

AGENDA
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS' MEETING

Amended (Moved Recreation Fee item up)

May 16, 2020
Via Teleconference
9:00 a.m.

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members will have the opportunity to make comments at the beginning of the meeting (Item 2). All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

This meeting is being recorded and broadcast live.
The times listed for each agenda topic are approximate.



Please silence your cell phone.

OPEN SESSION

- 1. 9:00 a.m. Call to Order / Call for Quorum**
(Charles C. Wu, Board President)

Opening Procedures:

- Pledge of Allegiance

2. **9:01 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for all matters and are limited to three minutes. **Due to the nature of today's virtual meeting, no additional member comments will be accepted during the rest of today's Board meeting.** However, members may submit additional comments by email to the Board at board@tahoedonner.com. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors to conduct business of the corporation.

3. **9:15 a.m. Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- April 25, 2020 Meeting Minutes
- Executive Session Report
 - March 23, 2020
 - March 27, 2020
 - March 28, 2020
 - March 30, 2020
 - April 6, 2020
 - April 9, 2020
 - April 10, 2020
 - April 13, 2020
 - April 25, 2020
 - April 27, 2020
 - April 30, 2020
- 5501 Report

4. 9:25 a.m. Committee / Task Force Reports

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be agenzized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

5. 9:30 a.m. Discussion: GM Update
(Charles C. Wu, Board President)

The Board will provide an update on the General Manager recruitment.

6. 9:35 a.m. Action: Recreation Fee
(Miguel Sloane, Director of Operations)

The board of directors will discuss and consider taking action on the Recreation Fee 2019/2020, which expired April 30, 2020. The board of directos will discuss and consider taking action on the Recreation Fee 2020/2021, which expires April 30, 2021.

7. 9:50 a.m. Discussion: Elections Update
(Elections Committee)

The Board of Directors review and consider approving the annual meeting agenda along with the guest speakers.

8. 10:00 a.m. Action: Association Update
(Annie Rosenfeld and Miguel Sloane)

The Board of Directors will receive an update on COVID-19 related Association closures, impacts and provide direction and/or actions relating.

The Board of Directors will receive an update on the quarterly financials and COVID-19 related financial update.

9. 10:30 a.m. BREAK

10. **10:40 a.m. Action: Proposed Modifications to Covenants Fire Safety Rules Request for 45-Day Notice**
(Annie Rosenfeld, Director of Risk and Real Property)

The Board of Directors will consider approving publication of proposed to Covenants Private Property Fire Safety rules including administrative modifications to the Seasonal Fire Ban administrative modifications and other modifications to fire safety rules sections for 45-day member notification and comment period.

11. **11:10 a.m. Action: TSSA-1 Funds**
(Annie Rosenfeld, Director of Risk and Real Property)

The Board of Directors will review prepared draft letter to the Town of Truckee Town Council regarding use of TSSA-1 funds and projects for the Town's 2020/2021 budget preparation.

12. **11:25 a.m. Action: Modification of Board Resolution 2014-1**
(Charles C. Wu, Board President)

The board of directors will discuss the idea of modifying TDA Board Resolution 2014-1 to include non-binding surveys in order to obtain homeowner input on dues increases greater than 150% of CPI, \$1MM+ capital projects or new large operational expenses from service expansion above \$100,000.

13. **11:40 a.m. Discussion: Draft Strategic Plan 2020**
(Annie Rosenfeld, Director of Risk Management and Real Property and Mike Shellito, Shellito Consulting)

The board will receive a presentation from Shellito Consulting on the work to-date on drafting the Strategic Plan 2020. The board may have discussion, provide feedback and possibly set dates for a workshop for the board and staff to continue work.

14. **12:00 p.m. Executive Session (closed to members)**

The Board is allowed to meet in "executive session" to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters
- Contracts
- Approval of Executive Session Minutes

- Hearing

15. 2:00 p.m. Adjournment

The next regularly scheduled Board of Directors meeting will be on **June 26, 2020** at the Northwoods Clubhouse, Mezzanine Room.

Tahoe Donner Committee Meeting Schedule

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
 - Next Meeting – June 17, 2020 9:00 a.m.
- Covenants Committee
 - Next Meeting – June 11, 2020 at 3:00 p.m.
- Elections Committee
 - Next Meeting – TBD
- Finance Committee
 - Next Meeting – June 11, 2020 at 3:00 p.m.
- General Plan Committee
 - Next Meeting – June 1, 2020 at 3:00 p.m.
- Tahoe Donner Giving Fund Committee
 - Next Meeting – June 8, 2020 at 3:00 p.m.

***All committee meetings are held at the Northwoods Clubhouse. ***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett
Executive Assistant

May 6, 2020
Date