

MINUTES
TAHOE DONNER ASSOCIATION
SPECIAL BOARD OF DIRECTORS MEETING

June 5, 2020
Teleconference
9:00 a.m.

A special meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, June 5, 2020. President Wu called the meeting to order at 9:03 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Charles C. Wu, President (via phone)
Don Koenes, Vice President (via phone)
Jeff Connors, Treasurer (via phone)
Jim Roth, Secretary (via phone)
Jennifer Jennings, Director (via phone)

Directors Absent: none

Staff Present: Tom Knill, Director of Human Resources
Miguel Sloane, Director of Operations
Annie Rosenfeld, Director of Risk and Real Property
Jon Mitchell, Director of Capital Projects
Lindsay Hogan, Director of Marketing
Brian Dunn, Interim CFO
Robin Bennett, Recording Secretary

1. **CALL TO ORDER** 00:02
2. **MEMBER & DIRECTOR COMMENTS** 00:31

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- Director Jennings asked Annie Rosenfeld for an update from her discussion with the fire chief on the fire season

- Director Roth reported out from executive session May 16 the board discussed personnel matters

Member comments were made regarding:

- None

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. **ACTION: COVID-19 SUMMER OPERATIONS PLAN AND FINANCIAL FORECAST** 05:00
(Miguel Sloane, Director of Operations and Brian Dunn, Interim CFO))

The Board of Directors discussed the amenity decision that was made at the May 16 Board meeting and reviewed the decision paper for the recreation fee. The board also discussion the reservation system.

After discussion, Director Connors moved to approve the reservation system with the exception of SUP/kayak seconded by Director Roth. Motion passed: 5 – 0

Director Koenes moved to authorize senior staff to proceed with opening of facilities at the pace staff deems appropriate in applying the criteria presented by staff, with the target of 100% marginal cost recovery. This subject will be re-addressed at the June 26 regular meeting considering further member input, experience and objective input from staff. The President is authorized to call a special meeting if material information comes forward or circumstances substantively change.

4. **ACTION: MODIFICATION OF BOARD RESOLUTION 2019-3** 3:13:14
(Charles C. Wu, Board President)

The Board of Directors discussed and reviewed the proposed modifications to the resolution. Director Jennings provided amendments to the proposal.

After discussion, Director Connors moved to accept the resolution with Director Jennings amendments seconded by Director Wu. Motion Passed: 3 – 2
Director Koenes and Director Roth abstain

5. **BREAK** 3:00:52

The Board of Directors adjourned for break at 12:04 p.m.

The Board reconvened at 12:10 p.m.

7. **DISCUSSION: BOARD POLICY GOVERNANCE VS. MANAGEMENT OPERATING DECISIONS** 3:39:40
(Charles C. Wu, Board President)

The Board of Directors discussed the amenity access policy briefly and the recording of committee meetings.

After discussion, Director Jennings asked Executive Assistant, Robin Bennett to contact the committee chair and receive their view on recording and posting committee meetings and if posting would be acceptable with a member portal access.

8. **ACTION: AUTHORIZATION TO RECORD LIENS ON PROPERTIES WITH DELINQUENT ASSESSMENTS** 3:47:48
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors reviewed the list of properties that have failed to bring their assessment accounts current.

After review Director Roth moved to approved the recommendation by staff seconded by Director Wu. Motion Passed: 5 – 0

7. **EXECUTIVE SESSION (closed to members)** Not Recorded

The Board adjourned to executive session at 12:53 p.m.

8. **ADJOURNMENT** Not Recorded

There was board consensus to adjourn the meeting at _____ p.m.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY’S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on June 5, 2020 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary

POTENTIAL FUTURE BOARD AGENDA ITEMS

DRAFT