



**Tahoe Donner Association
Job Description**

Job Title: Forestry Worker I/II/III/IV
Job Code: 240/241/242/244
Department: Forestry
Reports To: Forester
FLSA Status: Non-exempt
Class Code: 9066
Salary Level: Hourly 10/12/15/18
Pay Range: \$13.75-\$17.78/\$14.40-\$19.51/\$16.60-\$22.51/\$19.15-\$25.95 per hour
File Name: Forestry Worker I, II, III, IV.doc
Prepared Date: 09/24/08, revised 3/11/11, updated 9/10/14, 10/16/15, 11/18

SUMMARY

Under the supervision of the Forester and the Assistant Forester, the Forestry Worker is responsible for:

- 1) Removal of dead, hazardous and dying trees; thinning stands of trees; removing brush and slash in the Association's common areas; operating equipment; and implementing the property owner chipping program.
- 2) Maintaining the Tahoe Donner trail system.
- 3) Assisting the Forester and Assistant Forester with the fire inspection program, tree health assessments, GIS and forestry project planning and field preparation.

ESSENTIAL DUTIES AND RESPONSIBILITIES include the following. Other duties may be assigned.

Provide excellent customer service to customers, employees and property owners.

Operate, or assist with operating, wood chipper, chain saw and other related equipment and tools as directed.

Cut trees and brush in TDA common areas. Cut wood into firewood. Either pile or chip brush and slash. Burn piles in either spring or fall.

Assist with stocking and filling orders at the Association wood yard.

Chip and remove slash from roadside under chipping program.

Build and maintain TDA trail system.

Forestry Worker II - Above duties plus:

Utilizing equipment or climbing experience.

Possession of a Class B drivers license.

Tanker and air break options preferred, but not required with Class B license.

&

Ability to operate equipment. Equipment includes bob cat, dump truck, water truck, backhoe, front-end loader, tracked chipper and/or dozer.

OR

Proficient with tree climbing and use of associated equipment.

Forestry Worker III - Above duties plus:

Possession of a Class B driver license. Tanker and air brake options required with the Class B license.

&

Ability to operate all equipment. Equipment includes dump truck, water truck, backhoe, front-end loader, tracked chipper and dozer.

OR

Have experience and act as a fire safety compliance inspector.

OR

Act as crew supervisor and be proficient with tree climbing and use of associated equipment.

OR

Forester. To qualify as a forester the requirement is a four year degree in forestry resources management or related field and 5 years (60 months) of forestry experience, or an A.S. in forestry resources management and 10 years (120 months) of forestry experience.

Forestry Worker IV – Above duties plus:

Possession of a Class A driver license.

&

Ability to operate all equipment. Equipment includes dump truck, water truck, backhoe, front-end loader, tracked chipper and/or dozer.

OR

Forester with GIS skills. To qualify as a forester the requirement is a four year degree in forestry resources management or related field and 5 years (60 months) of forestry experience, or an A.S. in forestry resources management and 10 years (120 months) of forestry experience. Proficient with ArcGIS.

OR

Possession of a Class B driver license. Tanker and air brake options required with the Class B license.

&

Experience as a fire safety compliance inspector.

&

Act as the assistant forester in a part-time basis.

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

High school diploma or general education degree (GED); or one to three months related experience and/or training; or equivalent combination of education and experience.

CERTIFICATES, LICENSES, REGISTRATIONS

Requires possession of valid Class C Driver License (Class B with or without tanker and airbrake options required for Forestry Worker III and IV) with a driving record meeting the minimum standards required by the Association insurance carrier.

Current Cardiopulmonary Resuscitation (CPR) and First Aid certifications recommended.

LANGUAGE SKILLS

Ability to read and comprehend simple instructions, short correspondence, and memos. Ability to write simple correspondence. Ability to effectively present information in one-on-one and small group situations to customers, clients, and other employees of the organization.

MATHEMATICAL SKILLS

Ability to add and subtract two digit numbers and to multiply and divide with 10's and 100's. Ability to perform these operations using units of American money and weight measurement, volume, and distance.

REASONING ABILITY

Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form. Ability to deal with problems involving several concrete variables in standardized situations.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to walk; use hands to finger, handle, or feel; reach with hands and arms; climb or balance; and talk or hear. The employee frequently is required to stand and stoop, kneel, crouch, or crawl. The employee is occasionally required to sit and taste or smell. The employee must frequently lift and/or move up to 50 pounds and occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly exposed to moving mechanical parts, outside weather conditions, and vibration. The employee is occasionally exposed to high, precarious places; fumes or airborne particles; toxic or caustic chemicals; and risk of electrical shock. The noise level in the work environment is usually loud.

By signing below, I acknowledge that I have received and read the above job description.

EMPLOYEE NAME

EMPLOYEE SIGNATURE

DATE