

AGENDA
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS' SPECIAL MEETING

October 17, 2019
Northwoods Clubhouse
1:00 p.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.



Please silence your cell phone.

OPEN SESSION

- 1. 1:00 p.m. Call to Order / Call for Quorum**
(Charles C. Wu, Board President)

If a quorum of the Board is not present, the Board meeting will be suspended and those present in person and by conference will move immediately to item 3, Budget Workshop with Finance and General Plan Committees.

Opening Procedures:

- Pledge of Allegiance

2. 1:01 p.m. Member & Director Comments

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

3. 1:10 p.m. Discussion/Action: 2020 Budget Workshop with Finance and General Plan Committees

(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss the following items during the 2020 Budget Workshop with the Finance and General Plan Committees:

- 1:10 p.m. Overview of Current Draft Recommended 2020 Budget and Changes Since Sept. 20 Workshop
- 2:00 p.m. Capital Funds Review
- 2:30 p.m. Operating Fund – Rates Review
- 3:00 p.m. Discussion of Budget Draft Changes (if any)

4. 3:30 p.m. BREAK

5. 3:40 p.m. Discussion/Action: 2020 Budget Workshop with Finance and General Plan Committees

(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will continue to discuss the following items during the 2020 Budget Workshop with the Finance and General Plan Committees:

- 3:40 p.m. Operating Fund – Rates Review
- 4:15 p.m. Discussion of Budget Draft Changes (if any)

6. **4:30 p.m. Discussion/Action: Audit Firm Selection**
(Board of Directors)

The Board of Directors will discuss and select a new audit firm or continue with the current firm.

7. **4:45 p.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters
- Contracts
- Approval of Executive Session Minutes

8. **5:00 p.m. Adjournment**

The next regularly scheduled board meeting will take place on **Saturday, October 19, 2019** at the Northwoods Clubhouse in the Mezzanine Room.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:

<http://www.tahoedonner.com/members/governance/board-meetings/meeting-documents/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/members/member-news-info/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett

Robin Bennett, Executive Assistant

September 30, 2019

Date