

**AGENDA**  
**TAHOE DONNER ASSOCIATION**  
**REGULAR BOARD OF DIRECTORS' MEETING**

**Amended**  
**(Removed item from consent)**  
**July 24, 2020**  
**Via Teleconference**  
**9:00 a.m.**

This timed Agenda is prepared one week in advance of the meeting. The Board reserves the right to adjust this schedule during the meeting by adding, deleting, and/or moving matters as permitted by law. Association Board of Directors' meetings are open to members, but not the general public.

Members have the opportunity to make comments during each Agenda item in person at the meeting or via teleconference call. All board meetings are broadcast live. To watch board meetings live and for instructions on how to call into board meetings please visit the Tahoe Donner website at: <http://www.tahoedonner.com/members/governance/board-meetings/>.

Agenda items shall be designated either as an "Action" or a "Discussion" item. Items listed as Action will include discussion and are intended for the Board to make a determination on. Items listed as Discussion are intended to inform the Board on topics that might later be brought before the Board as Action items. *Board Resolution 2017-2.*

**\*This meeting is being recorded and broadcast live. \***



***Please silence your cell phone.***

**OPEN SESSION**

- 1. 9:00 a.m. Call to Order / Call for Quorum**  
(Don Koenes, Board President)

**Opening Procedures:**

- Pledge of Allegiance

2. **9:02 a.m. Board of Director Training**  
(Dave Feingold, Ragghianti Freitas LLP and Tahoe Donner Management)

The Board of Directors will receive training from Dave Feingold of Ragghianti Freitas. The Board will also receive brief introductions from management to include background, roles and responsibilities.

**The Regular Board meeting will continue at 10:40 a.m.**

3. **10:30 a.m. BREAK**

4. **10:40 a.m. Member & Director Comments**

Property owners' comments are welcomed at this time for matters not on the agenda and are limited to three minutes. However, members may submit additional comments by email to the Board at [board@tahoedonner.com](mailto:board@tahoedonner.com). The Board president will recognize members to comment on agenda items as they occur. Members will have the option of making comments during the meeting in person, or via teleconference call. Members are requested to identify themselves and to include Unit and Lot Number or Tahoe Donner address. Directors and Staff are limited by law to brief responses and clarifying questions to matters not on the agenda. Directors may request Staff to report back to the Board concerning such matters and place the matter on a future Board agenda.

Board meetings are defined by the Davis-Stirling Act as a gathering of a majority of directors at the same time and place to "hear, discuss, or deliberate upon any item of business that is within the authority of the Board." (Civ. Code §4090.) A Board meeting is a meeting of the corporation's Board of Directors' to conduct business of the corporation.

5. **10:50 a.m. Action: Consent Calendar**

All items listed under the Consent Calendar are considered to be routine and will be approved by one motion. There will be no separate discussion of these items unless a member of the Board requests a specific item to be removed from the Consent Calendar for separate action. Any item so removed will be taken up following the motion to approve the remainder of the Consent Calendar.

- June 26, 2020 Meeting Minutes
- June 28, 2020 Organizational Meeting Minutes
- Executive Session Report
  - June 26, 2020
- 5501 June Report
- Architectural Standards Committee – New Member
- 2020 Elections Report

● ~~Update Bank Signature Cards~~

**6. 11:00 a.m. Committee / Task Force Reports**

The Board of Directors will review the Committee / Task Force written minutes and reports as a routine monthly procedure, with no board discussion or action anticipated. Specific request from chairs for board Action or Discussion will be ajenized as separate topics. Routine committee membership adjustments will be placed on the consent calendar.

- Architectural Standards Committee
- Covenants Committee
- Elections Committee
- Finance Committee
- General Plan Committee
- Tahoe Donner Giving Fund Committee

**7. 11:05 a.m. Action: Giving Fund**  
(Suzanne Sullivan, Giving Fund Chair)

The Board of Directors will review and consider authorization to secure 501 (c) 3 status.

**8. 11:10 a.m. Discussion/Action: Requests for review by the General Manager**

The Board of Directors will consider directing the General Manager to provide recommendations for future consideration by the Board. Such requests may include, but not limited to, (i) providing recommendations from a staff perspective on efficient preparation for Board meeting (Policy 2020-xx: Overview of Board Governancy, Authority and Meetings and Policy and Procedures on the Conduct of Board Meetings) and (ii) planning for reserving for future building replacements.

**9. 11:15 a.m. Discussion: Quarterly Financial/Operations Review**  
(Brian Dunn, Interim Director of Finance)

The Board of Directors will receive a quarterly financial update.

**10. 11:30 a.m. Discussion: Capital Projects Update**  
(Jon Mitchell, Director of Capital Projects))

Staff will provide an update on 2020 Capital Projects including but not limited to the Golf Course Greens Replacement and Tee and Fairway Repair and Improvement project, Nature Loop construction, Cross Country and Snowplay Snowmaking, etc.

- 11. 11:45 a.m. Action: Proposed Modifications to Covenants Fire Safety Rules 45-Day Notice**  
(Annie Rosenfeld, Director of Risk Management and Real Property)

The Board of Directors will consider proposed modifications to Covenants Fire Safety and Summer Fire Ban rules. The 45 day notice was issued in the June 2020 TD News. The Board may take action to reject, modify or adopt the rules.

- 12. 12:00 p.m. Discussion: Topics for future Board meetings**  
(Board of Directors)

The Board of Directors will consider topics for future Board meetings.

- 13. 12:05 p.m. Executive Session**

The Board is allowed to meet in "executive session" to discuss certain topics (Civil Code §4935).

The Board of Directors plan to meet in Executive Session to discuss the following:

- Legal Matters
- Personnel Matters

- 14. 1:00 p.m. Adjournment**

The next regularly scheduled Board of Directors meeting will be on **August 28, 2020** at the Northwoods Clubhouse, Mezzanine Room.

#### **Tahoe Donner Committee Meeting Schedule**

<https://www.tahoedonner.com/wp-content/uploads/2019/07/Committee-Meeting-Schedule.pdf>

- Architectural Standards Committee
  - Next Meeting – August 19, 2020 9:00 a.m.
- Covenants Committee
  - Next Meeting – August 13, 2020 at 3:00 p.m.
- Elections Committee

- Next Meeting – TBD
- Finance Committee
  - Next Meeting – August 13, 2020 at 3:00 p.m.
- General Plan Committee
  - Next Meeting – August 3, 2020 at 3:00 p.m.
- Tahoe Donner Giving Fund Committee
  - Next Meeting – August 10, 2020 at 3:00 p.m.

**\*All committee meetings are held at the Northwoods Clubhouse.\***

As provided for in Civil Code §4920 – Notice of Board Meetings This agenda was posted at least four days prior to the meeting.

Look for board meeting details and supporting documents online at:  
<https://www.tahoedonner.com/members/governance/board-meetings/>

Enroll in our electronic communication’s email opt-in program to receive official communications via email. <http://www.tahoedonner.com/update-your-profile/opt-in-to-go-paperless/>

Robin Bennett  
 Executive Assistant

**July 16, 2020**  
 Date