

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

February 22, 2020
Northwoods Clubhouse
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held at the Northwoods Clubhouse 11509 Northwoods Blvd., Truckee, California on Saturday, February 22, 2020. President Wu called the meeting to order at 9:00 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Charles C. Wu, President
Don Koenes, Vice President
Jeff Connors, Treasurer
Jim Roth, Secretary
Jennifer Jennings, Director

Directors Absent: none

Staff Present: Michael Salmon, Director of Finance and Accounting
Tom Knill, Director of Human Resources
Miguel Sloane, Director of Operations
Lindsay Hogan, Marketing Manager
Jon Mitchell, Director of Capital Projects
Annie Rosenfeld, Director of Risk and Real Property
Robin Bennett, Recording Secretary

1. CALL TO ORDER

2. MEMBER & DIRECTOR COMMENTS

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- Director Roth commented on the ski hill and the staff
- Director Jennings commented on the cross country center and staff
- Director Jennings commented on the Moonshine Ink article
- Director Connors commented on politics at Tahoe Donner

Member comments were made regarding:

- Member commented and gave kudos to the editors and designers of TD News
- Member commented on down trees and power lines

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. ACTION: CONSENT CALENDAR
(Board of Directors)

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- January 31, 2020 Meeting Minutes
Executive Session Report
 - o January 31, 2020
- 2020/2021 Spring/Winter Ski Pass Rates for Downhill and Cross Country
- Covenants Committee Recommendation – New Member Michael Paparian
- Elections – Decision Paper for Accountancy Firm
- 5501 Report
- Disaster Response and Recovery Act (FEMA) Support Letter

After discussion, Director Wu moved to approve the spring pass rates seconded by Director Koenes motion passed 5 – 0

Director Wu moved to approve the recommendation of Michael Paparian seconded by Director Jennings, Motion Passed: 5 – 0

After discussion, Director Jennings moved to approve the remainder of the consent calendar seconded by Director Koenes Motion passed: 5 – 0

4. **COMMITTEE / TASK FORCE REPORTS**

(Committee/Task Force Chairs)

The Board of Directors reviewed the Committee / Task Force written minutes and reports as a routine monthly procedure.

5. **Action: Proposed New Accessory Dwelling Unit and Junior Accessory Unit Rules**
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors reviewed the comments from TD News and the proposed rules.

After discussion, Director Wu moved to approve definitions 1- 4 and 6 all except number 5 seconded by Director Koenes. Motion Passed: 4 – 1 Director Roth No

Director Roth moved to approve section 5 modifying the language deleting the first sentence and modifying the last sentence seconded by Director Wu.
Motion Passed: 5 – 0

Director Koenes moved to approve the rules as modified effective today seconded by Director Wu. Motion Passed: 5 - 0

6. **Action: Proposed 2020 Architectural Standards Fee Schedule**
(Rod Whitten, Chair of the Architectural Standards Committee)

The Board of Directors reviewed the comments from TD News and the proposed fee schedule.

After discussion, Director Koenes moved to approve the adoption of the fees except the minor projects revision fees seconded by Director Wu. Motion Passed: 3 – 2 Director Jennings and Director Roth No

7. **Action: Houses in Violation of Association Minimum Standards**
(Rod Whitten, Architectural Standards Committee Chair)

Tabled to next month.

8. **BREAK taken at 11:25 a.m.**

The Board of Directors reconvened at 11:40 a.m.

9. ~~Action: Covenants Enforcement Procedures 45-Day Notice~~
(Fred Zapponi, Covenants Committee Chair)

This item was removed from the agenda on February 14, 2020.

10. **Action: Working Lunch**
(Charles Wu, Board President)

The Board of Directors discussed changing the board meetings to consist of a working lunch instead of a thirty minute scheduled lunch break.

After discussion, the meetings will remain status quo and lunch will be adjusted as needed.

The Board adjourned to lunch at 11:45

11. **LUNCH**

All members are invited to join the Board of Directors for lunch. The Board Meeting will resume promptly at 12:15 p.m. to Agenda item 12.

The board meeting reconvened at 12: 23

12. **Action: Capital Projects Budget Update – Trout Creek/Downhill Ski Project**
(Jon Mitchell, Director of Capital Projects)

The Board of Directors received an update on modifications to the 2020 capital plan based. In addition, the Board of Directors were briefed on the Trout Creek Expansion project reconciliation summary.

The Board also discussed the current 5 year capital plan and DHS sizing methodologies.

After discussion, Director Wu moved to approve moving forward on the project and coming back to the board at the May board meeting with an update seconded by Director Koenes. Motion Passed: 5 – 0

13. **Action: Information Technology and Aspenware Decision**
(Miah Cottrell, Director of Information Technology)

The Board was briefed on the draft IT strategic plan and the Aspenware Software.

After discussion, Director Koenes moved to direct staff to persue a new proposal and bring forth the proposal within one week to the Board seconded by Director Roth.
Motion Passed: 5 - 0

14. Action: Management Consultation Report
(Mike Shellito, Shellito Training and Consulting)

The Board of Directors received a presentation by Mike Shellito.

Break taken at 2:20 p.m.

Reconvened at 2:30 p.m.

15. Action: Committee Charters
(Board of Directors)

The Board of Directors tabled this item to March 2.

16. Action: 2020 Committee Goals
(Committee Chair)

The Board of Directors tabled this item to March 2.

17. Action: Pending Suspension of Membership Rights and Authorization to Record Lien
(Annie Rosenfield, Director of Risk Management and Real Property)

The Board of Directors reviewed the resolution and were asked by staff to authorize the recording of liens against the properties of members who have failed to bring their assessment accounts current, which will result in the suspension of their membership rights.

APN- 45-330-11

After discussion, Director Jennings moved to approve the resolution and authorized recording the lien on APN-45-330-11 seconded by Director Wu Motion Passed: 5 – 0

18. EXECUTIVE SESSION (closed to members)

The Board adjourned to executive session at 3:17 p.m.

At 4:30 p.m. the board reconvened to open session to discuss item 17.

The Board adjourned back into executive session at 4:32 p.m.

19. ADJOURNMENT

There was board consensus to adjourn the meeting at 5:15 p.m.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on February 22, 2020 as approved by the Board members in attendance and constituting a quorum at a duly convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary

POTENTIAL FUTURE BOARD AGENDA ITEMS