DIRECTOR COMMENTS** 0:07:22

Director Jennings invited brief member and director comments on items that are not on the agenda.

No member or director comments were made at this time.

Members may submit additional comments by email to the Board of Directors at [board@tahoedonner.com](mailto:board@tahoedonner.com). (Members are recognized to comment on agenda items as they occur).

3. **ACTION: GOVERNING DOCUMENTS UPDATE** 0:07:55  
(Annie Rosenfeld, Director Risk Management and Real Property)

The Board of Directors discussed the governing documents update. Curt Sproul, Esq. & Kyle Sproul, Esq. from Sproul Trost LLP participated in the meeting. The Board also provided guidance to staff.

4. **BREAK AT 2:40 P.M.** 1:46:57

The Board meeting resumed at 2:50 p.m.

5. **ACTION: GOVERNING DOCUMENTS UPDATE** 1:57:25  
(Annie Rosenfeld, Director Risk Management and Real Property)

The Board of Directors discussed the governing documents update. Curt Sproul, Esq. & Kyle Sproul, Esq. from Sproul Trost LLP participated in the meeting. The Board also provided guidance to staff.

6. **EXECUTIVE SESSION (closed to members)** 3:15:55

The Board of Directors adjourned to Executive Session at 4:15 p.m.

Director Jennings moved and Director Fajans seconded to approve the special board meeting moving into Executive Session at 4:15 p.m. Motion passed: 5 – 0.

7. **ADJOURNMENT** Not Recorded
- Director \_\_\_\_\_ moved and Director \_\_\_\_\_ seconded to approve adjournment of the special board meeting at \_\_\_\_\_ p.m. Motion passed: \_ – \_.

Submitted by:

  
\_\_\_\_\_  
Michael Fajans, Board of Directors Secretary

#### SECRETARY'S CERTIFICATE

I, Michael Fajans, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on March 22, 2019 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

  
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Michael Fajans, Board of Directors Secretary