

**Tahoe Donner Elections Committee  
Meeting Minutes  
Friday, November 8, 2019  
9 AM - 10:30 AM  
Mezzanine Conference Room**

Members present: Bette Rohrback, Maureen Warmerdam, Nan Carnal  
Staff present: Robin Bennett

The meeting was called to order by the chair. There were no member comments.

**Committee Charter**

As requested by the board, the committee charter was reviewed and discussed. The one recommendation for change that will be forwarded to the board is the fourth bullet under “Purpose”

Current language is:

“Participate in the annual Candidate's Night(s) *as Master of Ceremonies* IAW the established schedule.”

Based on our current practice over the last two years, the Committee recommends that the reference to *as Master of Ceremonies* be removed and the language revised to read -

“Facilitate and participate in the annual Candidate’s Night(s) IAW the established schedule.”

Robin will include redlined version of the charter including this recommendation in the board book for the November meeting.

**Committee Membership Recommendations**

Two committee member terms are expiring the end of December. They are

Bette Rohrback - Chair  
Maureen Warmerdam

Karolyn Gander has notified the committee that she will be resigning from the committee sometime in 2020, pending the sale of her TD property and a move to Reno. (Karolyn had been identified as the individual to take over as Chair in 2020, but that will not be possible now). None of the other members are willing/able to take over the chair responsibility at this time.

The committee has reached out to two individuals identified as potential committee recruits, specifically stating that we are looking for an individual to take over as chair following the 2020 election cycle. Both have declined to apply for appointment at the present time.

We will therefore recommend Bette Rohrback be re-appointed as chair and Maureen Warmerdam be reappointed as a committee member. We will begin advertising for Karolyn's replacement when we know the date when she will be leaving.

Electronic applications will be submitted to Robin.

### **RFP Review - Inspector of Elections**

At the board's request last January, the committee committed to going 'out to bid' for the Inspector of Elections position prior to the next campaign cycle. RFP's were sent out in September to six firms. Replies were due October 28.

Only one firm responded to the RFP - Best, Best and Krieger - Brent Collinson as the Inspector of Elections. The committee reached out to Brent to inquire about his understanding of his ability to continue in that role based on SB323. His opinion is that as long as he functions only in the role of Inspector of Election (and not general counsel, for example) he should not be precluded from assuming/continuing in that role. (Robin advises that our new general counsel is also reviewing that language).

Given that we only have one applicant, and that we have been very pleased with Brent's efforts on our behalf in previous election cycles, we will recommend that the board appoint him as Inspector of Elections in January.

### **Next Meeting**

Date TBD based on workload. Probably January 2020.