

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

AMENDED 12/5/19 Item 10
December 14, 2019
Northwoods Clubhouse
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2*.

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Charles C. Wu, Board President)

Opening Procedures:

- Pledge of Allegiance

- 2. 9:01 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments

by email to the Board at board@tahoedonner.com. The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

3. 9:15 a.m. Action: Consent Calendar

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- November 15, 2019 Meeting Minutes
- November 22, 2019 Meeting Minutes
- November 23, 2019 Meeting Minutes
- Executive Session Report
 - October 17, 2019
 - October 19, 2019
 - November 1, 2019
 - November 8, 2019
 - November 14, 2019
 - November 15, 2019
 - November 22, 2019
 - November 23, 2019
 - December 3, 2019
- Elections – DP for Inspector of Elections
- 5501 Report – October
- Transfer of Funds Authorization

4. 9:25 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

5. 9:30 a.m. Discussion: - Senior Transition Team Update
(Annie Rosenfeld, Miguel Sloane, and Michael Salmon)

The Board of Directors will receive an update of accomplishments/future initiatives from the Senior Transition Team.

6. 10:00 a.m. Action: General Manager Transition
(Board of Directors)

The Board will provide an update on the General Manager transition status. The Board will also discuss potential members for the search process task force.

7. 10:30 a.m. BREAK

8. 10:40 a.m. Action: 2020 Architectural Standards Fee and Fines Schedule 45-Day Notice
(Rod Whitten, Chair of the Architectural Standards Committee)

The Board of Directors will discuss and may take action on the proposed 2020 Architectural Standards Fee and Fines Schedule 45-day notice to the membership.

9. 11:20 a.m. Action: Committee Charters and Committee Appointments
(Board of Directors)

The Board of Directors will review and discuss committee charters and any proposed changes. The Board of Directors will also discuss potential new Committees/Task Forces not limited to 5501 and Downhill Ski. The Board of Directors will take action on membership reappointments and initial appointments to the committees.

10. 12:00 p.m. **Action: Downhill Ski Building Remodel or Rebuild Workshop**
(General Plan Committee and Jon Mitchell, Director of Capital Projects)

The Board of Directors will discuss the Downhill Ski Project following an update by staff and General Plan Committee members. Discussions may include build sizing, the timing of **remodel or rebuild**, and other elements of the project.

11. 12:20 p.m. **LUNCH**
All members are invited to join the Board of Directors for lunch. The Board Meeting will resume promptly at 1:00 p.m. to Agenda item 12.

12. 1:00 p.m. **Executive Session (closed to members)**

The Board is allowed to meet in “executive session” to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters
- Appeals
- Hearing
- Contracts
- Approval of Executive Session Minutes

13. 3:30 p.m. **Adjournment**

The next regularly scheduled Board of Directors meeting will be on **January 25, 2020** at the Northwoods Clubhouse, Mezzanine Room.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
 - Next Meeting – January 15, 2020 9:00 a.m.
- Covenants Committee
 - Next Meeting – January 9, 2020 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – January 9, 2020 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – January 6, 2020 at 2:30 p.m.

- Tahoe Donner Giving Fund Committee
 - Next Meeting – January 20, 2020 at 3:00 p.m.

All committee meetings are held at the Northwoods Clubhouse.

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

December 5, 2019
Date