

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**ORGANIZATIONAL BOARD OF DIRECTORS MEETING**

**June 23, 2019**  
**Northwoods Clubhouse**  
**12:05 p.m.**

An organizational meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Sunday, June 23, 2019. President Koenes called the meeting to order at 12:40 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Don Koenes, President (now Vice President)  
Jeff Connors, Treasurer (now Treasurer)  
Jennifer Jennings, Director  
Jim Roth, Director (now Secretary)  
Charles Wu, Director (now President)

**Directors Absent:** none

**Staff Present:** Robb Etnyre, General Manager  
Robin Bennett, Executive Assistant

**CALL TO ORDER/ QUORUM**

**10. 12:05 p.m. ACTION: ELECTION OF OFFICERS, BOARD OF DIRECTORS**

With the director election results having been announced and certified at the Annual Membership Meeting, the Board will consider the election of the following officers:

- **President**                      **Charles Wu**

Director Jennings moved and Director Connors seconded to approve Charles Wu as Board President. Motion passed: 3 – 2

- **Vice President**                **Don Koenes**

Director Roth moved and Director Koenes seconded to approve Don Koenes as Board Vice President. Motion passed: 3 – 2.

- **Treasurer**                      **Jeff Connors**

Director Roth moved and Director Wu seconded to approve Jeff Connors as Board Treasurer. Motion passed: 5 – 0

- **Secretary**                              **Jim Roth**

Director Koenes moved and Director Wu seconded to approve Jim Roth as Board Secretary. Motion passed: 3 – 0. Connors and Roth Abstain

- **Director at Large**              **Jennifer Jennings**

**11. 12:25 p.m. DISCUSSION/ACTION: BOARD WILL DISCUSS AND SET A PLANNED ANNUAL REGULAR BOARD MEETING SCHEDULE PLUS A POSSIBLE SPECIAL MEETING SCHEDULE**

The Board discussed a draft schedule of the dates and times of all regular Board meetings for the forthcoming fiscal year.

Director Roth moved and Director Koenes seconded to approve the draft Saturday schedule modifying the December date from the 21<sup>st</sup> to the 14<sup>th</sup>. Motion passed: 5 – 0.

**12. 12:40 p.m. DISCUSSION/ACTION: BOARD WILL DISCUSS AND SET AN ANNUAL BOARD TRAINING SCHEDULE**

The Board of Directors discussed and considered the annual board training schedule. After discussion there was consensus to contact several agencies to check availability on training dates that will work for everyone’s schedule.

**13. 1:00 p.m. ACTION: BOARD WILL ASSIGN 5501 SUBCOMMITTEE DIRECTOR DESIGNEE FOR JULY 2019 TO JUNE 2020 MONTHLY MEETINGS**

The Board of Directors discussed and considered designating directors to attend the 5501 meetings. There was consensus to continue the current practice of rotating directors for the monthly meetings.

14. 1:10 p.m. **DISCUSSION/ACTION: COMMITTEE LIAISON AND TASK FORCE APPOINTMENTS**

The Board discussed and considered the appointment of liaisons to the following committees and task forces:

**COMMITTEES**

**ARCHITECTURAL STANDARDS COMMITTEE**

Charles Wu and Jim Roth

**COVENANTS COMMITTEE**

Jennifer Jennings and Jim Roth

**FINANCE COMMITTEE**

Jeff Connors and Don Koenes

**GENERAL PLAN COMMITTEE**

Jim Roth and Jeff Connors

**HUMAN RESOURCES – SUBCOMMITTEE OF THE BOARD**

Charles Wu and Don Koenes

**TAHOE DONNER GIVING FUND COMMITTEE**

Jennifer Jennings and Charles Wu

Director Koenes moved and Director Roth seconded to approve the committee liaisons.  
Motion passed: 5 – 0.

**15. 1:20 p.m. ADJOURNMENT**

Director Wu moved, and Director Roth seconded to approve adjournment of the organizational board meeting at 1:58 p.m. Motion passed: 5 – 0

Submitted by:

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Jim Roth, Board of Directors Secretary

**SECRETARY’S CERTIFICATE**

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors organizational meeting held on June 23, 2019 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

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Jim Roth, Board of Directors Secretary