

# RUN FOR THE BOARD

## 2020 BOARD ELECTION EVENT OVERVIEW

Draft 3 - 4/17/20

**Note:** All in-person election events will be held via Zoom in 2020. Extensive communication will be made with members to educate and encourage virtual participation.

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### CANDIDATE'S INFO SESSION (VIRTUAL) – MAY 8

**Purpose:** A meeting to give board candidates an opportunity to ask questions to staff, current board members and committee chairs to get information about the association for their candidate statement and overall campaign.

**Details:** Candidates are asked to prepare questions in advance to be most productive. Candidates will be given the opportunity to ask questions one at a time, cycling through each candidate until all questions are asked or time has expired, whichever comes first.

**Zoom comments:** Candidates and Inspector of Election are panelist, TD Staff directors, board members and committee chairs are participants who are called on and given access to talk based on being asked questions by candidates. Meeting not posted to the web after.

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### CANDIDATES MEET + GREET (VIRTUAL) – MAY 16 + JUNE 6

**Purpose:** Provide a managed and virtual question and answer session between the candidates and membership to replace the traditional in-person Meet + Greets, as well as accommodate members who are located away from Truckee.

**Format + Details:**

1. Zoom meeting opens up 30 minutes prior so members can supply questions via the chat feature. Question should indicate which candidate it is for or all candidates. Chat window will remain open during the event to allow additional questions or follow-up questions to be submitted.
2. Each candidate will get a 2-minute intro.

3. Moderator will facilitate questions, which were received via chat function in Zoom and read aloud. Candidates will be given 90 seconds to respond to questions directed to him/her individually. If a question is directed to all candidates, all candidates get 90 seconds to respond, in order of candidates on the ballot and reverse order each time a question to all is asked. There will be no opportunity for rebuttal.
4. Each candidate will get a 2-minute final statement prior to the close of the meeting.
5. Moderator will encourage members to communicate directly with candidates if they have questions that were not answered, emails can be found on their candidate pages.
6. Recording will be posted on the web after.
7. Elections committee and staff will reevaluate the format to make adjustments for the second session.

*Zoom comments: Candidates and moderator are panelist, everyone else is a participant. Open meeting 30 minutes prior to opening statements. Archive and post on the web as quickly as possible.*

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### **CANDIDATES NIGHT FORUM (VIRTUAL) – MAY 23**

Purpose: Provide a public forum for the membership to watch a question and answer session with board candidates.

Details: The membership provides questions in advance by emailing [elecetionscommittee@tahoedonner.com](mailto:elecetionscommittee@tahoedonner.com). The elections committee compiles questions and provides the final list of questions to the candidates prior to the live Forum. Members listening in do not have an opportunity to engage with the candidates during this event, but can watch live. A recording of the event will be posted on the website with timestamps for additional viewing.

*Zoom comments: Candidates and Inspector of Election are panelist, everyone else is a participant. Archive and post on the web w/ timestamps as quickly as possible.*

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### **ON-SITE VOTING**

Inspector of Election believes we will be required to allow on-site voting at both the open board meeting and during the annual meeting. Logistics and process being determined. Members will be STRONGLY ENCOURAGED to send ballots in via mail to minimize on-site voting.

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### **ANNUAL MEETING OF MEMBERS**

Purpose: Provide membership with Association update, opportunity to ask questions and announce election results

Details: Perform meeting as if it were a virtual board meeting (webinar). Question and answer done via raised hand feature. Election results announced at conclusion of Q&A. Member BBQ and Expo will not be offered in 2020.

*Zoom comments: Board, GM/STT and speaker are panelist, everyone else is a participant, including candidates. GM/Annie to moderate meeting. Elections committee/Inspector of Election to email results to moderator for announcement.*