

MINUTES
TAHOE DONNER ASSOCIATION
BOARD OF DIRECTORS SPECIAL EMERGENCY MEETING
Northwoods Clubhouse
November 15, 2019
4:00 p.m.

A special emergency meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse, 11509 Northwoods Blvd. Truckee, California on Friday, November 15, 2019. President Charles C. Wu called the meeting to order at 4:00 p.m. The following Board and Staff members were present:

Directors Present: Charles C. Wu, President
Don Koenes, Vice President (On phone)
Jeff Connors, Treasurer
Jim Roth, Secretary (On phone)
Jennifer Jennings

Directors Absent: None

Staff Present:
Annie Rosenfeld, Director of Risk Management and Real Property
Tom Knill, Director of Human Resources
Jesse Strzok, Assistant Director of Operations
Robin Bennett, Executive Assistant and Recording Secretary

1. **CALL TO ORDER/CALL FOR QUORUM**

2. **MEMBER & DIRECTOR COMMENTS**

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- None

Member comments were made regarding:

- None

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. ACTION: EMERGENCY REPAIR OF ACAC ACCESS DRIVEWAY/CULVERT

(Annie Rosenfeld, Director of Risk Management and Real Property)

Annie introduced Jon Mitchell. She stated that he was onsite at ACAC and noticed the damage at the driveway and culvert area. Jon explained in detail the damage that has been done and the work needed to repair the driveway/culvert.

Director Wu moved to approve the recommendation by staff to repair and replace the culvert and construction of the headwall not to exceed \$50,000 utilizing Replacement Reserve Funds seconded by Director Connors. Motion Passed: 5 – 0

4. EXECUTIVE SESSION (closed to members)

There was consensus by the Board to adjourn to exec session at 4:11

5. ADJOURNMENT

There was consensus by the board to adjourn the meeting at 5:15 p.m.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors special meeting held on November 15, 2019 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary