

**MINUTES**  
**TAHOE DONNER ASSOCIATION**  
**SPECIAL BOARD OF DIRECTORS MEETING**

**August 30, 2019**  
**Northwoods Clubhouse**  
**2:00 p.m.**

A special meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Friday, August 30, 2019. President Wu called the meeting to order at 2:00 p.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

**Directors Present:** Charles C. Wu, President (on the phone)  
Don Koenes, Vice President  
Jennifer Jennings, Director  
Jeff Connors, Treasurer  
Jim Roth, Secretary (on the phone)

**Directors Absent:** none

**Staff Present:** Robb Etnyre, General Manager  
Tom Knill, Director of Human Resources  
Miguel Sloane, Director of Operations  
Michael Salmon, Director of Finance and Accounting  
Annie Rosenfeld, Director of Risk and Real Property  
Lindsay Hogan, Marketing Manager  
Jesse Strzok, Assistant Director of Operations  
James Murtagh, Golf Operations Manager  
Kevin Kuehne, Golf Course Superintendent  
Robin Bennett, Recording Secretary

**1. CALL TO ORDER**

**2. MEMBER & DIRECTOR COMMENTS**

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- Director Wu, asked if the golf item should be discussed in executive session and the reason. After discussion the meeting then continued in open session.

Member comments were made regarding:

- None

Members may submit additional comments by email to the Board of Directors at [board@tahoedonner.com](mailto:board@tahoedonner.com). (Members are recognized to comment on agenda items as they occur).

3. **EXECUTIVE SESSION –**  
(Board of Directors)

The Board of Directors did not go in to executive session the item discussed:

- Contracts – Golf Course Greens Replacement

4. **ACTION OUT OF EXECUTIVE SESSION**

**This item was discussed in open session per Board President Charles C. Wu**

**Action: Golf Course Greens Replacement Contract(s) Award**

General Manager Robb Etnyre, reviewed the decision paper with the Board of Directors and all present.

After discussion about the greens project, contractor, location, costs, liability, financial impact and course closure. Director Wu moved to accept option 1 of the decision paper recommended by staff and make it clear on the closure time frame of the golf course Director Jennings seconded. Motion passed: 4 – 0 (Director Roth no longer on the phone)

Director Wu moved to adjourn to executive session at 2:52 p.m. Director Jennings seconded. Motion passed: 4 – 0

5. **EXECUTIVE SESSION**  
(Board of Directors)

The Board of Directors will discuss:

- Personnel Matters

6. **ADJOURNMENT**

There was board concensus to adjourn the meeting at 4:15 p.m.

Submitted by:

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Jim Roth, Board of Directors Secretary

**SECRETARY'S CERTIFICATE**

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on August 30, 2019 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

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Jim Roth, Board of Directors Secretary

**POTENTIAL FUTURE BOARD AGENDA ITEMS**