

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS' MEETING**

**AMENDED**  
**September 21, 2019**  
**Northwoods Clubhouse**  
**9:00 a.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

**\*This meeting is being recorded and broadcast live. \***  
**\*The times listed for each agenda topic are approximate.\***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 9:00 a.m. Call to Order / Call for Quorum**  
(Charles C. Wu, Board President)

**Opening Procedures:**

- Pledge of Allegiance

- 2. 9:01 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments

by email to the Board at [board@tahoedonner.com](mailto:board@tahoedonner.com). The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

**3. 9:05 a.m. Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- August 23, 2019 Meeting Minutes
- August 24, 2019 Meeting Minutes
- August 30, 2019 Meeting Minutes
- September 12, 2019 Meeting Minutes
- September 20, 2019 Meeting Minutes
- Executive Session Report
  - August 23, 2019
  - August 24, 2019
  - August 30, 2019
  - September 12, 2019
  - September 20, 2019
  
- 5501 July Report
- Tahoe Donner Line Dance Club – New Club
- 2019/2020 Worker Compensation Insurance Renewal
- 2019/2020 Property Casualty Insurance Renewal

**4. 9:10 a.m. Committee / Task Force Reports**

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as

separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

**5. 9:15 a.m. Discussion: General Manager Quarterly Update**  
(Robb Etnyre, General Manager)

The Board of Directors will review the quarterly update provided by the General Manager.

**6. 9:45 a.m. Action: Golf Course Tee and Fairway Repair and Improvement Project-**  
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will consider the approval of the Tee and Fairway Repair and Improvement project for permitting and 2020 construction. The board will consider awarding construction contract(s), and/or delegating contract(s) award authority to the General Manager related to the 2020 Tee and Fairway Repair and Improvement project. Project will be funded by replacement reserve funds and/or combination of replacement reserve and development funds.

**7. 10:00 a.m. Action: Surveys**  
(Lindsay Hogan, Director of Marketing)

The Board of Directors will review and consider a draft plan to establish clear lines of authority for review and action, along with requiring a purpose for each survey.

**8. 10:30 a.m. Break**

**9. 10:40 a.m. Discussion: 2020 Budget Follow Up**  
(Michael Salmon, Director of Finance & Accounting)

The Board of Directors will discuss and ask staff follow up questions from the budget workshop meeting on Friday, September 20.

**10. 10:55 a.m. Discussion: Vision and Member Focus**  
(Charles C. Wu, Board President)

The Board of Directors will have a discussion about the vision of Tahoe Donner including topics such as member focus and value based approach.

**11. 11:15 a.m. Discussion: Covenants, Enforcements and Fines**  
(Charles C. Wu, Board President)

The Board of Directors will discuss enforcement and fines.

**12. 11:45 a.m. Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters
- Contracts
- ~~Member Appeals~~
- ~~Member Hearing~~
- Approval of Executive Session Minutes

**13. 1:15 p.m. Adjournment**

The next regularly scheduled Board of Directors meeting will be on **October 19, 2019** at the Northwoods Clubhouse, Mezzanine Room.

**Tahoe Donner Committee Meeting Schedule**

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
  - Next Meeting – October 16, 2019 9:00 a.m.
- Covenants Committee
  - Next Meeting – October 10, 2019 at 3:00 p.m.
- Elections Committee
  - Next Meeting – TBD
- Finance Committee
  - Next Meeting – October 10, 2019 at 3:00 p.m.
- General Plan Committee
  - Next Meeting – October 7, 2019 at 2:30 p.m.
- Tahoe Donner Giving Fund Committee
  - Next Meeting – October 21, 2019 at 3:00 p.m.

**\*All committee meetings are held at the Northwoods Clubhouse. \***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:  
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication's email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett  
Executive Assistant

September 16, 2019  
Date

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