

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**BOARD OF DIRECTORS' SPECIAL MEETING**

**September 12, 2019**  
**Northwoods Clubhouse**  
**1:00 p.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

**\*This meeting is being recorded and broadcast live. \***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 1:00 p.m. Call to Order / Call for Quorum**  
(Charles C. Wu, Board President)

**Opening Procedures:**

- Pledge of Allegiance

**2. 1:01 p.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at [board@tahoedonner.com](mailto:board@tahoedonner.com). The Board president will recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

**3. 1:05 p.m. Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- Legal Engagement

**4. 1:10 p.m. Tahoe Donner Association Budget Overview**  
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will receive a brief overview of the Budget Workshop.

**5. 1:20 p.m. Discussion: 2020 Budget Workshop with Finance and General Plan Committees**  
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2020 Budget Workshop with the Finance and General Plan Committees:

- 1:20 p.m. Development Fund
- 1:55 p.m. Replacement Reserve Fund
- 2:40 p.m. New Equipment Fund

**6. 2:55 p.m. BREAK**

7. **3:05 p.m. Discussion: 2020 Budget Workshop with Finance and General Plan Committees (continued)**  
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2020 Budget Workshop with the Finance and General Plan Committees:

- 3:05 p.m. Operating Fund
  - 2019 Transfer to Capital Funds
  - Overview of Operating Fund Budget draft, including drivers for 2020
  - User Fee and Rate Changes
- 4:45 p.m. Next Steps

## EXECUTIVE SESSION

8. **4:50 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics. (Civil Code §4935).

The Board of Directors plans to meet in Executive Session to discuss the following:

- Personnel Matters
- Approval of executive session minutes

9. **5:00 p.m. Adjournment**

The next regularly scheduled board meeting will take place on **Saturday, September 21, 2019** at the Northwoods Clubhouse in the Mezzanine Room.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/members/governance/board-meetings/meeting-documents/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/members/member-news-info/update-your-profile/opt-in-to-go-paperless/>

*Robin Bennett*

Robin Bennett, Executive Assistant

*September 3, 2019*

Date