

MINUTES
TAHOE DONNER ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING

August 2, 2019
Northwoods Clubhouse
9:00 a.m.

A special meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Friday, August 2, 2019. President Wu called the meeting to order at 9:08 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Charles C. Wu, President (on the phone)
Don Koenes, Vice President
Jeff Connors, Treasurer
Jim Roth, Secretary (on the phone)
Jennifer Jennings, Director

Directors Absent: none

Staff Present: Robb Etnyre, General Manager
Annie Rosenfeld, Director of Risk and Real Property
Michael Salmon, Director of Finance and Accounting
Bill Houdyschell, Forester
Robin Bennett, Recording Secretary

1. **CALL TO ORDER**

2. **MEMBER & DIRECTOR COMMENTS**

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- None

Member comments were made regarding:

- None

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **EXECUTIVE SESSION (closed to members)**
(Board of Directors)

The Board of Directors adjourned to Executive Session at 9:11 a.m.

Director Jennings moved and Director Koenes seconded to approve the special board meeting moving in to Executive Session. Motion passed: 5 – 0.

4. **ACTION OUT OF EXECUTIVE SESSION**

Director Wu moved and Director Jennings seconded to approve the staff recommendation awarding a defensible space contract and delegating contract award authority to the General Manager for the mastication contract. Motion passed: 5 – 0.

5. **ADJOURN TO EXECUTIVE SESSION**

Director Koenes moved and Director Jennings seconded to approve adjournment of the special board meeting in to executive session at 10:10 a.m. Motion passed: 5 – 0.

6. **ADJOURNMENT**

Following approval of a motion the meeting adjourned at 11:55 a.m.
Motion passed: 5 – 0.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY’S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on August 2, 2019 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary