

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

AMENDED
August 24, 2019
Northwoods Clubhouse
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Charles C. Wu, Board President)

Opening Procedures:

- Pledge of Allegiance

- 2. 9:01 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:05 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- July 27, 2019, Meeting Minutes
- Executive Session Report
 - July 27, 2019
 - **July 28, 2019**
 - August 2, 2019
 - August 19, 2019
 - August 23, 2019

- 5501 June Report
- Update banking signature cards
- Quarterly Fraud Prevention Policy Report
- Member Letters to the Board of Directors
- Tahoe Donner Ladies Play 9 Golf Club – New Club

4. 9:10 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzed as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

5. 9:15 a.m. Action: Event Tent

The Board will discuss the Event Tent. The Board has received member complaints about the noise from events at the tent. The Board will hear management’s response to those complaints and the financial implications of modifying or eliminating tent operations. The Board may thereafter direct the General Manager to take action on the full range of options to limit or eliminate the noise from events at the tent. The options include, but are not limited to: modifying the type of music allowed; modifying the sound amplification allowed; reducing the use of the tent by restricting future bookings of the tent to members only; and closing the tent to all future bookings.

6. 9:35 a.m. Action: Fire Camera

(Annie Rosenfeld, Director of Rick Management and Real Property and Director Jennifer Jennings)

The Board of Directors will discuss the benefits and costs of installing a fire camera as part of the ALERTWildfire network on Tahoe Donner property. The Board may approve the expenditures and agreements necessary for the installation of a camera.

7. 9:50 a.m. Action: Proposed Increase in Covenant Violation Fines

(Annie Rosenfeld, Director of Rick Management and Real Property and Fred Zapponi, Covenants Committee)

The Board of Directors will consider increasing the fine amounts for violating Tahoe Donner’s Covenants. The 45 day notice was issued in January 2019. The Board may take action to reject, modify or adopt the proposed fine increases.

8. 10:10 a.m. BREAK

9. 10:20 a.m. Action: Golf Course Maintenance Workshop

Golf Workshop w/GPC Golf Committee, men’s golf club representatives, women’s golf club representatives, Management and Board of Directors
(Robb Etnyre, General Manager)

The Board of Directors will review and discuss the proposal submitted by management. The Board may approve the expenditures and agreements as well as golf pricing necessary for better maintenance of the golf course.

10. 10:50 a.m. Discussion: 2019/2020 Winter Season Pass, Programs and Group Rates
(Michael Salmon, Director of Finance and Accounting)

The Board of Directors will discuss and consider approving 2019/2020 winter season pass, programs and group rates.

11. 11:05 a.m. Action: Auditor Firm Ranking
(Michael Salmon, Director of Finance and Accounting)

The Board of Directors will review and provide insights to aid the Finance Committee in performing their duties to rank auditors.

12. 11:15 a.m. Discussion: Budget Objectives Workshop
(Michael Salmon, Director of Finance and Accounting)

13. 11:45 a.m. Action: Employee Health Insurance Coverage Renewal/Update for 2020
(Tom Knill, Director of Human Resources)

The Board of Directors will discuss and consider approving Tahoe Donner employee health insurance coverage renewal/update for 2020.

14. 12:00 p.m. LUNCH

All members are invited to join the Board of Directors for lunch. The Board Meeting will resume promptly at 12:30 p.m. to item 15 Executive Session.

15. 12:30 p.m. Executive Session

The Board is allowed to meet in "executive session" to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters
- Contracts
- Member Appeals
- Approval of Executive Session Minutes

16. 1:30 p.m. Adjournment

The next regularly scheduled Board of Directors meeting will be on **September 21, 2019** at the Northwoods Clubhouse, Mezzanine Room.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
 - Next Meeting – August 28, 2019 9:00 a.m.
- Covenants Committee
 - Next Meeting – September 12, 2019 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – September 12, 2019 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – September 9, 2019 at 2:30 p.m.
- Member Engagement Committee
 - No future meetings have been scheduled at this time.
- Tahoe Donner Giving Fund Committee
 - Next Meeting – September 16, 2019 at 3:00 p.m.

***All committee meetings are held at the Northwoods Clubhouse. ***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

August 19, 2019
Date