

MINUTES
TAHOE DONNER ASSOCIATION
REGULAR BOARD OF DIRECTORS MEETING

June 26, 2020
Teleconference
9:00 a.m.

A regularly scheduled meeting of the Board of Directors of Tahoe Donner Association was held via teleconference on Friday, June 26, 2020. President Wu called the meeting to order at 9:04 a.m. The following Directors were in attendance, thus constituting a quorum of the authorized number of Directors of the Association:

Directors Present: Charles C. Wu, President (via webinar)
Don Koenes, Vice President (via webinar)
Jeff Connors, Treasurer (via webinar)
Jim Roth, Secretary (via webinar)
Jennifer Jennings, Director (via webinar)

Directors Absent: none

Staff Present: Annie Rosenfeld, Director of Risk and Real Property
Tom Knill, Director of Human Resources
Miguel Sloane, Director of Operations
Lindsay Hogan, Marketing Manager
Jon Mitchell, Director of Capital Projects
Brian Dunn, Interim Finance Director
Robin Bennett, Recording Secretary

1. **CALL TO ORDER** 00:02
2. **MEMBER & DIRECTOR COMMENTS** 00:31

Board President Wu invited brief member and director comments on items that are not on the agenda.

Director comments were made regarding:

- None

Member comments were made regarding:

- A member commented on the letter received from Director Roth to the homeowners.
- A member commented on the letter received from Director Roth to the homeowners.
- A member thanked Director Jennings and Director Connors for their service on the Board and also the senior staff.

Members may submit additional comments by email to the Board of Directors at board@tahoedonner.com. (Members are recognized to comment on agenda items as they occur).

3. ACTION: CONSENT CALENDAR
(Board of Directors)

06:38

Items listed under the Consent Calendar are considered to be routine and were acted on as follows:

- May 16, 2020 Meeting Minutes
- June 5, 2020 Special Meeting

Executive Session Report

- March 23, 2020
- March 27, 2020
- March 28, 2020
- March 30, 2020
- April 6, 2020
- April 9, 2020
- April 10, 2020
- April 13, 2020
- April 25, 2020
- April 27, 2020
- April 30, 2020
- May 8, 2020
- May 11, 2020
- May 16, 2020
- May 30, 2020
- June 5, 2020
- June 11, 2020
- June 12, 2020

- 5501 Report
- 2020 Pending Suspension of Membership Rights

Director Jennings removed the May 16 minutes for an amendment and the pending suspension member rights.

Director Jennings stated that the amendment needed to be stated in the minutes which was for the Nature Loop item and add that there was no election update. Director Jennings would like to pull the pending member suspension so we can give members an option to address the board and there are two options on the decision paper.

Director Wu moved to approve the consent calendar with the amendments by Director Jennings seconded by Director Roth. Motion Passed: 5 - 0

Director Jennings moved to approve the May 16 meeting minutes as amended seconded by Director Wu Motion passed 5 - 0

Director Jennings moved to approve option 1 on the membership suspension decision paper which was to consider the suspension of membership rights on those properties which have failed to bring their assessment accounts current seconded by Director Wu Motion Passed: 5 – 0

4. COMMITTEE / TASK FORCE REPORTS 10:16
 (Committee/Task Force Chairs)

The Board of Directors reviewed the Committee / Task Force written minutes and reports as a routine monthly procedure.

5. ACTION: ASSOCIATION UPDATE AND FINANCIAL FORECAST 10:38
 (Annie Rosenfeld, Miguel Sloane, and Brian Dunn)

Annie Rosenfeld provided the board with a brief update on COVID-19 Association impacts.

Miguel Sloane provided the board with an update on the reservation system and the reopening of the amenities. The Board discussed the association impacts on the various amenities.

Brian Dunn provided the board with a financial update.

The Board of Directors then discussed the recreation fee recommendation by management.

After discussion, Director Wu moved to approve the recommendation of management with a date of one month from today seconded by Director Connors.

Director Koenes amended the motion changing Option 1 to be credited towards the member account seconded by Director Wu. Motion Passed: 4 – 1 Director Connors No

Director Roth moved to amend the motion with a deadline of July 17, 2020 for the recreation fee refund or credit seconded by Director Jennings. Motion Passed: 4 – 1 Director Connors No

Director Jennings moved to approve giving management authority to reopen Trout Creek taking into consideration member and staff safety, member costs and expected revenues seconded by Director Roth. Motion Passed: 4 – 1 Director Connors No

Director Wu moved to approve the reduction of the per day to go to a per amenity pricing temporarily due to technological difficulties reasonably connected to COVID-19 measures seconded by Director Jennings Motion Passed: 5 – 0

6. **ACTION: PROPOSED CHANGES TO MINIMUM ARCHITECTURAL STANDARDS HOMEOWNER INSPECTION PROGRAM**

(Annie Rosenfeld, Director of Risk Management and Real Property and Rod Whitten, Architectural Standards Committee Chair)

Annie Rosenfeld briefed the board on the initiative to make changes to the Homeowners Inspection Program and the recommendation by the Architectural Standards Committee Task Force.

After discussion, Director Wu moved to table this item seconded by Director Connors. Motion Passed: 5 - 0

7. **MEMBER COMMENT: PROPOSED MODIFICATION TO COVENANTS FIRE SAFETY RULES 45-DAY NOTICE MEMBER COMMENT**

(Annie Rosenfeld, Director of Risk Management and Real Property)

Annie Rosenfeld reviewed the TDNews with the board. The 45-day notice will be reviewed in July by the Covenants Committee.

8. **BREAK**

There was no break taken.

14. **EXECUTIVE SESSION (closed to members)**

Not
Recorded

The Board adjourned to executive session at 11:00 a.m. to the appeal hearings.
The Board reconvened to open session at 12:15 p.m.

The Board then adjourned to executive session at 1:15 p.m.

15. **ADJOURNMENT**

Not
Recorded

There was board consensus to adjourn the meeting at _____ p.m.

Submitted by:

Jim Roth, Board of Directors Secretary

SECRETARY'S CERTIFICATE

I, Jim Roth, Secretary of Tahoe Donner Association, do hereby certify that the foregoing is a true and correct copy of the minutes of the Tahoe Donner Association Board of Directors regular meeting held on June 26, 2020 as approved by the Board members in attendance and constituting a quorum at a duty convened subsequent meeting of the Board.

Jim Roth, Board of Directors Secretary